

RAPIDES PARISH POLICE JURY

SPECIAL SESSION

AUGUST 3, 2009

The Police Jury of the Parish of Rapides, State of Louisiana, met in Special Session at its regular meeting place, the Police Jury Room of the Parish Courthouse, 701 Murray Street, Alexandria, Louisiana, on Monday, August 3, 2009, at 2:55 p.m. (Central Standard Time), pursuant to the provisions of a written notice given to each and every member thereof and duly posted in the manner required by law, viz:

Alexandria, Louisiana
July 28, 2009

NOTICE OF SPECIAL POLICE JURY MEETING

NOTICE IS HEREBY GIVEN that a special meeting of the Police Jury of the Parish of Rapides, State of Louisiana, has been ordered and called and will be held at its regular meeting place, the Police Jury Room of the Parish Courthouse, Alexandria, Louisiana, on Monday, August 3, 2009 at 2:55 p.m. for the following purposes to-wit:

1. To adopt a resolution providing for the engineering services selection criteria and authorize to advertise for engineering services for the Louisiana Community Development Block Grant Disaster Recovery Program.
2. Any other business that may properly come before the Police Jury.

BY ORDER OF THE PRESIDENT

Angie Richmond, Secretary
Rapides Parish Police Jury

There were present: Honorable Theodore Fountaine Jr., President; Joe Bishop, Vice President, and Police Jurors John "Buck" Lincecum, Jamie L. Floyd, Richard Gerald Vanderlick, Oliver "Ollie" Overton Jr., Steve Coco, Richard W. Billings, and Scott Perry Jr.

Also present were Mr. Tim Ware, Treasurer; Mr. Cecil Raggio, Acting Public Works Director; Ms. Donna Andries, Sales and Use Tax Director; Mr. Jason Parks, OEWD Director; Mr. Shannon Trapp, Courthouse and Jail Building Superintendent; Chief David Peart, Fire District No. 2; Ms. Linda Sanders, Civil Service Director; Mr. Thomas O. Wells, Legal Counsel; and Ms. Angie Richmond, Parish Secretary.

The invocation was given by Mr. Scott Perry.

The Pledge of Allegiance was led by Mr. Steve Coco.

The Police Jury of the Parish of Rapides, State of Louisiana, was duly convened as the governing authority of said Parish by Hon. Theodore Fountaine Jr., President, who welcomed all present and then stated that the Police Jury was ready for the transaction of business.

On motion by Mr. Richard Vanderlick, seconded by Mr. Buck Lincecum, the following resolution was presented, a resolution providing for the engineering services selection criteria and authorize to advertise for engineering services for the Louisiana Community Development Block Grant Disaster Recovery Program, and on vote unanimously adopted:

RESOLUTION

A RESOLUTION AUTHORIZING THE RAPIDES PARISH POLICE JURY TO SOLICIT PROPOSALS FROM CDBG GRANT ENGINEERING SERVICES FOR THE DISASTER RECOVERY PROJECTS

WHEREAS, the Consolidated Security Disaster Assistance and Continuing Appropriations Act of 2009 (Public Law 110-329) enacted on September 30, 2009, made available CDBG funds for Hurricanes Gustav and Ike; and

WHEREAS, Rapides Parish's first allocation is \$8,990,182 and its second allocation is \$7,372,172 for a total allocation of \$16,362,354; and,

WHEREAS, the Louisiana Recovery Authority assisted by the Office of Community Development Disaster Recovery Unit has developed an Action Plan to outline the eligible activities available to assist parishes meeting unmet housing, business, public service, public infrastructure and other needs incurred by the 2008 disasters. Parishes through its allocation will be able to hire grant administered staff and/or consultants.

NOW, THEREFORE, BE IT RESOLVED by the Rapides Parish Police Jury, State of Louisiana, in special session convened on this 3rd day of August, 2009, that the Rapides Parish Police Jury does hereby authorize the Solicitation of Proposals from CDBG engineering consultants for the purpose of assisting the Parish in meeting its obligations and all program requirements to the Louisiana Recovery Authority and the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit; and,

BE IT FURTHER RESOLVED the Rapides Parish Police Jury does hereby adopt the Engineering Consultants Selection Criteria for the FY 2009 LCDBG Disaster Recovery Projects:

ENGINEERING CONSULTANTS SELECTION CRITERIA

All responses to the Statement of Qualification and the Firm Questionnaire will be evaluated according to the following criteria and corresponding point system. The proposal will be evaluated on the basis of written materials. Sufficient information must be included in the proposal to assure that the correct number of points is assigned. Incomplete or incorrect information may result in a lower score.

Respondents will be evaluated on the basis of written materials submitted in the qualification statements and according to the following criteria.

Total Maximum Points 100

1. Experience of the firm with this type of federal/state/local construction project during the past ten years (Total Possible Points 25 pts.)

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| 1) 6-10 years | 25 pts. |
| 2) 2-5 years | 20 pts. |
| 3) less than 2 years | 5 pts. |

2. Familiarity with Similar Drainage Projects (Total Possible Points 20 pts)

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| 1) More than 10 similar projects | 20 pts. |
| 2) Less than 10 similar projects | 10 pts. |

3. Demonstrated Capacity to Perform the Scope of Services (Total Possible Points 15 pts.)

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| 1) Adequate professional staff/consultants to perform work | 10 pts. |
| 2) Application deadline can be met, and plans and specs. be completed within 6 months, if individual application is funded | 5 pts. |

4. Past Performance with: (Total Possible Points 25 pts.)

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| 1) The Rapides Parish Police Jury | 10 pts. |
| 2) Local Governments within Rapides Parish | 10 pts. |
| 3) State/Federal Agencies governing drainage projects | 5 pts. |

5. Other Criteria (Total Possible Points 15 pts)

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| 1) Minority/Female Disadvantaged Business | 5 pts. |
| 2) Veteran Owned Business | 5 pts. |
| 3) Handicapped Owned Business | 5 pts. |

Items Nos. 1 & 2 - Respondents can score in one rating item only.

Items Nos. 3, 4 & 5 - Respondents can score in all rating items.

All respondents will complete as part of its submittal the enclosed Firm Questionnaire. Failure to do so will disqualify that firm from consideration.

In the event of a tie, the firm which has the most knowledge of the specific problem associated with the proposed projects will be chosen. Such knowledge must have been obtained by previous experience with similar drainage projects.

The selection of finalist to be interviewed, if any is required, will be based on an evaluation of the written responses. The award will be made to the most qualified offerer whose qualification statement is deemed most advantageous to the Rapides Parish Police Jury, all factors considered. Unsuccessful offerers will be notified in writing as soon as possible.

The Rapides Parish Police Jury is an Equal Opportunity Employer. We encourage all small and minority-owned firms and women's business enterprises to apply.

BE IT FURTHER RESOLVED by the Rapides Parish Police Jury that the selection criteria is hereby designated as the criteria whereby all engineering consulting proposals will be evaluated.

BE IT FURTHER RESOLVED that the Rapides Parish Police Jury hereby authorizes the advertisement for Engineering qualification statements and proposals from Consultants for the Community Development Block Grant (CDBG) Disaster Recovery Infrastructure Program grant applications.

THUS PASSED AND APPROVED on this 3rd day of August, 2009.

The President asked if there was any Public Comment on any Agenda Item, to which there was no response.

On motion by Mr. Richard Billings, seconded by Mr. Scott Perry, that there being no further business, the meeting be declared adjourned. On vote the motion carried at 3:01 p.m.

Angie Richmond, Secretary
Rapides Parish Police Jury

Theodore Fountaine Jr., President
Rapides Parish Police Jury