

AGENDA

Thursday, May 19, 2016 – 7:30 a.m.

Central Louisiana Business Incubator – 1501 Wimbledon Blvd., Alexandria, LA 71303
Community Room

CALL TO ORDER

GUEST SPEAKER



The Rapides Workforce Development Board is pleased to welcome Mr. Michael Bukowski, Business Unit Leader for Cool Planet, as the guest speaker for the May 19, 2016 meeting. Mr. Bukowski will update the Board on the activities and future plans of Cool Planet in Rapides Parish.

AGENDA ITEMS

1. Minutes from Workforce Investment Board meeting of February 18, 2016

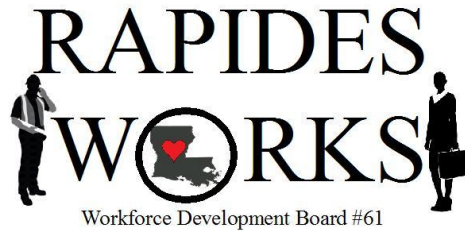
Exhibit #1: Minutes from WDB meeting February 18, 2016
Action: Motion

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

2. Revised Policies for WIOA

Exhibit #2: Revised policies
Action: Motion

Background Information: Policy Number 400-01 and 400-02 - LWC recommended the Workforce Development Board have a policy for funding out-of-parish jobseekers. After research on best practices, we settled on no more than 25% of the participants enrolled in OJT or scholarship training could reside outside Rapides Parish. Policy Number 400-03 – This is a clarification that resulted from LWC Monitoring Training. LWC identified that supportive services must be accompanied by a justification. Policy Number 400-05 – Priority of Service – Modified policy to add that 51% of the participants must meet the criteria from the Priority of Service policy. Policy Number 500-02 – Youth Eligibility – Modified policy to add that funding is to be for youth who are residents of Rapides Parish. However, Manager(s) may grant a funding request if youth's resident parish has no youth funds. Policy Number 800-01 – Fiscal – Modified policy to determine if a cost is allowable prior to charging WIOA for that cost.



3. Mandatory Ethics Training

Exhibit #3: Section 10 – Ethics Training / Financial Disclosure in Orientation Manual

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each “public servant” is required to receive a minimum of one hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

REPORTS/UPDATES

1. Financial Report
2. Rapides Business & Career Solutions Center Report

INFORMATIONAL ATTACHMENTS

ADDITIONAL INFORMATION

1. Summer Youth Program 2016

Background Information: The Summer Youth Employment Program (SYEP) will begin in May. The Youth Empowerment Services (YES) year round program is a structured program that offers employment and job skills. Youth are selected who meet age, residency, and income requirements and are placed with private or public employers for six weeks during the summer.

Recommendation: For Information Only
Action: None Required

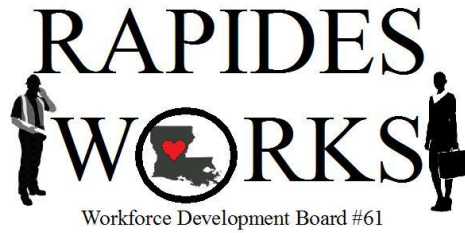
2. Louisiana Rehabilitation Services Cooperative Endeavor Agreement

Background Information: Youth work-based learning experiences will be provided this summer to LRS youth on a fee-for-service basis. Our responsibility will be to find suitable work-based learning experiences for underserved, special needs youth participants provided by LRS.

Recommendation: For Information Only
Action: None Required

Commonly used acronyms-

LWC Louisiana Workforce Commission
OWD Office of Workforce Development
NEG National Emergency Grant
ETA Employment and Training Administration
TEGL Training and Employment Guidance Letter



LWDAs	Local Workforce Development Areas
IEP	Individual Employment Plan
UI	Unemployment Insurance
O*NET	Occupational Information Network
USDOL	United States Department of Labor
WARN	Worker Adjustment and Retraining Notification Act
LRS	Louisiana Rehabilitation Services
HIRE	Helping Individuals Reach Employment
DCFS	Department of Children & Family Services
MOU	Memorandum of Understanding
WDB	Workforce Development Board
FY	Fiscal Year
PY	Program Year
WIOA	Workforce Innovation and Opportunity Act
WIF	Workforce Innovation Funds
IWTP	Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM CHAIR

COMMENTS OR QUESTIONS FROM FLOOR

ADJOURNMENT