



MINUTES

Workforce Development Board

Thursday, August 17, 2017 – 7:30 a.m.

Held at: Central Louisiana Business Incubator, 1501 Wimbledon Blvd., Alexandria LA

ATTENDANCE

Members present	Members absent	Other Attendees / Guest	Staff
Valerie Aymond	Connie Baker		Anna Sweat
Cynthia Baker	David Broussard		Misty Slayter
Julie Bonial	Chad Bynog		Guiyou Huang
Yoel Borges	Tim Dousay		Dara Antee
Susan Broussard	Landry Ducote		Elaine Morace
Sonia Chevallier	Larry George		Christi Nation
Rich Dupree	Bill Higgins		Bruce Kelly
Kelli Hall	Ginger Humbles		
Jeff Johnson	Lafe Jones		
Michael Johnson	Tony Murray		
Paula Johnson	Gary Nugent		
Haywood Joiner	Lloyd Price		
Robert Leavines	Deborah Randolph		
Joan Lee	Sarah Sasser		
Christine McGraw	Sara Stokes		
Debbie Norman	Aiesha Wright		
Nathalia Osby			
Carla Peters			
Jimmy Sawtelle			
Quorum Present	Yes	19 of 35	

CALL TO ORDER

Chairperson, Sonia Chevallier, called the meeting of the Rapides Parish Workforce Development Board to order.

GUEST SPEAKER

Dr. Guiyou Huang the new Chancellor of Louisiana State University of Alexandria spoke to the board about LSUA’s student enrollment growing from 2,400 in 2016 to 3,400 in 2017. LSUA has 100 international students at this time enrolled. They have established new studies that have recently been approved. LSUA hopes to have 5,000 students in 8-10 years by offering quality studies.

Christi Nation, Workforce Development Board Liaison for the One-Stop Operator was introduced to the Board by Sonia Chevallier. Christi is excited about her new opportunity with LSUA to work with the Center.



AGENDA ITEMS

1. APPROVAL OF MINUTES

It was requested that the Workforce Development Board review and approve the minutes from the May 18, 2017 meeting.

On motion by Christine McGraw, seconded by Kelli Hall, with -0- nays, -0- abstained and 19 yes votes, the minutes from May 18, 2017 were approved.

2. LWDA61 – Funding Allocation Under the Workforce Innovation and Opportunity Act (WIOA) for PY17/FY18 (7/1/17 – 6/30/18)

It was requested that the Workforce Development Board approve the WIOA PY17/FY18 (7/1/17 – 6/30/18) budget as presented. The budget includes a new allocation of \$1,064,731 (an increase of \$248,538 from the previous year's funding level) along with carry over funds in the amount of \$255,821 (a increase of \$36,663 from the previous year's funding level) for a total funding level of \$1,320,552 (an overall increase of \$285,201).

On motion by Christine McGraw, seconded by Rich Dupree, with -0- nays, -0- abstained and 19 yes votes, the Workforce Development Board approved the WIOA PY17/FY18 Budget.

3. LWDA61 – Contract with Louisiana Workforce Commission (LWC) for a Strategies to Empower People (STEP) Program for FY18

The PY16 STEP contract expired as of 6/30/17. LWC desired to time the DCFS contract at the same time as the LaJET contract – to run from 10/1 each year through 9/30 of the next year. Therefore, LWC issued a 3 month contract for STEP services to run from 7/1/17 through 9/30/17 to bridge the timeframe and provide service consistency to participants. Through these contracts, the Local Workforce Development Area (#61 Rapides) provides case management services to cash assistance recipients, as referred by the Louisiana Department of Children and Family Services (DCFS), to move families from cash assistance to employment. The 3 month interim contract is for \$13,750. It is anticipated the FY18 contract would be for the same amount as the previous year at \$55,000.

On motion by Joan Lee, seconded by Robert Leavines, with -0- nays, -0- abstained and 19 yes votes, the Workforce Development Board approved the FY18 STEP Budget.

4. LWDA61 – Contract with Louisiana Workforce Commission (LWC) for a Louisiana Job Employment & Training (LaJET) Program for FY18

It was requested that the Workforce Development Board approve the LaJET FY18 (10/1/17 – 9/30/18) budget as presented. The Louisiana Workforce Commission (LWC) is contracting with the Local Workforce Development Area (#61 – Rapides) to provide job readiness activities to enable Supplemental Nutrition Assistance Program (SNAP) recipients in their transition to self-sufficiency for



the period 10/1/17 – 9/30/18). This contract has not yet been issued and is expected to be for the same amount as the previous year at \$227,682.

On motion by Michael Johnson, seconded by Valerie Aymond, with -0- nays, -0- abstained and 19 yes votes, the Workforce Development Board approved the WIOA FY18 LaJET Budget.

5. LWDA61 – WIOA PY16/FY17 Budget Amendment

Request the Workforce Development Board approve the amendment to the WIOA PY16/FY17 program as presented. The purpose of the WIOA amendment is to re-program funds to the various line items to reflect actual expenses for the grant year ending 6/30/17.

On motion by Haywood Joiner, seconded by Debbie Normand, with -0- nays, -0- abstained and 19 yes votes, the Workforce Development Board approved the WIOA PY16/FY17 Budget Amendment.

REPORTS/UPDATES

1. Financial Report
2. Rapides Business & Career Solutions Center Report

ADDITIONAL INFORMATION

1. WDB Member Re-Appointments

Reappointments will go before the Rapides Parish Police Jury in September for approval for those listed with effective termination dates of October, 2017:

<u>Members</u>	<u>New Term Dates</u>
Julie Bonial	10/1/17 – 10/1/19
Sonia Chevallier	10/1/17 – 10/1/19
Larry George	10/1/17 – 10/1/19
Kelli Hall	10/1/17 – 10/1/19
Ginger Humbles	10/1/17 – 10/1/19
Robert Leavines	10/1/17 – 10/1/19
Christine McGraw	10/1/17 – 10/1/19
Gary Nugent	10/1/17 – 10/1/19
Sarah Stokes	10/1/17 – 10/1/19
Aiesha Wright	10/1/17 – 10/1/19

No action was required for information only.



2. Institute for Indian Development Lease

There is a lease agreement for office space with the Institute for Indian Development providing SCSEP/Older Worker services to 55 or older job seekers.

No action required for information only.

6. Mandatory Ethics Training

Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

No action required for information only.

COMMENTS OR QUESTIONS FROM CHAIR

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ADJOURNMENT

The meeting was adjourned by Chairperson.

Workforce Development Board Chair

Date