



11/5/2020

The Rapides Workforce Development Board 61 meeting of August 20, 2020 has been declared as an essential government meeting. Pursuant to Section 2 (C) of Governor John Bell Edwards' Proclamation Number: JBE 2020-75 that states;

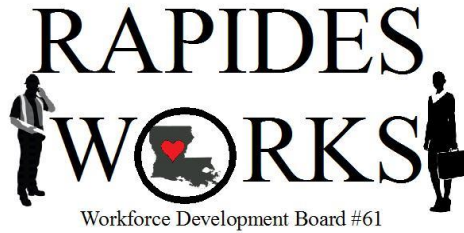
SECTION 2:

C) All state agencies, boards and commissions, and local political subdivisions of the state shall continue to provide for attendance at essential governmental meetings via teleconference or video conference and such attendance shall be allowed during the pendency of this emergency. All efforts shall be made to provide for observation and input by members of the public. Before any meeting conducted pursuant to this section, the state agency, boards and commission, or local political subdivision of the state shall first provide a written certification that it will otherwise be unable to operate due to quorum requirements. Such certification shall be posted at the same time and in the same manner as the agenda for the meeting. Nothing in this order shall be interpreted to waive any notice requirements.

Rapides Parish Workforce Development Board shall conduct their WDB meeting via ZOOM Videoconferencing on November 19, 2020 at 7:30 A.M. due to the current COVID-19 Emergency.

LWDA 61's Workforce Development Board consists of 35 members with a quorum of 18. It will be unable to operate due to quorum requirements unless it conducts its meeting via Teleconference or Videoconference during the current emergency. The agenda consist of imperative items that need to be voted on at this quarterly meeting.

Kelli Haygood



AGENDA

Thursday, November 19, 2020 – 7:30 a.m.

Pursuant of the State of Louisiana Proclamation Number JBE 2020-75 and due to meeting restriction and quorum requirements, the November Workforce Development Board 61 meeting will be held via video conference using ZOOM.

THE ZOOM MEETING LINK WILL BE <https://zoom.us/j/93123097957>

CALL TO ORDER

GUEST SPEAKER



Chad Bynog, Industry Sector Program Manager, will discuss Business Services.

AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of August 12, 2020

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

Exhibit #1: Minutes from WDB meeting August 20, 2020

Action: Motion

2. Rapides Parish Workforce Development Board 2021 Meeting Schedule

Background Information: In an effort to comply with the Louisiana Open Meeting Law each WDB has been encouraged by the Louisiana Workforce Commission Policy Team to make available an annual calendar of scheduled Workforce Development Board meetings.

Exhibit #2: Draft 2021 Workforce Development Board Meeting Schedule

Action: Motion

3. One Stop Operator RFP

Background Information: WIOA law required that the One-Stop Operator be competitively procured. In compliance with the law, the Request for Proposal (RFP) for the One-Stop Operator Services was issued on September 14, 2020. Proposals were due back by October 16, 2020. The Evaluation Committee met on October 27, 2020 to review the proposals and make a recommendation to the Workforce Development Board.





Exhibit # 3: Evaluation Committee Recommendation, LWDA-61 Procedure 100-10-01 Excerpt defining procedure for single entity bid, Letter to LWC requesting Sole-Source Procurement Approval, Approval Email from LWC to move forward with RFP Evaluation.

Action: Motion

4. Performance Levels for the Workforce Innovation and Opportunity Act (WIOA) Title I and WP/ES Programs for Program Years 2020 and 2021

Background: Motion to approve negotiated performance levels for PY 2020 and 2021 between LWC and the Workforce Development Board.

Exhibit #4: Negotiated Performance Levels for WIOA and WP/ES Programs LWDA 61 for Program Years 2020 and 2021

Action: Motion

5. New/Revised Policies and Procedures for WIOA

Background Information: The following policies have been revised.

- a. 400-08 Co-Enrollment – This policy was revised to remove verbiage in response to LWC Monitoring Findings.
- b. 400-08-01 Co-Enrollment – This procedure was revised to remove verbiage in response to LWC Monitoring Findings.
- c. 400-11 Incentives – This is a new policy to address guidelines for paying incentives for Adult/Dislocated Workers.
- d. 500-07 Incentives – This policy was revised to update guideless for paying incentives for Youth.
- e. 500-09 Co-Enrollment – This policy was revised to remove verbiage in response to LWC Monitoring Findings.
- f. 500-09-01 Co-Enrollment – This procedure was revised to remove verbiage in response to LWC Monitoring Findings.

Exhibit #5: Revised Policies and Procedures

Action: Motion

ADDITIONAL INFORMATION

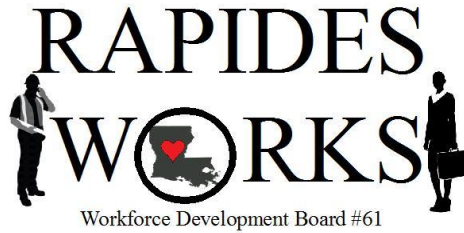
6. Update to Annual Performance Results for PY 2018 by Local Workforce Development Area (LWDA) Corrective Action Plan

Background: At the November 19, 2019 Workforce Development Board Meeting, the board approved the creation and implementation of a correction action plan to address the LWC Annual Performance Results for PY2018 failed measure for Employment Rate 2nd Quarter After Exit for youth. The corrective action plan, developed by Deborah LeBlanc, was implemented December 15, 2019.

Exhibit #6: Annual Performance for PY19

Action: No Action Required - For Information Only





7. First Quarter Performance Results (July - September 2020) by Local Workforce Development Area (LWDA)

Background Information: Louisiana Workforce Commission has released the First Quarter Performance Results for PY20. The results are broken down by LWDA.

Exhibit #7: First Quarter Performance (July – September 2020) by LWDA

Action: No Action Required - For Information Only

8. WDB Member New Appointment and Re-Appointments

Background Information: New appointments were authorized by Mr. Craig Smith, the Rapides Parish Police Jury President. Nolan Spillers, Vice President with First Federal Bank of Louisiana, will replace Robert Leavines representing private sector membership. Steve Bryant, Plant Manager for Stella-Jones, will replace Wayne Kusmierczyk representing private sector membership.

Rapides Parish Police Jury President, Mr. Craig Smith, approved the following re-appointments for those listed with effective termination dates of October 2020:

<u>Members</u>	<u>New Term Dates</u>
Karyn Barrett	10/1/2020 – 10/1/2023
Larry George	10/1/2020 – 10/1/2023
Paul Fuselier	10/1/2020 – 10/1/2023
Kelli Haygood	10/1/2020 – 10/1/2023
Ginger Humbles	10/1/2020 – 10/1/2023
Bill McDermott	10/1/2020 – 10/1/2023
Gary Nugent	10/1/2020 – 10/1/2023
Sara Stokes	10/1/2020 – 10/1/2023
Aiesha Wright	10/1/2020 – 10/1/2023

Exhibit #8: Updated WDB Appointments

Action: No Action required - For Information Only

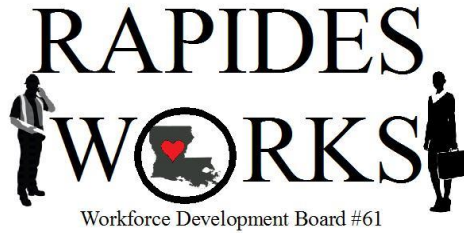
9. One-Stop Operator Monitoring Report

Background: According to USDOL’s Employment and Training Administration TEGL 15-16, “The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures.” The PY20 1st Quarter monitoring was completed on 11/12/2020.

Exhibit 9: OSO Monitoring Report for July, August, September 2020 (1st Qtr. PY20)

Action: No Action required





10. Intergovernmental Agreement

Background: Renewal of the agreement between the Rapides Parish School Board, the Rapides Parish Police Jury, and the Rapides Workforce Development Board to facilitate cooperation and coordination between the parties so that we can engage and provide opportunities and services for former students who become out-of-school youth (drop-outs)

Exhibit #10: Intergovernmental Agreement between the Rapides Parish School Board, the Rapides Parish Police Jury, and the Rapides Workforce Development Board.

Action: No Action required

11. Mandatory Ethics Training

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one-hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

Exhibit #11: Ethics Training Correspondence dated January 17, 2020.

Action: No Action Required - For Information Only

REPORTS/UPDATES

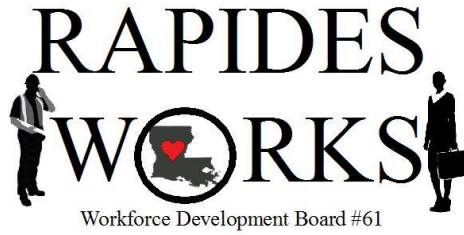
1. Financial Report
2. Rapides Business & Career Solutions Center Report

INFORMATIONAL ATTACHMENTS

Commonly used acronyms-

LWC	Louisiana Workforce Commission
OWD	Office of Workforce Development
NEG	National Emergency Grant
ETA	Employment and Training Administration
TEGL	Training and Employment Guidance Letter
LWDAs	Local Workforce Development Areas
IEP	Individual Employment Plan
UI	Unemployment Insurance
O*NET	Occupational Information Network
USDOL	United States Department of Labor
WARN	Worker Adjustment and Retraining Notification Act
LRS	Louisiana Rehabilitation Services
HIRE	Helping Individuals Reach Employment
DCFS	Department of Children & Family Services
MOU	Memorandum of Understanding





- WDB** Workforce Development Board
- FY** Fiscal Year
- PY** Program Year
- WIOA** Workforce Innovation and Opportunity Act
- WIF** Workforce Innovation Funds
- IWTP** Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM CHAIR

COMMENTS OR QUESTIONS FROM FLOOR

ADJOURNMENT

