



AGENDA

Thursday, May 18, 2017 – 7:30 a.m.

Central Louisiana Business Incubator – 1501 Wimbledon Blvd., Alexandria, LA 71303
Community Room

CALL TO ORDER

GUEST SPEAKERS

Board Member, Valerie Aymond will present one way that Gilchrist Construction has saved money through using Workkeys assessment in the hiring process which contributes to a healthier bottom line for the company.

AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of February 16, 2017

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

Exhibit #1: Minutes from WDB meeting February 16, 2017

Action: Motion

2. One Stop Operator RFP

Background Information: WIOA law required that the One-Stop Operator be competitively procured. In compliance with the law, the Request for Proposal (RFP) for the One-Stop Operator Services was published on February 28, 2017. Proposals were due back by April 10th. The Evaluation Committee met on April 19th to review the proposals and make a recommendation to the Workforce Development Board.

Exhibit # 2: Evaluation Committee Recommendation

Action: Motion

3. Revised Policies for WIOA

Background Information: The following policies have been revised:

- a. 100-02 - Definitions – Added definitions for “Chronically Unemployed” and “Have inconsistent work history”. Definitions are required to define the eligibility criteria for Transitional jobs per TEGL 19-16.
- b. 100-10 - One Stop Operator – New policy to define procurement methods and the role of One-Stop Operator.
- c. 200-01 – Career Services – Combines Membership Team function and Skills Development Team function into the single function of Career Services.
- d. 400-03 – Supportive Services – Added further explanation to basic principles to define additional criteria of supportive services addressed in TEGL 19-16.



- e. 500-02 – Youth Eligibility Criteria – Added definition of “registered” for in-school youth who are in postsecondary school. Definition used for eligibility determination of youth as in-school or out-of-school.
- f. 700-02 – Monitoring Services – New policy written to comply with LWC policy OWD 4-12 – Financial and Programmatic Monitoring.

Exhibit #3: Draft Policies
Action: Motion

REPORTS/UPDATES

1. Financial Report
2. Rapides Business & Career Solutions Center Report

ADDITIONAL INFORMATION

4. WDB Member NEW Appointment and Re-Appointments

Background Information: New appointment was authorized by the Rapides Parish Police Jury President, Mr. Craig Smith. Aiesha Wright, the Alexandria Site HR Manager for Procter & Gamble, will replace **Tammye Jones** representing private sector membership.

Exhibit #4: Updated WDB Appointments

5. New Website

Background Information: WIOA Sec. 121 (e)(4) established the “American Job Center” network, a unifying name and brand that identifies online and in-person workforce development services as part of a single network of publicly-funded services. The American Job Center network designation established a framework for accentuating and implementing an integrated workforce delivery system. In order to comply with the deadline of July 1, 2017, our website needed to be changed to 1) bring it current with WIOA wording (all wording reflected WIA), and 2) show affiliation with American Job Center network. We decided to implement the change and show our connection with Rapides Parish Police Jury, the WIOA grant recipient. So our new website is www.rppj.com. We encourage you to take a look!

Exhibit #5: Exhibit RPPJ website

6. Mandatory Ethics Training

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each “public servant” is required to receive a minimum of one hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.



Exhibit #6: Ethics Training Correspondence dated January 24, 2017.

INFORMATIONAL ATTACHMENTS

Commonly used acronyms-

- LWC** Louisiana Workforce Commission
- OWD** Office of Workforce Development
- NEG** National Emergency Grant
- ETA** Employment and Training Administration
- TEGL** Training and Employment Guidance Letter
- LWDAs** Local Workforce Development Areas
- IEP** Individual Employment Plan
- UI** Unemployment Insurance
- O*NET** Occupational Information Network
- USDOL** United States Department of Labor
- WARN** Worker Adjustment and Retraining Notification Act
- LRS** Louisiana Rehabilitation Services
- HIRE** Helping Individuals Reach Employment
- DCFS** Department of Children & Family Services
- MOU** Memorandum of Understanding
- WDB** Workforce Development Board
- FY** Fiscal Year
- PY** Program Year
- WIOA** Workforce Innovation and Opportunity Act
- WIF** Workforce Innovation Funds
- IWTP** Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM CHAIR

COMMENTS OR QUESTIONS FROM FLOOR

ADJOURNMENT