

**NOTICE OF APPOINTMENT  
OF RAPIDES PARISH REGISTRAR OF VOTERS  
AND  
REQUEST FOR SUBMISSION OF APPLICATIONS**

The Rapides Parish Police Jury, the governing authority, shall accept applications to fill the vacancy in the position of Rapides Parish Registrar of Voters pursuant to **LSA-R.S. 18:51** et seq.

**LSA-R.S. 18:52** provides the **Qualifications of Registrars** are as follows:

A. Each applicant to fill the office of registrar of voters shall be a registered voter. If appointed to fill the office of registrar of voters, the applicant shall become a resident and registered voter of the parish in which he is to perform his duties prior to taking the oath of office. The registrar shall remain a resident and qualified voter of the parish in which he is to perform his duties.

B. (1) The registrar shall possess at least one of the following at the time of appointment:

- (a) A baccalaureate degree from an accredited institution and two years of full-time, professional work experience.
- (b) An associate degree from an accredited institution and four years of full-time, professional work experience.
- (c) Seven years of full-time, professional work experience.
- (d) Five years of full-time employment in a registrar's office in Louisiana.

(2) For purposes of this Subsection, "professional work experience" means experience in an occupation which requires specialized and theoretical knowledge usually acquired through college training or through work experience and other training which provides comparable knowledge.

**DEADLINE.** A written **application with a current resume**' from "Qualified Applicants" must be received by **4:00 p.m. SEPTEMBER 1, 2021**, at the office of the Rapides Parish Police Jury, 2<sup>nd</sup> Floor, Rapides Parish Courthouse, 701 Murray Street, Suite 201, Alexandria, LA 71301.

Any application received after 4:00 p.m. on September 1, 2021, shall not be considered.

If you do not meet the statutory qualifications set forth above, please do not submit an application.

The Governing Authority shall offer to interview each applicant who meets the statutory qualifications set forth above.