

RAPIDES PARISH POLICE JURY
Police Jury Meeting Room
2nd Floor, Parish Courthouse
701 Murray Street, Ste. 201
Alexandria, Louisiana 71301
(318) 473-6660

Posted February 6, 2020

REGULAR SESSION
FEBRUARY 10, 2020
3:00 P.M.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON ANY AGENDA ITEM

JUROR COMMENTS

1. Motion to adopt the minutes of the Rapides Parish Police Jury held in Regular Session on January 13, 2020 as published in the Official Journal.
2. Motion that approved bills be paid.
3. Motion to accept the Treasurer's Report.
(Finance 2/3)
4. PUBLIC SERVICE AWARENESS
Dresser, LLC Area Public Service update and status. Recognize Dresser, LLC and Rapides Health and Hospitals Representatives.
(Mr. Moreau)
5. Motion to adopt an ordinance authorizing the sale of abandoned/adjudicated property with the legal description of Lot Nine (9), Square Twenty-One (21) Revised S.A.L. Co. Addn., bearing the Municipal address of 2112 Mill Street, Alexandria to Peter and Devin Bell for the consideration of \$2,000.00 cash.
(Finance 2/3)

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6. Motion to adopt an ordinance authorizing the sale of abandoned/adjudicated property with the legal description of Lots Three (3) & Four (4) of Subdivision of Lot Forty-Six (46) Leland College Subdivision, bearing the municipal address of 3724 Milton Alley, Alexandria, to Pleasant Green Baptist Church for the consideration of \$2,581.73 cash.
(Finance 2/3)

7. Motion to adopt an ordinance authorizing the sale of abandoned/adjudicated property with the legal description of Part of Lot Four (4), Square Twelve (12) of Welch Addition, Fronting Forty (40) feet on Shirland Avenue One Hundred Forty-Two (142) feet bearing the municipal address of 1514 Shirland Avenue, Alexandria to KeYanna Brown for the consideration of \$1,333.33 cash.
(Finance 2/3)

8. Motion to increase the hours for five (5) Firefighters from twenty-eight (28) hours to thirty-four (34) hours, as requested by the Oakhill Fire Department Board of Directors, to be paid out of Rapides Parish Fire District No. 5 funds, pending Treasurer approval.
(Finance 2/3)

9. Motion to amend a certain motion of September 9, 2019 to correct the creation from a part-time secretary position to a part-time firefighter position, not to exceed thirty-two (32) hours, as recommended by the Taylor Hill Fire Department Board of Directors, to be paid out of Fire District No. 15 funds.
(Finance 2/3)

10. Motion to extend Bid No. 2619 – Contract Hauling Pit Run (Annual Contract) for an additional twelve (12) months (May 1, 2020 through April 30, 2021), as agreed by the Vendor and the Purchasing Agent. This is the last extension allowed on this Bid.
(Finance 2/3)

11. Motion to enter into a contract with CLAHEC (Central Louisiana Area Health Education Center) to provide two (2) nurses for the Health Unit for the purpose of Operation Support and other Health Unit Activities, total contract not to exceed \$475,000.00, to be paid from the Health Unit Fund, as recommended by Dr. David Holcombe, DHH Region VI Administrator, beginning March 1, 2020 for a three (3) year period and authorize the President to sign same.
(Finance 2/3)

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12. Motion to Extend Bid No. 2723 (Various Bituminous Materials – Hot and Cold Mix) for an additional twelve (12) months (April 1, 2020 through March 31, 2021), as agreed by the Vendor and the Purchasing Agent. After this extension we have the option to extend for one more period of Twelve (12) months.
(Finance 2/3)

13. Motion to award Bid No. 2788 (Miscellaneous Office Supplies) to Sayes Office Supply for period beginning February 1, 2020 through January 31, 2021, as recommended by the Purchasing Agent.
(Finance 2/3)

14. Motion to authorize Rapides Parish Fire District No. 8 to sell Five (5) Vertex VHF Portable radios, at a cost of \$100.00 each to Rapides Parish Fire District No. 15, due to an upgrade in system at Rapides Parish Fire District No. 8.
(Finance 2/3)

15. Motion to increase the pay for Assistant Chief John Rudisill to \$15.00 per hour, not to exceed 28 hours per week, as requested by the Cotile Volunteer Fire Department Board of Directors, to be paid out of Rapides Parish Fire District No. 8 Funds, effective February 2, 2020.
(Finance 2/3)

16. Motion to increase the pay for Captain Chris Ward and Firefighter Roger Ramos to \$14.00 per hour, not to exceed 28 hours per week, as requested by the Cotile Volunteer Fire Department Board of Directors, to be paid out of Rapides Parish Fire District No. 8 Funds, effective February 2, 2020.
(Finance 2/3)

17. Motion to create a salary position for Chief April Ward, to be based on 40 hours/week at \$15.00 per hour and grant her the opportunity to enroll in the proper retirement plan for her position, as requested by the Cotile Volunteer Fire Department Board of Directors, to be paid out of Rapides Parish Fire District No. 8 Funds.
(Finance 3/3)

18. Motion to amend 2020 budgets to reflect actual carry in.
(Finance 2/3)

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19. Motion to authorize that the travel expense policy, to provide the annual travel budget for the Jury, that is to be adopted by the entire Jury at the February meeting of each year, hereby is adopted and that the President of the Rapides Parish Police Jury is authorized to approve travel expenditures during the year not to exceed the budgeted amount.
(Finance 2/3)

20. Motion to authorize Fire District No. 3 to purchase 12 Self Contained Breathing Apparatus, 12 face masks and 24 SCBA cylinders off of the City of New Orleans contract, as requested by the Alpine Volunteer Fire Department Board of Directors, to be paid out of Fire District No. 3 Funds.
(Finance 2/3)

21. Motion to authorize Rapides Parish Fire District No. 7 to sell three ladders they no longer use, to Effie Fire Department (Mutual Aid). The ladders consist of one (1) 16' roof ladder, one (1) 14' combination ladder and one (1) 26' extension ladder, as recommended by the Ruby-Kolin Volunteer Fire Department Board of Directors and Fire Chief. The agreed upon price of these ladders is \$1700.00.
(Finance 2/3)

22. Motion to accept the Public Works Director's Report.
(Public Works 2/3)

23. Motion to grant design exceptions and design waivers to Louisiana Department of Transportation and Development, on State Project No. H.011526, Site #1, Castor Plunge Road Bridge over Little Bayou Clear, Site #2, H. Strange Road Bridge over Indian Creek Reservoir and Site #3, Palmer Chapel Road Bridge over Wiggins Bayou, and authorize the President to sign necessary documents.
(Public Works 2/3)

24. Motion to authorize the President to sign the nomination form for the Rapides Workforce Development Board, for Karyn Barrett, Regional Manager for Louisiana Rehabilitation Services replacing Christine McGraw, due to retirement and, 2) sign a letter addressed to the Louisiana Workforce Commission (LWC) informing LWC of the nomination of Karyn Barrett as a board member and the removal of board member Christine McGraw.
(Workforce 2/3)

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25. Motion to authorize the President to sign the Agreement between the Chief Elected Official and the Rapides Workforce Development Board signifying the roles and responsibilities of the Office of Economic & Workforce Development (OEWD) as the fiscal agent and administrative entity, and the Workforce Operations Department (WOD) as the provider of Title I Adult, Dislocated Worker, and Youth services authorized by the Workforce Innovation and Opportunity Act of 2014 (WIOA). This agreement must be resigned every year a new Chief Elected Official (President) is selected by the Rapides Parish Police Jury.
(Workforce 2/3)

26. Motion to authorize the RRPJ President to sign the Intergovernmental Agreement with the Rapides Parish School Board for the purpose of engaging out of school youth. The Rapides Parish School Board experiences a large number of students who drop out of high school each year. The Rapides Workforce Development Board and the Rapides Parish School Board are collaborating to remain connected with these youth and provide services.
(Workforce 2/3)

27. Motion to adopt the Management Resolution to establish financial procedures and compliance responsibilities for the FY 2019 LCDBG Palmer Chapel Road Project and authorize the President to sign necessary documents.
(Grants 2/3)

28. Motion to adopt the Section 504 Grievance Procedure Resolution for the FY 2019 LCDBG Palmer Chapel Road Project and authorize the President to sign necessary documents.
(Grants 2/3)

29. Motion to adopt the Policy Statement for Communicating Information to Persons with Sensory Impairments Resolution for the FY 2019 LCDBG Palmer Chapel Road Project and authorize the President to sign necessary documents.
(Grants 2/3)

30. Motion to adopt the Language Access Plan Resolution for the FY 2019 LCDBG Palmer Chapel Road Project and authorize the President to sign necessary documents.
(Grants 2/3)

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31. Motion to enter into a month to month lease with APOGEE LLC, for the Boyce Branch Library, for a portion of the parking lot, at the corner of Ulster and Leitrum Street, Boyce LA.; area to be leased is 30 x 40 or 1,200 square feet, starting March 1, 2020, in the amount of \$500 per month, pending Legal Counsels review and authorize the President to sign the necessary documents.
(Parochial 2/3)

32. Motion to renew the lease for the Johnson Branch (Lecompte) Library with the LHS Corporation for a three (3) year period, at a rate of \$1,250 per month, beginning April 1, 2020 and ending March 31, 2023, as recommended by the Library Board of Control and authorize the President to sign same.
(Parochial 2/3)

33. Motion to appoint Mr. Charles M. Johnson to the Cocodrie Game and Fish Commission for a four (4) year term, to fill the expiring term of Mr. Henry Corley. Term runs concurrent with Police Juror's term. Term will expire January 8, 2024.
(Personnel 3/3)

34. Motion to reappointment Mr. Garland Carroll to the Cocodrie Game and Fish Commission for a four (4) year term. Term runs concurrent with the Police Jury term. Term will expire on January 8, 2024.
(Personnel 2/3)

35. Motion to temporarily relocate the polling place for Voting Precincts C37 A-K and C37 L-Z, Rapides Parish Highway Department located at, 8051 LA-28 West, Alexandria, LA 71303, to APOA Hall located at, 650 McKeithen Drive, Alexandria, LA 71303, effective immediately due to Severe Weather/Storms and Multiple Tornados that had significate damage to the Rapides Parish Highway Department on December 16, 2019. Copy of this resolution to be sent to Secretary of State, Louisiana Department of Elections and Registrar of Voters.
(Personnel 2/3)

36. Motion to reappoint Mr. David Walker to the Industrial Development Board for a six (6) year term. Term will expire February 14, 2026.
(Personnel 2/3)

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37. Motion to authorize advertisement to fill the vacancy in the position of Public Works Director/Parish Engineer and authorize the President to set up a search committee.
(Personnel 2/3)
38. Motion to appoint Mr. Rusty Wilder to the Rapides Area Planning Commission to fill the unexpired term of Mr. Bubba Moreau. Term will expire January 8, 2024, to run concurrent with the terms of the Rapides Parish Police Jury.
(Personnel 2/3)
39. Motion to adjust Mr. Cory Ashmore's salary, for temporary Parish Engineer Highway Department Supervisor, effective February 1, 2020, while he fulfills this position.
(Personnel 2/3)
40. Motion to receive the required report from Acadian Ambulance under the Contract for December, 2019:

Response Zone	Number of Responses	Required %	Compliance %
Alexandria - 8 minute	538	80%	88.29%
Pineville - 8 minute	201	80%	90.05%
Rapides - 12 minute	256	80%	88.28%
Rapides - 20 minute	193	80%	86.53%

(Insurance 2/3)

41. Motion to adopt the Rapides Parish Emergency Operations Plan and authorize the Parish President and Rapides OHSEP Executive Director to sign the promulgation statement.
(Insurance 2/3)

ITEMS WERE NOT CONSIDERED BY THE COMMITTEE OF THE JURY BUT WERE POSTED ON THE AGENDA AFTER THE COMMITTEE MEETING IN COMPLIANCE WITH THE PUBLIC MEETINGS LAW AND ARE NOW CONFIRMED AS HAVING BEEN INCLUDED IN THE PUBLISHED AGENDA BY 2/3RD VOTE

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42. Motion to authorize the extension of a contract with Advanced Environmental Compliance, LLC to assist the Rapides Parish Police Jury in implementing an MS4 Storm Water Management Plan as required by the Louisiana Department of Environmental Quality at a cost of \$ 80.00 per hour not to exceed \$30,000.00 (\$20,000.00 already used) and authorize the President to sign all necessary documents and be paid through Professional Services from Road and Bridge Budget. Original contract was authorized by the Rapides Parish Police Jury on July 10, 2017.
(Mr. Smith)

43. Motion to confirm and approve the Police Jury Commitment to fund 12.95% matching funds of the total \$478,848.00 FEMA Hazard Mitigation Program Flooding and Drainage Improvements and Flooding Prevention Program LA DR 4263 and 1786, as per the Rapides Parish Police Jury Commitment letter of March 9, 2017.
(Mr. McGlothlin)

44. Motion to authorize an increase for the travel and registration of the Justices of the Peace and Constables for their Annual Training course, from \$600.00 to \$700.00, to be paid out of the General Fund.
(Mr. Fontaine)

45. Motion to grant an increase of \$100.00 a month to the Justices of Peace and Constables, to be paid out of General Funds.
(Mr. Fontaine)

46. Motion to authorize to advertise for bids on the demolition of the Rapides Parish Highway Department Barn.
(Mr. Bishop)

47. Motion to discuss and possibly make a recommendation concerning the damage losses at the Rapides Parish Highway Department.
(Mr. Bishop)

48. Motion to advertise to receive bids for the replacement of two (2) Hot Water Boilers for the Rapides Parish Courthouse, as requested by the Maintenance Superintendent.
(Mr. Fontaine/Mr. Perry)

49. Motion to approve Change Order #1 in the amount of \$52,225 for the Rylee

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Contracting contract, for the Gustav/Ike CDBG-DR Spanish Bayou Project (40-PARA-3305), to be paid with grant funds, and authorize President to sign contingent on State approval.
(Mr. Bishop)

50. Motion to authorize to advertise for Request for Proposals for hiring a Project Manager for Administrative Services for the FEMA Hazard Mitigation Program Flooding and Drainage Improvements and Flooding Prevention Program LA DR 4263 and 1786.
(Mr. McGlothlin)

51. Motion to authorize to advertise for Request for Qualifications for hiring a Project Engineer for Project Engineering Services for the FEMA Hazard Mitigation Program Flooding and Drainage Improvements and Flooding Prevention Program LA DR 4263 and 1786.
(Mr. McGlothlin)

**ITEMS WERE NOT CONSIDERED BY THE COMMITTEE
OF THE JURY AND WERE NOT POSTED ON THE AGENDA
BUT ARE NOW ADDED BY UNANIMOUS CONSENT**

ADJOURNMENT

In accordance with the Americans with Disabilities Act, if you need special assistance to attend this public meeting, please contact the Police Jury Office at (318) 473-6660, describing the assistance that is necessary.