

## **AGENDA**

Thursday, November 15, 2018 – 7:30 a.m.

CHRISTUS St. Frances Cabrini Hospital – 3330 Masonic Dr., Alexandria, LA 71301  
3<sup>rd</sup> floor - Conference Room 3A/3B

## **CALL TO ORDER**

## **GUEST SPEAKER**



Deborah Randolph, President of the Central Louisiana Chamber of Commerce, will discuss key issues for the next year on both State and Federal levels.

## **AGENDA ITEMS**

### **1. Minutes from Workforce Development Board meeting of August 16, 2018**

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

**Exhibit #1:** Minutes from WDB meeting August 16, 2018

**Action:** Motion

### **2. Rapides Parish Workforce Development Board 2019 Meeting Schedule**

Background Information: In an effort to comply with the Louisiana Open Meeting Law each WDB has been encouraged by the Louisiana Workforce Commission Policy Team to make available an annual calendar of scheduled Workforce Development Board meetings.

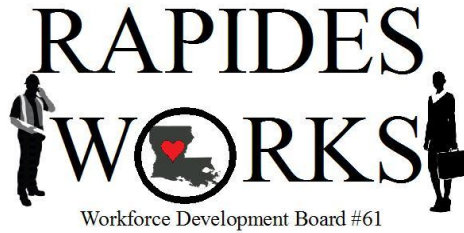
**Exhibit #2:** Draft 2019 Workforce Development Board Calendar

**Action:** Motion

### **3. Revised Policies for WIOA**

Background Information: The following policies have been revised.

- a. 500-01 Fourteen Required Elements for all Youth Programs – This policy was revised to remove incorrect information.
- b. 500-06 Supportive Services - This policy was revised to further define supportive services allowable for WIOA youth participants.
- c. 500-07 Incentives – This policy was revised to further define incentives for WIOA youth participants.



**Exhibit #3:** Revised Policies  
**Action:** Motion

#### **ADDITIONAL INFORMATION**

#### **4. One-Stop Operator Monitoring Report**

Background: According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures." The PY18 1<sup>st</sup> Quarter monitoring was completed on 10/17/2018.

**Exhibit #4:** OSO Monitoring Report for July, August, September 2018 (1<sup>st</sup> Qtr. PY18)  
**Action:** No Action required

#### **5. Annual Performance Results for PY 2017 by Local Workforce Development Area (LWDA)**

Background Information: Louisiana Workforce Commission has released the Annual Performance Results for PY17. The results are broken down by LWDA.

**Exhibit #5:** Annual Performance Results for PY 2017 by LWDA  
**Action:** No Action Required - For Information Only

#### **6. Workforce Investment Board Certification Approval Letter – LWDB61**

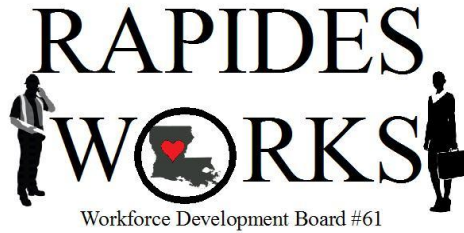
Background Information: Workforce Innovation and Opportunity Act (WIOA) requires that each Local Workforce Development Board be certified bi-annually. The LWDB61 has received the Board Certification Approval Letter.

**Exhibit #6:** Workforce Investment Board Certification Approval Letter – LWDB61  
**Action:** No Action Required - For Information Only

#### **7. LWDA61 – Contract with Louisiana Workforce Commission (LWC) for a Louisiana Job Employment & Training (LaJET) Program for FY18**

Background Information: As of the August 16, 2018 meeting, the LaJet contract had not yet been issued and was expected to be for the same amount as the previous year. At the August 16, 2018 WDB Meeting, the board members approved the LaJet FY18 (10/1/17 – 9/30/18) budget as presented. The LaJet contract has been issued and approved by the Rapides Parish Police Jury on November 13, 2018.

**Exhibit #7:** LaJET Budget  
**Action:** No Action Required - For Information Only



## **8. Mandatory Ethics Training**

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each “public servant” is required to receive a minimum of one hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

**Exhibit #8:** Ethics Training Correspondence dated February 2, 2018.

**Action:** No Action Required - For Information Only

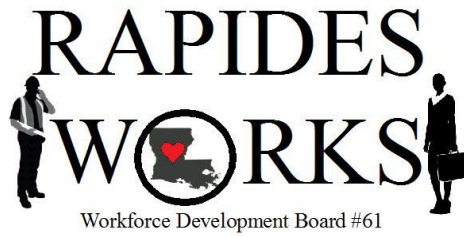
## **REPORTS/UPDATES**

1. Financial Report
2. Rapides Business & Career Solutions Center Report

## **INFORMATIONAL ATTACHMENTS**

Commonly used acronyms-

<b>LWC</b>	Louisiana Workforce Commission
<b>OWD</b>	Office of Workforce Development
<b>NEG</b>	National Emergency Grant
<b>ETA</b>	Employment and Training Administration
<b>TEGL</b>	Training and Employment Guidance Letter
<b>LWDAs</b>	Local Workforce Development Areas
<b>IEP</b>	Individual Employment Plan
<b>UI</b>	Unemployment Insurance
<b>O*NET</b>	Occupational Information Network
<b>USDOL</b>	United States Department of Labor
<b>WARN</b>	Worker Adjustment and Retraining Notification Act
<b>LRS</b>	Louisiana Rehabilitation Services
<b>HIRE</b>	Helping Individuals Reach Employment
<b>DCFS</b>	Department of Children & Family Services
<b>MOU</b>	Memorandum of Understanding
<b>WDB</b>	Workforce Development Board
<b>FY</b>	Fiscal Year
<b>PY</b>	Program Year
<b>WIOA</b>	Workforce Innovation and Opportunity Act
<b>WIF</b>	Workforce Innovation Funds
<b>IWTP</b>	Incumbent Worker Training Program



**COMMENTS OR QUESTIONS FROM CHAIR**

**COMMENTS OR QUESTIONS FROM FLOOR**

**ADJOURNMENT**