



AGENDA

Thursday, February 15, 2018 – 7:30 a.m.

CHRISTUS St. Frances Cabrini Hospital – 3330 Masonic Dr., Alexandria, LA 71301
3rd floor - Conference Room 3A

CALL TO ORDER

GUEST SPEAKER



Larkin Simpson, Vice President - Major Employers, will be discussing CLEDA's future plan for the Major Employers division.

AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of November 16, 2017

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

Exhibit #1: Minutes from WDB meeting November 16, 2017

Action: Motion

2. LWDA 61 – WIOA PY17/FY18 Budget Amendment

Background Information: Request the Workforce Development Board approve the amendment to the WIOA PY17/FY18 program as presented. The purpose of the WIOA amendment is to re-program funds to the various line items to reflect anticipated expenses for the grant year ending 6/30/18.

Exhibit #2: WIOA Budget Amendment #1

Action: Motion

3. New/Revised Policies for WIOA

Background Information: The following policies have been revised/drafted

- a. 100-08 Office Policies – The policy was revised to include section on ethics and FEMA training.
- b. 800-01 Fiscal Policy - The policy was revised to include section on Budgeting as per the requirements from the Legislative Auditor.

Exhibit #3: Draft Policies

Action: Motion



ADDITIONAL INFORMATION

4. One-Stop Operator Monitoring

Background: According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures." Ms. Humbles agreed to be the OSO Monitor and has completed the PY17 2nd Quarter monitoring on 1/31/18.

Exhibit #4: OSO Monitoring Report for October, November & December 2017 (2nd Qtr. PY17)
Action: No Action required

5. Mandatory Ethics Training

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

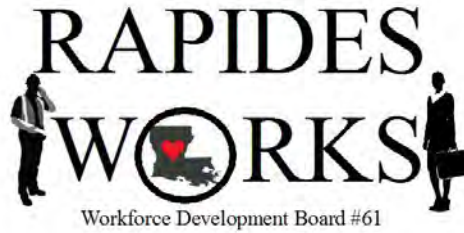
Exhibit #5: Ethics Training Correspondence dated February 2, 2018.
Action: No Action Required - For Information Only

REPORTS/UPDATES

1. Financial Report
2. Rapides Business & Career Solutions Center Report

INFORMATIONAL ATTACHMENTS

1. Dept of Education – 2015/16 Counts of Students Exiting School under a Potential Dropout Code
2. WBD Calendar update



3. Commonly used acronyms-

LWC	Louisiana Workforce Commission
OWD	Office of Workforce Development
NEG	National Emergency Grant
ETA	Employment and Training Administration
TEGL	Training and Employment Guidance Letter
LWDAs	Local Workforce Development Areas
IEP	Individual Employment Plan
UI	Unemployment Insurance
O*NET	Occupational Information Network
USDOL	United States Department of Labor
WARN	Worker Adjustment and Retraining Notification Act
LRS	Louisiana Rehabilitation Services
HIRE	Helping Individuals Reach Employment
DCFS	Department of Children & Family Services
MOU	Memorandum of Understanding
WDB	Workforce Development Board
FY	Fiscal Year
PY	Program Year
WIOA	Workforce Innovation and Opportunity Act
WIF	Workforce Innovation Funds
IWTP	Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM CHAIR

COMMENTS OR QUESTIONS FROM FLOOR

ADJOURNMENT