

AGENDA

Thursday, August 15, 2019 – 7:30 a.m.

CHRISTUS St. Frances Cabrini Hospital – 3330 Masonic Dr., Alexandria, LA 71301
3rd floor - Conference Room 3A/3B

CALL TO ORDER

GUEST SPEAKER



Sandra McQuain, Executive Director of the England Economic and Industrial Developmental District, will discuss the plans for the England Economic and Industrial Development District for 2019.

AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of May 16, 2019

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

Exhibit #1: Minutes from WDB meeting May 16, 2019

Action: Motion

2. LWDA61 – Funding Allocation Under the Workforce Innovation and Opportunity Act (WIOA) for PY19/FY20 (7/1/19 – 6/30/20)

Background Information: Request the Workforce Development Board approve the WIOA PY19/FY20 (7/1/19 – 6/30/20) budget as presented. The budget includes a new allocation of \$1,180,842 (a decrease of \$83,069 from the previous year's funding level) along with carry over funds in the amount of \$496,132 (an increase of \$219,295 from the previous year's funding level) for a total funding level of \$1,440,807 (an overall decrease of \$99,941).

Exhibit #2: WIOA Budget

Action: Motion

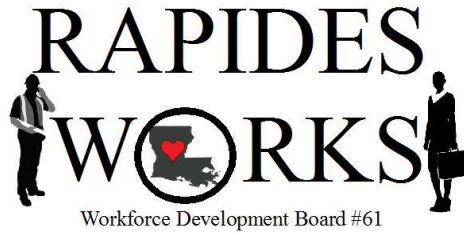
3. LWDA61 – WIOA PY18/FY19 Budget Amendment

Background Information: Request the Workforce Development Board approve the amendment to the WIOA PY18/FY19 program as presented. The purpose of the WIOA amendment is to re-program funds to the various line items to reflect actual expenses for the grant year ending 6/30/19.

Exhibit #3: WIOA Budget Amendment #1

Action: Motion





4. LWDA61 – Contract with Louisiana Workforce Commission (LWC) for a Louisiana Job Employment & Training (LaJET) Program for FY20

Background Information: Request the Workforce Development Board approve the LaJET FY19 (10/1/19 – 9/30/20) budget as presented. The Louisiana Workforce Commission (LWC) is contracting with the Local Workforce Development Area (#61 – Rapides) to provide job readiness activities to enable Supplemental Nutrition Assistance Program (SNAP) recipients in their transition to self-sufficiency for the period 10/1/19 – 9/30/20). This contract has not yet been issued and is expected to be for the same amount as the previous year at \$195,847.

Exhibit #4: LaJET Budget
Action: Motion

5. Revised Policies for WIOA

Background Information: The following policies have been revised/drafted.

- a. 100-02 Definitions – This policy was revised to define needs-related payments.
- b. 400-01 Work-Based Training – This policy was revised to align with State Policy 3-27.
- c. 400-02 Scholarship Training – This policy was revised to increase the duration of scholarship training to not exceed 24 months.
- d. 400-03 Supportive Services – This policy was revised to align with State Policy 2-29.

Exhibit #5: Revised Policies
Action: Motion

ADDITIONAL INFORMATION

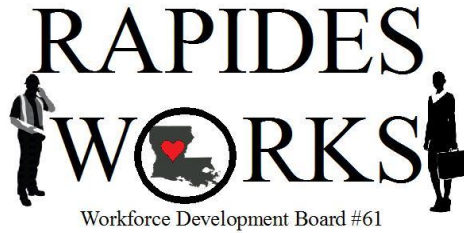
6. WDB Member New Appointment and Re-Appointments

Background Information: New appointments were authorized by Mr. Theodore Fountaine Jr., the Rapides Parish Police Jury President. Gary Perkins, Owner/Partner of WildWood Pizza, will replace Mike Johnson representing private sector membership. Sally Cowan, Executive Director for Cenla Community Action Committee, will replace Joan Lee representing Community Based Organizations. Marianne Dore, Senior Talent Acquisition Specialist for Crest Industries will replace Sarah Sasser representing private sector membership. Justin Giallonardo, President of Business Development for D’Argent Companies, will replace Yoel Borges.

Rapides Parish Police Jury President, Mr. Theodore Fountaine, Jr., approved the following re-appointments for those listed with effective termination dates of October/November 2019:

<u>Members</u>	<u>New Term Dates</u>
Connie Baker	10/1/2019 – 10/1/2022
Cynthia Baker	10/1/2019 – 10/1/2022
Marianne Dore’	10/1/2019 – 10/1/2022
Landry Ducote	10/1/2019 – 10/1/2022





Justin Giallonardo	10/1/2019 – 10/1/2022
Bill Higgins	10/1/2019 – 10/1/2022
Paula Johnson	10/1/2019 – 10/1/2022
Toni Johnson	10/1/2019 – 10/1/2022
Kashawna Jones	10/1/2019 – 10/1/2022
Wayne Kusmierczyk	10/1/2019 – 10/1/2022
Tommy Peek	10/1/2019 – 10/1/2022
Lloyd Price	10/1/2019 – 10/1/2022
Deborah Randolph	10/1/2019 – 10/1/2022
Jimmy Sawtelle	10/1/2019 – 10/1/2022

Exhibit #6: Updated WDB Appointments
Action: No Action required - For Information Only

7. One-Stop Operator Monitoring

Background: According to USDOL’s Employment and Training Administration TEGL 15-16, “The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures.” The PY18 4th Quarter monitoring was completed on 08/9/2019.

Exhibit #7: OSO Monitoring Report for April, May and June 2019 (4th Qtr. PY18)
Action: No Action required

8. Third Quarter Performance Results by Local Workforce Development Area (LWDA)

Background Information: Louisiana Workforce Commission has released the Third Quarter Performance Results for PY18. The results are broken down by LWDA.

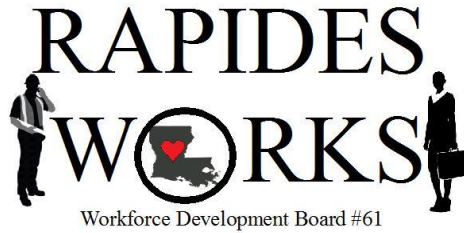
Exhibit #8: Third Quarter Performance (January – March 2019) by LWDA
Action: No Action Required - For Information Only

9. Mandatory Ethics Training

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each “public servant” is required to receive a minimum of one hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

Exhibit #9: Ethics Training Correspondence dated February 13, 2019.
Action: No Action Required - For Information Only





REPORTS/UPDATES

1. Financial Report
2. Rapides Business & Career Solutions Center Report/Summer Youth Program

INFORMATIONAL ATTACHMENTS

Commonly used acronyms-

LWC	Louisiana Workforce Commission
OWD	Office of Workforce Development
NEG	National Emergency Grant
ETA	Employment and Training Administration
TEGL	Training and Employment Guidance Letter
LWDAs	Local Workforce Development Areas
IEP	Individual Employment Plan
UI	Unemployment Insurance
O*NET	Occupational Information Network
USDOL	United States Department of Labor
WARN	Worker Adjustment and Retraining Notification Act
LRS	Louisiana Rehabilitation Services
HIRE	Helping Individuals Reach Employment
DCFS	Department of Children & Family Services
MOU	Memorandum of Understanding
WDB	Workforce Development Board
FY	Fiscal Year
PY	Program Year
WIOA	Workforce Innovation and Opportunity Act
WIF	Workforce Innovation Funds
IWTP	Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM CHAIR

COMMENTS OR QUESTIONS FROM FLOOR

ADJOURNMENT

