

MINUTES

Workforce Development Board

Thursday, February 20, 2020 – 7:30 a.m.

Held at: Christus St. Frances Cabrini Hospital, 3330 Masonic Dr., Alexandria LA 71301
3rd Floor - Conference Room 3A/3B

ATTENDANCE

Members present	Members absent	Other Attendees / Guest	Staff
Connie Baker	Valerie Aymond Long	Susan Clinton	Elaine Morace
Cynthia Baker	Karyn Barrett	Lakeshia Williams	Maria Adams
Sally Cowan	Chad Bynog		
Marianne Dore'	David Broussard		
Tim Dousay	Rich Dupree		
Landry Ducote	Bill Higgins		
Paul Fuselier	Toni Johnson		
Larry George	Kashawna Jones		
Justin Giallonardo	Robert Leavines		
Kelli Haygood	Gary Nugent		
Ginger Humbles	Tommy Peek		
Jeff Johnson	Gary Perkins		
Paula Johnson	Sara Stokes		
Haywood Joiner	Aiesha Wright		
Wayne Kusmierczyk			
Bill McDermott			
Debbie Norman			
Lloyd Price			
Deborah Randolph			
Jeff Ryan			
Jimmy Sawtelle			
Quorum Present	Yes	21 of 35	Chair votes only to break a tie

CALL TO ORDER

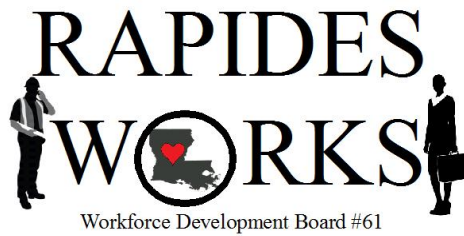
Chairperson, Kelli Haygood, called the meeting of the Rapides Parish Workforce Development Board to order.

GUEST SPEAKER



Paul Fuselier, Community and Governmental Relation Manager of Acadian Companies – Ambulance Services, provided the board information on the history of Acadian Companies and the need for EMT training in the industry.





MANUFACTURING MANAGERS COUNCIL

Wayne Kusmierczyk, VP of Southern Yellow Pine Operations for Stella Jones, provided the board information on the Manufacturing Managers Council.

AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of November 14, 2019

It was requested the Workforce Development Board review and approve the minutes from the November 14, 2019 meeting.

No Discussion

On motion by Debbie Norman, seconded by Paul Fuselier, with -0- nays, -0- abstained and 20 yes votes, the minutes from November 14, 2019 were approved.

2. LWDA 61 – WIOA PY19/FY20 Budget Amendment

It was requested the Workforce Development Board approve the amendment to the WIOA PY19/FY20 program as presented. The purpose of the WIOA amendment is to correct the PY/FY reference in the justification noted in Amendment 1 for WIOA Title I Adult, DW, and Youth PY2019/FY2020 funds. In addition, PY19 funding has been decreased in adult due to admin cost not previously being allocated, the respective amount has been allocated to FY20 funding.

No Discussion

On motion by Lloyd Price, seconded by Paul Fuselier, with -0- nays, -0- abstained and 20 yes votes, the LWDA-61 – WIOA PY19/FY20 Budget Amendment was approved.

3. New/Revised Policies for WIOA

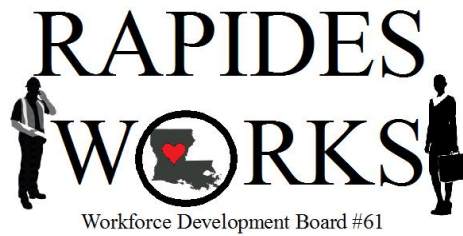
It was requested the Workforce Development Board review and approve the following new/revised policies.

- a. 100-03 Emergency Response and Evacuation Plan – The policy was revised to update the Center's Emergency Response and Evacuation Plan.
- b. 100-08 Office Policies – The policy was revised to update the Center's Office Policies.
- c. 100-14 Inmate Labor - This is a new policy.
- d. 400-02 Scholarship Training – The policy was revised to add a maximum approved amount of \$8000.00 for scholarship training.
- e. 400-07 Reemployment Services and Eligibility Assessment (RESEA) – This is a new policy.

No Discussion

On motion by Paul Fuselier, seconded by Ginger Humbles, with -0- nays, -0- abstained and 20 yes votes, the new/revised policies were approved.





ADDITIONAL INFORMATION

4. One-Stop Operator Monitoring

According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures." The PY19 2nd Quarter monitoring was completed on 1/22/2020.

No action was required for information only.

5. First Quarter Performance (July - Sept 2019) by Local Workforce Development Area (LWDA)

Louisiana Workforce Commission released the First Quarter Performance Results for PY19. The results are broken down by LWDA.

Maria Adams discussed the results for Rapides Parish (Area 61). Rapides has either met or exceeded all WIOA indicators except the Employment Rate 4th quarter After Exit for Dislocated Workers. This failure occurred due to the way RESEA performance was measured. A new RESEA tracker has been developed and implemented to track case management/performance, to determine systemic issues and to ensure corrective actions are addressed.

No action was required for information only.

6. Annual Performance Results for PY 2018 by Local Workforce Development Area (LWDA) Corrective Action Plan

At the November 19, 2019 Workforce Development Board Meeting, the board approved the creation and implementation of a correction action plan to address the LWC Annual Performance Results for PY2018 failed measure for Employment Rate 2nd Quarter After Exit for youth. The corrective action plan, developed by Deborah LeBlanc, was implemented December 15, 2019. An update will be provided in the August meeting due to state performance is measured quarterly and is two quarters behind.

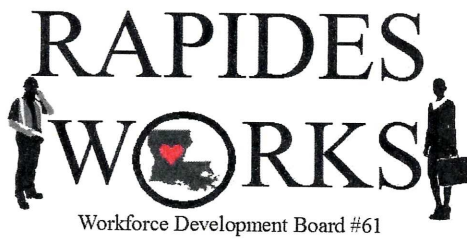
No action was required for information only.

7. Agreement between Chief Elected Official and Rapides Workforce Development Board

The Agreement between Chief Elected Official and Rapides Workforce Development Board is signed when a new Chief Elected Official is selected by the Rapides Parish Police Jury. The agreement signifies the roles and responsibilities of the Office of Economic and Workforce Development as the fiscal agent and administrative entity, and the Workforce Operations Department as the provider of Title I Adult, Dislocated Worker, and Youth services authorized by the Workforce Innovation and Opportunity Act of 2014.

No action was required for information only.





8. WDB Member NEW Appointment

A new appointment was authorized by the Rapides Parish Police Jury President, Mr. Craig Smith. Karyn Barrett, Regional Manager for Louisiana Rehabilitation Services, replaced Christine McGraw representing Vocational Rehabilitation.

No action was required for information only.

9. Mandatory Ethics Training

Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one-hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

No action was required for information only.

REPORTS/UPDATES

1. Financial Report
2. Rapides Business & Career Solutions Center Report

INFORMATIONAL ATTACHMENTS

1. WBD 2020 Calendar

COMMENTS OR QUESTIONS FROM CHAIR

No Comments or Questions from Chair

COMMENTS OR QUESTIONS FROM FLOOR

No Comments or Questions from floor.

ADJOURNMENT

The meeting was adjourned by Chairperson.

Kull Haynes
Workforce Development Board Chair

8/21/2020
Date

