

Workforce Development Board #61

## **AGENDA**

**Thursday, February 16th, 2023 – 7:30 a.m.**

**Central Louisiana Community Technical College (CLTCC),**

**516 Murray Street, Alexandria, LA 71301**

**Multi-purpose room on the left side of the breezeway (from Desoto St.)**

## **CALL TO ORDER**

## **ANNOUNCEMENTS**

**HOST - CLTCC Chancellor, Jimmy Sawtelle.**



## **GUEST SPEAKER**



*Rose Killian, SHRM-CP*



**Boise Cascade**

Rose Killian began working for Boise Cascade in 2017 as Senior HR Specialist and became a Generalist 1 in 2022. Ms. Killian has previous marketing experience and her background in Workforce not-for-profit includes being the CLSHRM president 2019-21 and the Louisiana SHRM Workforce Director 2021-23. Boise Cascade collaborates with GeauxFame Chapter to promote Workforce Readiness.

## **AGENDA ITEMS**

### **1. Minutes from Workforce Development Board meeting of November 17, 2022**

**Background Information:** The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

**Exhibit #1:** Minutes from WDB meeting November 17, 2022

**Action:** Motion





## **ADDITIONAL INFORMATION**

### **2. One-Stop Operator Monitoring**

Background: According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. The quarterly monitoring was completed on 01/25/2023 and signed by the WDB OSO Monitor, Paul Fusilier. This monitoring period covered PY22 2nd Quarter (10/01/2022 – 12/31/2022).

**Exhibit #2:** 2nd Quarter OSO Monitoring Report October-December 2022

**Action:** No Action required

### **3. 2nd Quarter Performance Results (October - December 2022) by Local Workforce Development Area (LWDA)**

Background Information: Louisiana Workforce Commission has released the Second Quarter Performance Results for PY22. The results are for LWDA 60.

**Exhibit #3:** Second Quarter Performance (October-December) LWDA 60.

**Action:** No Action Required - For Information Only

### **4. WDB Member New Appointment/Reappointment**

Background Information: New appointments were authorized by Mr. Joseph "Joe" Bishop, the Rapides Parish Police Jury President. Twanda Hamilton, Economic Stability Manager, will replace Toni Johnson representing the Department of Children and Family Services. Reappointment of Paul Fuselier was authorized by Mr. Joseph "Joe" Bishop, the Rapides Parish Police Jury President

**Exhibit #4:** Updated WDB Appointments

**Action:** No Action required - For Information Only

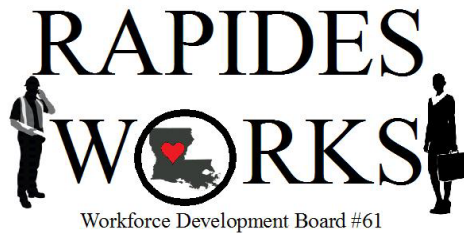
### **5. Mandatory Ethics Training**

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one-hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

**Exhibit #5:** Ethics Training Correspondence dated January 1, 2023.

**Action:** No Action Required - For Information Only





## **6. Job Fair at Rapides American Job Center**

**Background Information:** A Job Fair for the Department of Children and Family Services (DCFS) was held at the Rapides American Job Center on January 19<sup>th</sup>, 2023. We had over **150** participants come through the doors. Additionally, the Louisiana Workforce Commission busses were outside to offer resources and services to interested individuals. While participants attended the job fair, DCFS was able to complete background screens and preliminary interviews, resulting in **88** contingent offers.

**No Exhibit Require-** For Information Only

## **REPORTS/UPDATES**

1. Financial Report
2. Rapides American Job Center Report

## **INFORMATIONAL ATTACHMENTS**

Commonly used acronyms-

<b>LWC</b>	Louisiana Workforce Commission
<b>OWD</b>	Office of Workforce Development
<b>NEG</b>	National Emergency Grant
<b>ETA</b>	Employment and Training Administration
<b>TEGL</b>	Training and Employment Guidance Letter
<b>LWDAs</b>	Local Workforce Development Areas
<b>IEP</b>	Individual Employment Plan
<b>UI</b>	Unemployment Insurance
<b>O*NET</b>	Occupational Information Network
<b>USDOL</b>	United States Department of Labor
<b>WARN</b>	Worker Adjustment and Retraining Notification Act
<b>LRS</b>	Louisiana Rehabilitation Services
<b>HIRE</b>	Helping Individuals Reach Employment
<b>DCFS</b>	Department of Children & Family Services
<b>MOU</b>	Memorandum of Understanding
<b>WDB</b>	Workforce Development Board
<b>FY</b>	Fiscal Year
<b>PY</b>	Program Year
<b>WIOA</b>	Workforce Innovation and Opportunity Act
<b>WIF</b>	Workforce Innovation Funds
<b>IWTP</b>	Incumbent Worker Training Program

## **COMMENTS OR QUESTIONS FROM CHAIR**






## **COMMENTS OR QUESTIONS FROM FLOOR**

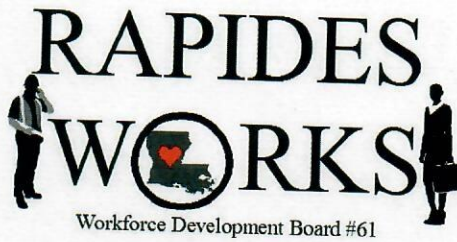
## **ADJOURNMENT**



# **Exhibit 1**



**Minutes from Workforce  
Development Board Meeting on  
November 17, 2022**



## **MINUTES**

### **Workforce Development Board**

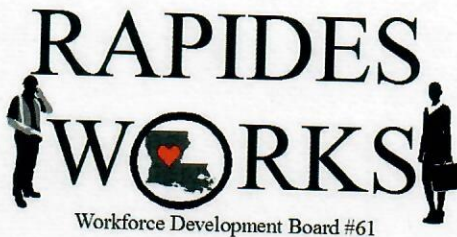
Thursday, November 17, 2022 – 7:30 a.m.

Held at: Central Louisiana Community Technical College (CLTCC),  
516 Murray Street, Alexandria, LA 71301

Multi-purpose room on the left side of the breezeway (from Desoto St.)

<b>Members present</b>	<b>Members absent</b>	<b>Other Attendees / Guest</b>	<b>Staff</b>
Connie Baker	Valerie Aymond	Jay Scott	Elaine Morace
Karyn Barrett	Cynthia Baker	Nanette Hill	Sharon Neal
Julie Bonial	Steve Bryant		Lynda Durham
David Broussard	Paul Fuselier		Theresa Coker
Chad Bynog	Jeff Johnson		
Sally Cowan	Toni Johnson		
Marianne Dore'	Deborah Randolph		
Tim Dousay	Jeff Ryan		
Charlie Dupont	Cindy Sayes		
Rich Dupree	Sara Stokes		
Larry George	Leona Venson		
Justin Giallonardo			
Bill Higgins			
Kevin Hood			
Ginger Humbles			
Haywood Joiner			
Paula Johnson			
Kashawna Jones			
Rose Killion			
Donald LaCombe			
Gary Nugent			
Lloyd Price			
Jimmy Sawtell			
Nolan Spillers			
Cyndi Szczespanski			
Shanna Worth			
Quorum Present	Yes 25 of 37	Chair* votes only to break a tie	





### **CALL TO ORDER**

Chairperson, Rose Killion, called the meeting of the November 17, 2022, Rapides Parish Workforce Development Board to order. Rose asked for a roll call along with a quick update of each line of business. The above members and other attendees were present for the meeting.

Rose called upon Dr. Haywood Joiner for the Invocation

### **ANNOUNCEMENTS**

Chairperson Rose Killion thanked Chancellor of CLTCC, Jimmy Sawtelle, for hosting the WDB meetings. Mr. Sawtelle gave an update on CLTCC. He advised everyone that the college will soon to begin a heavy equipment operator course and he encouraged everyone to reach out to him for more information. CLTCC is seeking accreditation from the Southern Association of Colleges and Schools. He will give an additional update at the February 2023 meeting.



### **GUEST SPEAKER:**

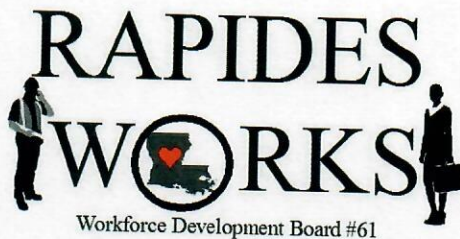


David Broussard, England Airpark Deputy Director, gave an update on construction and the airport. On December 15, 1992, England Air Force Base closed. This is a very significant year for the Airpark as the Authority is now celebrating its 30 -year anniversary.

The Airpark has four primary streams of revenue driving the operation of the facility:

1. Air Services - Coming out of COVID, the Airpark lost United Airlines, as did 70 other mid-size markets. They are working diligently to ensure that Delta and American flights are full and the routes are strong, to ensure the continued service in our area.
2. Commercial leases – 1,000,000 feet of commercial property.
3. Military - The largest lease that the Airpark services is with the U.S. Government, for the Intermediate Staging Base at Fort Polk. They currently lease 400 acres. This represents a huge revenue generator for the Airpark.
4. Residential housing units – includes multi-family houses, apartments, and a gated community that is operated by a third party entity.





The Airpark has 32 employees operate 4000 acres, split between the Airpark and the Airport. The Airport drives federal dollars, which in turn trickles down to the local economy. FY 23-24 almost 90 million in terms of spending.

### **AGENDA ITEMS**

#### **1. Minutes from Workforce Development Board meeting of August 18, 2022**

The Chairperson requested that the minutes from the last meeting on August 18, 2022 of the Workforce Development Board be reviewed and approved.

**Exhibit #1:** Minutes from WDB meeting August 18, 2022

**Action:** Motion

No Discussion.

**On motion by Paula Johnson, seconded by Gary Nugent, with -0- nays, -0- abstained and 25 yes votes, the minutes from August 18, 2022 were approved.**

#### **2. LWDA 61 – Rapides Parish Workforce Development Board 2023 Meeting Schedule**

In an effort to comply with the Louisiana Open Meeting Law, each WDB has been encouraged by the Louisiana Workforce Commission Policy Team to make available an annual calendar of scheduled Workforce Development Board meetings.

**Action:** Motion

No Discussion.

**On motion by Connie Baker, seconded by Sally Cowan, with -0- nays, -0- abstained and 25 yes votes Rapides Parish Workforce Development Board 2023 Meeting Schedule was approved.**

#### **3. Renewal of One-Stop Operator**

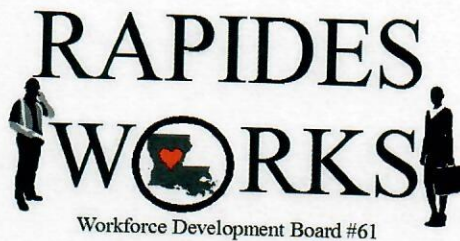
Louisiana State University at Alexandria was selected as the One-Stop Operator and entered into contract December 2020 and up for renewal for contract period January 1, 2023 through December 31, 2023. The contract was written for a period of one year with an option to renew the contract yearly for three years.

**Exhibit # 3:** Renewal of the One Stop Operator contract for January 1, 2023 through December 31, 2023.

**Action:** Motion

No Discussion.





**On motion by Ginger Humbles, seconded by Cyndi Szczespanski, with -0- nays, -0- abstained and 25 yes votes Renewal of the One Stop Operator contract for January 2023 through December 31, 2023.**

#### **4. LWC Comprehensive AJC Certification Matrix Scoring Criteria**

The Louisiana Workforce Commission's American Job Center (AJC) Certification is intended to ensure that every comprehensive AJC complies with key Workforce Innovation and Opportunity Act (WIOA) statutory and regulatory requirements. The Louisiana Workforce Commission has drafted a new matrix for your review.

**Exhibit #4:** AJC Certification Matrix Scoring Criteria  
**Action:** Motion

No Discussion.

**On motion by Rich Dupree, seconded by Kevin Hood, with -0- nays, -0- abstained and 25 yes votes AJC Certification Matrix Scoring Criteria was approved.**

#### **5. PY22/FY23 Budget Amendment #1 for Recaptured Funds from WIOA PY20/FY21**

Request the Workforce Development Board to approve Amendment #1 to the Louisiana Workforce Commission (LWC) Contract #2000683938 to ratify recaptured funds of \$1,102,691. These funds will be used to allow our Workforce Professionals to continue to work in the case management for our Dislocated Worker Grant participants to ensure they find new employment.

**Exhibit #5:** PY22/FY23 Budget Amendment #1 for Recaptured Funds from WIOA PY20/FY21  
**Action:** Motion

**Exhibit #2:** WIOA Budget  
**Action:** Motion

No Discussion.

**On motion by Lloyd Price, seconded by Gary Nugent, with -0- nays, -0- abstained and 25 yes votes for approval of the PY22/FY23 Budget Amendment #1 for Recaptured Funds from WIOA PY20/FY23.**

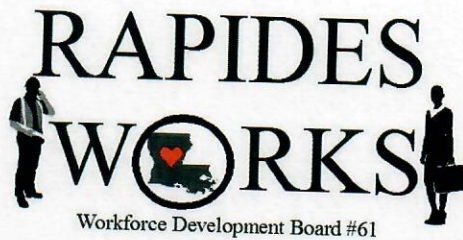
#### **6. One-Stop Operator Monitoring**

According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. The quarterly monitoring was completed on 08/04/2022 and signed by the WDB OSO Monitor, Paul Fusilier. This monitoring period covered PY22 1<sup>st</sup> Quarter (07/01/2022 – 09/30/2022).

**Exhibit #6:** 1<sup>st</sup> Quarter OSO Monitoring Report July – September 2022

**Action:** No Action required





### **7. 4th Quarter Performance Results (April-June 2022) by Local Workforce Development Area (LWDA)**

Louisiana Workforce Commission has released the 4th Quarter Performance Results for PY21. The results are broken down by LWDA.

**Exhibit #7:** 4th Quarter Performance (April-June 2022) by LWDA

**Action:** No Action Required - For Information Only

### **8. Selection of WDB 61 Interim Director**

Rapides Parish Police Jury unanimously appointed Sharon Neal as Interim OEWD/WDB 61 Director replacing former Director, Elaine Morace, due to November 2022 retirement. RPPJ will advertise to receive applications for permanent placement. We welcome Sharon to her new role. The announcement of a permanent replacement will be done at the February 2023 meeting.

**Exhibit #8:** RPPJ Minutes

**Action:** No Action Required - For Information Only

### **9. WDB Member New Appointment**

New appointments were authorized by Mr. Craig Smith, the Rapides Parish Police Jury President. Charlie Dupont, Human Resource Manager at PlastiPak, will replace Justin Giallonardo representing D'Argent Companies. Donald LaCombe, Coordinator of Organizational Development at AFCO, will replace Julie Bonial with AFCO. Reappointments were authorized by Mr. Craig Smith, the Rapides Parish Police Jury President: Connie Baker, Cynthia Baker, Marianne Dore', Bill Higgins, Paula Johnson, Toni Johnson, Kashaswna Jones, Lloyd Price, Deborah Randolph, Jimmy Sawtelle, Steve Bryant, Rose Killion, Cyndi Szczepanski, Leona Venson.

**Exhibit #9:** Updated WDB Appointments

**Action:** No Action required - For Information Only

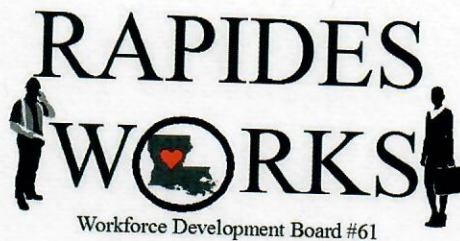
### **10. Mandatory Ethics Training**

Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one-hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

**Exhibit #10:** Ethics Training Correspondence dated January 01, 2022.

**Action:** No Action Required - For Information Only





## **REPORTS/UPDATES**

### **1. Financial Report**

Theresa Coker reviewed the financial information for each line of business.

**Report #1.**

### **2. Rapides American Job Center Report**

Elaine Morace presented the quarterly Job Center Report.

**Report #2.**

## **INFORMATIONAL ATTACHMENTS**

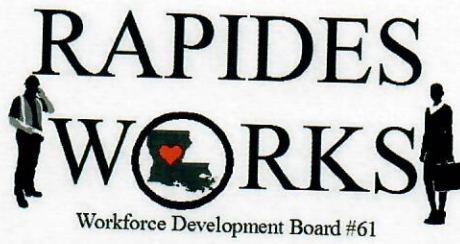
Commonly used acronyms-

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<b>WIF</b>	Workforce Innovation Funds
<b>IWTP</b>	Incumbent Worker Training Program

## **COMMENTS OR QUESTIONS FROM CHAIR**

Please take a moment to complete your satisfaction survey and leave it on the table or with Elaine or Sharon.





**COMMENTS OR QUESTIONS FROM FLOOR**

**ADJOURNMENT**

Chairperson adjourned the meeting.

\_\_\_\_\_  
Workforce Development Board Chair

\_\_\_\_\_  
Date

DRAFT



# **Exhibit 2**

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## **One-Stop Operator Monitoring Report**

## **Rapides Workforce Development Board**

<b>Form # LWDA 61</b>	<b>One-Stop Operator Monitoring Report</b>
<b>One-Stop Operator</b>	Louisiana State University of Alexandria
<b>Person Interviewed</b>	Nannette Hill
<b>LSUA Supervisor</b>	Dr. Randall Dupont
<b>Rapides AJC Monitor Name</b>	Paul Fuselier
<b>Rapides WDB Interim Director/Rapides American Job Center Interim Director</b>	Sharon Neal
<b>Rapides American Job Center One-Stop Operator Supervisor</b>	Linda LaFever
<b>Time Period</b>	PY22 Q2 - October – December 2022

### **PY22 Q2 – ONE-STOP OPERATOR QUARTERLY REPORT October – December 2022**

#### **GOAL 1: Distribution of Quarterly Rapides Workforce Development Board Newsletter (December)**

##### **Accomplishments:**

1. Sent out an email to request updates and information from partner organizations on November 28, 2022.
2. Searched for news and updates on partner organizations' websites and social media accounts.
3. Featured stories in the newsletter are from LSUA Central Louisiana Economic Dashboard by Dr. Randall Dupont. The Rapides Foundation awarded \$4.5M in Future of HealthC.A.R.E grants by Kathy Gunn. Louisiana Central received a \$600,000 grant from The Rapides Foundation to create Healthcare Career Central by Britni Lilley. Jobs for America's Graduate by Donna Smith of the Rapides Job American Center, LSUA partners with LSUE to bring Surgical

Technology Degree to Central Louisiana by Adam Lord, Health Professions Scholarship Program offered by the U.S. Department of Veterans Affairs by Kimberly Sepulvado, RoyOMartin received APA awards, the Affordable Connectivity Program offered by the Federal Communications Commission, and the US Department of Labor announced \$90M funding opportunity to support the delivery of academic, skills, training, employment services for young people.

4. Sent the newsletter draft to OSO Supervisor for review on December 13, 2022.
5. Requested approval from acting Rapides AJC Director, Donna Smith, and OSO Supervisor, Linda LaFever.
6. Rapides WDB Newsletter December 2022 was approved and sent out to our distribution list on December 14, 2022.

## **GOAL 2: Partner Integration of Services Through Monthly E-Bulletin (October – December 2022)**

### **Accomplishments:**

1. Sent out eblast to gather information for October E-Bulletin & Newsletter to partner organizations on September 27, 2022.
2. Searched for workforce news and updates on partners' websites and social media accounts.
3. Received Job Fair event updates from LWC-LRS, Central Louisiana State Hospital, UTLX, and Central Louisiana SHRM. CLTCC, AFCO Industries, Gilchrist Construction, RoyOMartin, and The Rapides Parish School Board shared their available job opportunities. We also received updates from The City of Pineville, the Central Louisiana Chamber of Commerce, and LSUA.
4. E-Bulletin draft 1 was sent for review to OSO Supervisor on October 10, 2022. Received positive feedback on the same day.
5. Requested approval from Rapides AJC Director on October 10, 2022. Received approval on October 11, 2022.
6. **October 11, 2022 – WDB E-Bulletin October 2022 was sent out to partners and other community organizations.**

7. Sent out eblast to gather information for November E-Bulletin to partner organizations on October 26, 2022.
8. Searched for workforce news and updates on partners' websites and social media accounts.
9. Received Job Fair event updates from DCFS, CommCare Corporation, Pineville Police Department, Central Louisiana State Hospital, Protemp Solutions, Rapides Regional Medical Center, LWC, CLTCC Adult Programs, LSBDC (Louisiana Small Business Development Center) the City of Alexandria, and JAG Update
10. We also received success stories from RoyOMartin, Louisiana Central, and LSUA.
11. Requested review and approval from Ms. Sharon Neal on November 8, 2022. Received approval on November 9<sup>th</sup>.
- 12. November 9, 2022 – Rapides WDB E-Bulletin November 2022 was sent out to partners and other community organizations.**
13. Sent out eblast to gather information for December E-Bulletin to partner organizations on November 28, 2022.
14. Searched for workforce news and updates on partners' websites and social media accounts.
15. Received career opportunities Central Louisiana State Hospital, U.S. Department of Veterans Affairs, The Food Bank of Central Louisiana, Rapides Parish School Board, CLTCC, Acadian Ambulance Service – National EMS Academy.
16. We also received a success story from CLTCC with their Adult Education program.
17. Requested a review from OSO Supervisor, Linda LaFever on December 6, 2022.
18. Sent the e-Bulletin draft to Rapides AJC Interim Director, Sharon Neal and OSO Supervisor for review and approval on December 7, 2022.
19. Received positive feedback and approval from Sharon Neal on the same day.
- 20. December 7, 2022 – Rapides WDB e-Bulletin December 2022 was sent out to partners and other community organizations.**

**GOAL 3: Grow the Workforce Development Board e-Publication  
Distribution List**

**Accomplishments:**

1. The following are added to this quarter's WDB Newsletter Distribution List.

Britni Lilley  
Communications Director  
Louisiana Central  
blilley@louisiana-central.com

Yolanda Vanzant  
VITA Program Coordinator  
United Way of Cenla  
yolanda@uwcl.org

Sarah Boeringer  
Web Services Director  
Kinetix  
sarah@kbisp.com

Captain Kim Mixon  
Community Affairs Bureau Commander  
Pineville Police District  
kmixon@pineville.net

Cheron Holland-Hubert  
Community Coordinator  
Louisiana Prisoner Reentry Initiative  
cheron@uwcl.org

Annie Collins  
Glass Act Recycling  
Founder  
annie@glassactrecycling.com

Elizabeth Green  
Human Resources Director  
Rehab Services of Louisiana  
egreen@rehabservicesla.com

Heather Daigrepoint  
Rapid Response Coordinator-Business Liaison  
Louisiana Workforce Commission  
hdaigrepoint@lwc.la.gov

2. Submitted the list of new members of the WDB e-Publication List to Rapides AJC Interim Director, Sharon Neal and OSO Supervisor, Desiree Tobin.
3. Rapides WDB e-Publication Distribution List totaled 194 as of January 20, 2023.

#### **GOAL 4: Attend OSO Regular Monthly Meetings**

##### **Accomplishments:**

1. Monthly Meeting with Rapides AJC Interim Director, Sharon Neal, Rapides AJC Supervisor, Linda LaFever, and Dr. Randall Dupont, LSUA Supervisor on the following dates:
  - October 18, 2022 at 3:00 pm via Zoom
  - November 9, 2022 at 9:30 am via Zoom
  - December 14, 2022 at 2:00 pm via Zoom

##### **Meeting Agenda:**

- a. Monthly Accomplishment Reports – October - December 2022
  - Quarterly Newsletter
  - Monthly E-Bulletin
  - New directives
- b. Management of the Rapides American Job Center Facebook account.

#### **GOAL 5: Rapides American Job Center Social Media account management**

##### **ACCOMPLISHMENTS:**

1. Job opportunities offered by our partners and other community organizations in Rapides Parish are consistently posted on the Rapides Parish Facebook Account.
2. Slowly but steady growth of followers.
3. Page reach increased by 5191% in the last 7 days.

#### **GOAL 6: Attend the Workforce Development Board Quarterly Meeting**

##### **ACCOMPLISHMENT:**

1. Attended the WDB 4<sup>th</sup> Quarter Meeting on November 17, 2022, at CLTCC Alexandria, LA.

**GOAL 7: Communicate with the Center Staff Regularly**  
**Accomplishments:**

1. Touch base with Martha Blackwell cc Sharon Neal, Rapides AJC Interim Director, and Linda LaFever, OSO Supervisor on the following dates:
  - October 19, 2022
  - November 14, 2022
  - December 20, 2022
2. Exchanged emails regarding job fairs and job opportunities and updates.

**GOAL 8: Attend the OSO Quarterly Monitoring Meeting**  
**Accomplishments:**

1. OSO Quarterly Monitoring Meeting was on January 25, 2023, at 2 PM via Zoom. Presented PY22 Q2 OSO Monitoring Report
2. Present in the meeting were Rapides AJC Interim Director, Sharon Neal, OSO Monitor OSO Paul Fuselier, new OSO Supervisor, Desiree Tobin, LSUA Supervisor, Linda Lafever, Dr. Randall Dupont, and OSO Nannette Hill.

**Monitor's Comment**


SUCCESS STORIES from Royo Martin, Louisiana Central, LSUA AND CLTCC Fox Bulletins were great. Growth of the Distribution List is very positive. Excited about the steady growth on social media. Great work Ms. Nannette! your hard work and attention to the ONE STOP operator initiative is greatly appreciated.



**Paul Fuselier, NREMT-P**  
Business Development Director  
Western Louisiana  
Acadian Ambulance Service  
Rapides American Job Center OSO Monitor

1.25.23

# **Exhibit 3**



## **2nd Quarter Performance Results (October-December 2022)**

## 2nd Quarter- Program Year 2022 Performance Outcomes

WIOA INDICATORS	90% of Goal	Negotiated Goal	LWDA 61 Results
<b>ADULT</b>			
Number Served (Participants)			47
Number Exited (Participants)			44
Employment Rate 2nd Quarter After Exit	59.3%	65.9%	83.3%
Employment Rate 4th Quarter After Exit	59.5%	66.1%	94.1%
Median Earnings 2nd Quarter After Exit	\$5,760	\$6,400	\$16,757
Credential Attainment	66.2%	73.5%	93.8%
Measurable Skill Gains	59.0%	65.5%	48.4%
<b>DISLOCATED WORKER</b>			
Number Served (Participants)			1
Number Exited (Participants)			2
Employment Rate 2nd Quarter After Exit	57.6%	64.0%	75.0%
Employment Rate 4th Quarter After Exit	60.3%	67.0%	100.0%
Median Earnings 2nd Quarter After Exit	\$6,750	\$7,500	\$5,019
Credential Attainment	71.8%	79.8%	100.0%
Measurable Skill Gains	67.1%	74.5%	0.0%
<b>YOUTH</b>			
Number Served (Participants)			4
Number Exited (Participants)			
Employment Rate 2nd Quarter After Exit	63.6%	70.7%	88.5%
Employment Rate 4th Quarter After Exit	64.8%	72.0%	100.0%
Median Earnings 2nd Quarter After Exit	\$2,790	\$3,100	\$3,673
Credential Attainment	46.8%	52.0%	100.0%
Measurable Skill Gains	45.0%	50.0%	
<b>WAGNER-PEYSER</b>			
Number Served (Participants)			243
Number Exited (Participants)			
Employment Rate 2nd Quarter After Exit	50.4%	56.0%	78.5%
Employment Rate 4th Quarter After Exit	51.3%	57.0%	75.1%
Median Earnings 2nd Quarter After Exit	\$4,500	\$5,000	

Number Served (Participants and Reportable Individuals): Individuals served between 10/01/2021 and 09/30/2022

Number Exited (Participants): Served Individuals who exited between 07/01/2020 and 06/30/2021

Employment Rate 2nd Quarter After Exit: Rate of employment for exiters between 07/01/2021 and 09/30/2021

Employment Rate 4th Quarter After Exit: Rate of employment for exiters between 04/01/2020 and 03/31/2021

Median Earnings 2nd Quarter After Exit: Median earnings by exiters between 07/01/2021 and 09/30/2021

Credential Attainment Rate: Rate of credentials attained by exiters between 04/01/2020 and 03/31/2021

Measurable Skill Gains: Rate of measurable skill gains between 10/01/2021 and 09/30/2022

## Annual - Program Year 2021 Performance Outcomes

WIOA INDICATORS	90% of Goal	Negotiated Goal	LWDA 61 Results
<b>ADULT</b>			
Number Served (Participants)			
Number Exited (Participants)			87
Employment Rate 2nd Quarter After Exit	67.5%	75.0%	44
Employment Rate 4th Quarter After Exit	64.8%	72.0%	88.5%
Median Earnings 2nd Quarter After Exit	\$6,750	\$7,500	83.9%
Credential Attainment	63.0%	70.0%	\$11,072
Measurable Skill Gains	60.3%	67.0%	92.0%
			88.9%
<b>DISLOCATED WORKER</b>			
Number Served (Participants)			
Number Exited (Participants)			10
Employment Rate 2nd Quarter After Exit	64.8%	72.0%	7
Employment Rate 4th Quarter After Exit	61.2%	68.0%	100.0%
Median Earnings 2nd Quarter After Exit	\$7,200	\$8,000	66.7%
Credential Attainment	72.0%	80.0%	\$11,679
Measurable Skill Gains	65.7%	73.0%	100.0%
			66.7%
<b>YOUTH</b>			
Number Served (Participants)			
Number Exited (Participants)			61
Employment Rate 2nd Quarter After Exit	63.0%	70.0%	35
Employment Rate 4th Quarter After Exit	62.7%	69.7%	73.9%
Median Earnings 2nd Quarter After Exit	\$2,610	\$2,900	81.5%
Credential Attainment	49.5%	55.0%	\$3,673
Measurable Skill Gains	36.0%	40.0%	60.0%
			72.2%
<b>WAGNER-PEYSER</b>			
Number Served (Participants)			
Number Exited (Participants)			856
Employment Rate 2nd Quarter After Exit	55.8%	62.0%	752
Employment Rate 4th Quarter After Exit	57.6%	64.0%	71.68%
Median Earnings 2nd Quarter After Exit	\$4,410	\$4,900	60.06%
			\$6,242

Number Served (Participants and Reportable Individuals): Individuals served between 07/01/2020 and 06/30/2021

Number Exited (Participants): Served Individuals who exited between 04/01/2019 and 03/31/2020

Employment Rate 2nd Quarter After Exit: Rate of employment for exiters between 07/01/2019 and 06/30/2020

Employment Rate 4th Quarter After Exit: Rate of employment for exiters between 01/01/2019 and 12/31/2019

Median Earnings 2nd Quarter After Exit: Median earnings by exiters between 07/01/2019 and 06/30/2020

Credential Attainment Rate: Rate of credentials attained by exiters between 01/01/2019 and 12/31/2019

Measurable Skill Gains: Rate of measurable skill gains between 07/01/2020 and 06/30/2021

# **Exhibit 4**

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## **WDB Member New Appointment**

JOSEPH "Joe" Bishop  
President

OLIVER "OLLIE" OVERTON, JR.  
Vice President

THERESA PACHOLIK  
Treasurer

LAUREL SMITH  
Secretary

DISTRICT A  
DAVRON "BUBBA" MOREAU  
148 SUSAN DRIVE  
PINEVILLE, LA 71360

DISTRICT B  
JOE BISHOP  
4200 STILLMEADOW LANE  
PINEVILLE, LA 71360

DISTRICT C  
CRAIG SMITH  
20 PAUL CEMETERY ROAD  
DEVILLE, LA 71328

DISTRICT D  
THEODORE FOUNTAINE, JR.  
509 EVANGELINE LANE  
ALEXANDRIA, LA 71302



DISTRICT E  
RUSTY WILDER  
152 WILDERNESS DRIVE  
BOYCE, LA 71409

DISTRICT F  
OLIVER "OLLIE" OVERTON  
3809 SPENCER STREET  
ALEXANDRIA, LA 71302

DISTRICT G  
SEAN MCGLOTHLIN  
4807 WHITE CHAPEL BLVD.  
ALEXANDRIA, LA 71301

DISTRICT H  
DAVID JOHNSON  
170 MITCH JOHNSON ROAD  
GLENMORA, LA 71433

DISTRICT I  
DORIS PERRY  
4324 ENGLAND DRIVE  
ALEXANDRIA, LA 71303

February 6, 2023

Tavares Walker  
Louisiana Workforce Commission  
P.O. Box 94094  
Baton Rouge, Louisiana 70804-94094

Dear Mr. Walker:

It is the intent of this correspondence to provide you with information concerning Appointment/Reappointments for the Rapides Parish Workforce Development Board.

On behalf of the Rapides Parish Police Jury I extend my appreciation for your assistance with this matter and look forward to continuing our partnership with the Louisiana Workforce Commission.

**Private New Member:**

Paul Fuseller  
Acadian Companies- Ambulance  
Services  
Term Date Begin: 2/2023  
Term Date End: ~~2/2023~~ 2/2026

**Public New Member:**

**Reappointments:**

**New Term Dates:**

**Removed Members:**

If additional information is needed, please feel free to contact Sharon Neal at the Rapides Business & Career Solutions Center at (318) 767-6038 or by email at [sneal@cenlaworks.org](mailto:sneal@cenlaworks.org).

Sincerely,

Joseph "Joe" Bishop, President  
Rapides Parish Police Jury

Enclosure

Cc: Rose Killion  
Sharon Neal  
Quanda Charles

TELEPHONE  
318-473-6660

701 MURRAY STREET, SUITE 201  
ALEXANDRIA, LOUISIANA 71301  
Regular monthly meetings on second Monday of each month at 3:00 p.m.  
Internet: <http://www.rppj.com>

FAX  
318-473-6670

JOSEPH "JOE" BISHOP  
President

SEAN McGLOTHLIN  
Vice President

THERESA PACHOLIK  
Treasurer

DISTRICT A  
DAVRON "BUBBA" MOREAU  
148 SUSAN DRIVE  
PINEVILLE, LA 71360

DISTRICT B  
JOE BISHOP  
4200 STILLMEADOW LANE  
PINEVILLE, LA 71360

DISTRICT C  
CRAIG SMITH  
20 PAUL CEMETERY ROAD  
DEVILLE, LA 71328

DISTRICT D  
THEODORE FOUNTAINE, JR.  
509 EVANGELINE LANE  
ALEXANDRIA, LA 71302



DISTRICT E  
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152 WILDERNESS DRIVE  
BOYCE, LA 71409

DISTRICT F  
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3809 SPENCER STREET  
ALEXANDRIA, LA 71302

DISTRICT G  
SEAN McGLOTHLIN  
5242 RUE MARIA  
ALEXANDRIA, LA 71303

DISTRICT H  
DAVID JOHNSON  
170 MITCH JOHNSON ROAD  
GLENMORA, LA 71433

DISTRICT I  
JAY SCOTT  
8510 SABINA DRIVE  
ALEXANDRIA, LA 71303

February 6, 2023

Tavares Walker  
Louisiana Workforce Commission  
P.O. Box 94094  
Baton Rouge, Louisiana 70804-94094

Dear Mr. Walker:

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On behalf of the Rapides Parish Police Jury I extend my appreciation for your assistance with this matter and look forward to continuing our partnership with the Louisiana Workforce Commission.

**Private New Member:**

Twanda Hamilton  
Economic Stability Manager 1  
Dept. Children and Family Services  
900 Murray St. Room K257  
Alexandria, LA 71306  
Term Date Begin: 2-2023  
Term Date End: 2-2026

**Public New Member:**

**Reappointments:**

**New Term Dates:**

**Removed Members:**

Toni Johnson (DCFS)  
Shreveport Region Area Director  
106 Charlene Street  
Natchitoches, LA 71457

If additional information is needed, please feel free to contact Sharon Neal at the Rapides Business & Career Solutions Center at (318) 767-6038 or by email at [sneal@cenlawworks.org](mailto:sneal@cenlawworks.org).

Sincerely,

Joseph "Joe" Bishop, President  
Rapides Parish Police Jury

Enclosure

Cc: Rose Killion  
Sharon Neal  
Quanda Charles

TELEPHONE  
318-473-6660

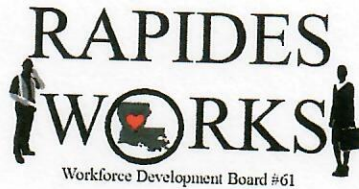
701 MURRAY STREET, SUITE 201  
ALEXANDRIA, LOUISIANA 71301  
Regular monthly meetings on second Monday of each month at 3:00 p.m.  
Internet: <http://www.rppj.com>

FAX  
318-473-6670

# **Exhibit 5**



## **Mandatory Ethics Training**



Rose Killion, Chairperson  
Sharon Neal, Interim Director

Joe Bishop, Chief Elected Official  
Rapides Parish Police Jury

January 1, 2023

Dear Members,

Our requirement to complete education on the Code of Governmental Ethics is an annual one. Pursuant to R.S. 42:1170, commencing on January 1, 2012, each "public servant" is required to receive a minimum of one hour of education and training on the Code of Governmental Ethics during each year of his/her public employment or term of office. I wanted to remind you of this requirement early in the year.

For the purposes of this law, Workforce Development Board (WDB) members and WDB staff are considered to be public servants or public employees. Accordingly, Ethics training seminars have been established online. For those needing to complete ethics code training, you can log in at <http://ethics.la.gov/SeminarRegistration/> and watch three 20-minute sessions on the laws. It does allow you to complete a 20-minute session and then return later if you cannot do all of the training sessions in one sitting. All center staff also has to complete this training. It is **not** graded, after a choice is made, the site displays the correct answer.

When you register/log-in to the website, you will choose the tab "Ethics training for Public Servants".

Online training is provided on an individual basis. As such, only one individual may register per email address. Once training is completed, the system will not allow a certificate to be printed under any person's name other than the one provided initially upon registering. If you do not have computer access, or need our one-on-one assistance at the Center we can provide it at your convenience.

**The deadline for completing the Ethics training for any WDB member who has served at any time this year is December 31, 2023 and for any WDB staff that has been employed this year. Should the training not be completed this year, the Board of Ethics shall send a notice of noncompliance by certified mail informing the public servant that if the required training is completed within thirty business days after receipt of the notice of noncompliance, no penalty will be assessed. Failure to comply will result in fines up to \$10,000. After completion of the training, please forward a copy of your certificate to Desiree Tobin, email [dtobin@cenlawworks.org](mailto:dtobin@cenlawworks.org) or Sharon Neal, email [sneal@cenlawworks.org](mailto:sneal@cenlawworks.org) or call for other arrangements at 318-767-6042 or 318-767-6038.**

We value all our Board members and appreciate your quick response to this requirement.

Sincerely,

Rose Killion, WDB Chair  
Rapides Workforce Development Board – LWDA61