

RAPIDES PARISH POLICE JURY  
Police Jury Meeting Room  
2nd Floor, Parish Courthouse  
701 Murray Street  
Alexandria, Louisiana 71301  
(318) 473-6660

Posted February 9, 2023

**REGULAR SESSION**  
**FEBRUARY 13, 2023**  
**3:00 P.M.**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON ANY AGENDA ITEM

JURORS COMMENTS

1. Motion to adopt the minutes of the Rapides Parish Police Jury held in Regular Session on January 9, 2023 as published in the Official Journal.
2. Motion that approved bills be paid.

**\*\*\*APPOINTMENTS TO BE ANNOUNCED\*\*\***

**\*\*\*Henry Blake on the Rapides Housing Authority Board for a six (6) year term.  
Term expired October 9, 2022. (From September agenda)**

**\*\*\*Charles R. King on the Rapides Finance Authority for a six (6) year term.  
Term expired November 8, 2022. (From December Agenda)**

3. Motion to authorize the travel expense policy be adopted by the Jury, to provide the annual travel budget for the entire Jury, and that the President of the Rapides Parish Police Jury is authorized to approve travel expenditures during the year, not to exceed the budgeted amount.  
(Finance 2/6)
4. Motion to authorize the Treasurer to amend the 2023 budget to reflect actual beginning balances.  
(Finance 2/6)

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5. Motion to adopt a resolution authorizing a Cooperative Endeavor Agreement between the State of Louisiana and the Rapides Parish Police Jury for Gunter Road/Barron Chapel Road Street Improvements, Planning and Construction (FP&C Project No. 50-J40-22-01), and authorize the President to sign all necessary documents, as recommended by the Engineer.  
(Finance 2/6)
  
6. Motion to adopt a resolution authorizing a Cooperative Endeavor Agreement between the State of Louisiana and the Rapides Parish Police Jury for Philadelphia Street Improvements, Planning and Construction (FP&C Project No. 50-J40-22-02), and authorize the President to sign all necessary documents, as recommended by the Engineer.  
(Finance 2/6)
  
7. Motion to approve the participation in an upcoming auction to be held on March 4, 2023.  
(Finance 2/6)
  
8. Motion to delete from the Rapides Parish Fire District No. 14 (Flatwoods) Asset Inventory Program the assets listed below as they are broken and no longer suitable for public use:  

| <u>Asset Number</u> | <u>Description</u>                              | <u>Disposal</u>       |
|---------------------|---|-----------------------|
| 10713               | Freidrich Air Conditioner<br>Unit SN# AKFZ01305 | Scrap-to be auctioned |
| 11355               | Freidrich Air Conditioner<br>Unit SN# AEFY04570 | Scrap-to be auctioned |
| 10992               | Thermal Imaging Camera<br>SN# F1426             | Scrap-to be auctioned |
| 11196               | Thermal Imaging Camera<br>SN# F1898             | Scrap-to be auctioned |

  
(Finance 2/6)
  
9. Motion to authorize the construction of an Equipment Shed to be utilized at the Highway 28 West location for the amount of \$41,318.38 and a Mechanic Shop to be utilized at the Esler Field location (Area 2) for the amount of \$38,882.49 to be paid from the Public Works budget. Price quotes were obtained.  
(Finance 2/6)

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10. Motion to amend and add to the current Purchasing Policy for the Rapides Parish Police Jury under the Public Works Contract section:
  - d) Purchases or work to be performed under five thousand dollars (\$5,000.00) shall be made only after obtaining one (1) written quote from a qualified vendor.  
(Finance 2/6)
  
11. Motion to adopt an ordinance to establish or set a 10 mph speed limit on Bill Paul Road, Ward 6, District H, and authorize the Parish Highway Department to erect speed limit signs.  
(Public Works 2/6)
  
12. Motion to authorize the Public Works Director to advertise and hire up to twelve (12) seasonal workers for mowing crews and general labor. Work will begin on April 1, 2023 and end no later than November 3, 2023, rate of pay is \$12.00 per hour for Laborers and \$12.50 per hour for Labor Foreman, to be paid from the Public Works salary line item.  
(Public Works 2/6)
  
13. Motion to reappoint Mr. Paul Fuselier to the Rapides Workforce Development Board the following member for additional terms and authorize the President to sign a letter addressed to the Louisiana Workforce Commission concerning reappointment. Term expires on 2/6/2026.  
(Workforce & Grants 2/6)
  
14. Motion to authorize the President to sign the Agreement between the Chief Elected Official and the Rapides Workforce Development Board signifying the roles and responsibilities of the Office of Economic & Workforce Development (OEWD) as the fiscal agent and administrative entity, and the Workforce Operations Department (WOD) as the provider of Title I Adult, Dislocated Worker, and Youth services authorized by the Workforce Innovation and Opportunity Act of 2014 (WIOA).  
(Workforce & Grants 2/6)
  
15. Motion for the Workforce Operations Department to hire two (2) temporary part-time teachers, 29 hours per week, beginning in March or April ending September 30, 2023, to facilitate the Summer Youth Employment Program, \$20 hourly to be paid out of WIOA funds. These instructors will also facilitate the academic component required by the Program.

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(Workforce & Grants 2/6)

16. Motion to accept the resignation of Mr. David Johnson on the Rapides Area Planning Commission Board and appoint Mr. Craig Smith to fill the unexpired term. Term will expire January 8, 2024.  
(Personnel & Elections 2/6)
  
17. Motion to adopt a resolution to appoint Mr. Russell Jess Miller to fill the vacancy in Constable, Ward 5, 2<sup>nd</sup> Court, created by no one qualifying for the spring 2023 election, to serve until a successor is elected and takes office.  
(Personnel & Elections 2/6)
  
18. Motion to adopt a resolution to call for an election to fill the vacancy in the unexpired term of Constable, Ward 5, 2<sup>nd</sup> Court, created by no one qualifying for the spring 2023 election. Election to be held on October 14, 2023, with qualifying dates of August 8, 9, and 10, 2023.  
(Personnel & Elections 2/6)
  
19. Motion to enter into a contract with CLAHEC (Central Louisiana Area Health Education Center) to provide two (2) full time nurses and one (1) part-time nurse for the Health Unit for the purpose of operation support and other Health Unit activities, total contract not to exceed \$694,248.00, to be paid from the Health Unit Fund, as recommended by Dr. Curtis Lewis, Regional Administrator, beginning March 1, 2023 for a three (3) year period and authorize the President to sign same.  
(Personnel & Elections 2/6)
  
20. Motion to reappoint Mr. Paul Fuselier, nominee of LSU of Alexandria, to the Fire District No. 7 Civil Service Board for a three (3) year term. Term will expire February 7, 2026.  
(Personnel & Elections 2/6)
  
21. Motion to approve the current layout of the Rapides Parish Police Jury letterhead.  
(Personnel & Elections 2/6)

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22. Motion to receive the required report from Acadian Ambulance under the Contract for December, 2022:

| Response Zone         | Number of Responses | Required % | Compliance % |
|-----------------------|---------------------|------------|--------------|
| Alexandria - 8 minute | 444                 | 80%        | 88.96%       |
| Pineville - 8 minute  | 129                 | 80%        | 82.17%       |
| Rapides - 12 minute   | 184                 | 80%        | 88.04%       |
| Rapides - 20 minute   | 167                 | 80%        | 82.63%       |

(Insurance, Fire & Ambulance 2/6)

**ITEMS WERE NOT CONSIDERED BY THE COMMITTEE OF THE JURY BUT WERE POSTED ON THE AGENDA AFTER THE COMMITTEE MEETING IN COMPLIANCE WITH THE PUBLIC MEETINGS LAW AND ARE NOW CONFIRMED AS HAVING BEEN INCLUDED IN THE PUBLISHED AGENDA BY 2/3RD VOTE**

23. Motion to appoint Mr. Brandon Simmons to the Rapides Fire District No. 4 Civil Service Board, employee elect, for a three (3) year term. Term will expire November 13, 2025.  
(Mr. Bishop)
24. Motion to accept Project No. 2982 – Rapides Parish Fire District No. 3 – Station No. 4 Site Improvements as “Substantially Complete” and authorize the Parish President to sign the Substantial Completion certificate, as recommended by the Engineer, Steve Fontenot with Fontenot and Associates, LLC. and Fire Chief David Corley.  
(Mr. Moreau)
25. Motion to authorize the Rapides Parish Police Jury to enter into an agreement with Lowe’s Construction, LLC for the replacement of a failed cross drain on Lake Drive at a cost of \$33,680, to be paid from Road District 1B, District E funds, and authorize the Parish President to sign the necessary documents, as recommended by Pan American Engineers, LLC.  
(Mr. Wilder)

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26. Motion to authorize the Rapides Parish Police Jury to enter into an agreement with Progressive Construction Company, LLC for asphalt roadway improvements on Clifton Road at a cost of \$202,435, to be paid from Road District 7A, District E funds and authorize the Parish President to sign the necessary documents as recommended by Pan American Engineers, LLC.  
(Mr. Wilder)
  
27. Motion to award the Herbicide Roadside Spraying Services Annual Contract (2023 Procurement RFP No. 3044) to ChemPro Services, Inc. at a cost of \$34.25 per acre, and to authorize the Parish President to execute contracts, task orders, and change orders as recommended by Pan American Engineers, LLC.  
(Mr. Smith)
  
28. Motion to authorize the Public Works Director to create, advertise and hire up to six (6) temporary/seasonal employees with a current & valid Commercial Driver's License (CDL). Work will begin on April 1, 2023 and end no later than December 1, 2023, beginning rate of pay between \$14.50 and \$16.50 per hour depending on experience, to be paid from the Public Works salary line item.  
(Mr. Smith)
  
29. Motion to approve pay increase for the Secretary at Fire District No.10, from \$9.00 per hour to \$10.00 per hour, effective February 12, 2023, as recommend by the Plainview Volunteer Fire Department Board.  
(Mr. Johnson)
  
30. Motion to accept the resignation of Mr. Rusty Wilder on the Rapides Area Planning Commission Board and appoint Mr. Jay Scott to fill the unexpired term. Term will expire January 8, 2024.  
(Mr. Smith)
  
31. Motion to accept the resignation of Mr. Rusty Wilder on the Transportation Policy Committee and appoint Mr. Jay Scott to fill the unexpired term. Term will expire January 8, 2024.  
(Mr. Smith)

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32. Motion to adopt a resolution authorizing a Cooperative Endeavor Agreement between the State of Louisiana Office of Community Development and the Rapides Parish Police Jury for New Restore Louisiana Hometown Revitalization Program, for 2020 – 2021 federally declared disasters Hurricane Laura and Hurricane Delta and authorize the President to sign all necessary documents, as recommended by the Engineer.  
(Mr. Smith)
  
33. Motion to adopt a resolution authorizing a Cooperative Endeavor Agreement between the State of Louisiana Office of Community Development and the Rapides Parish Police Jury for New Restore Louisiana Resilient Communities Infrastructure Program, for 2020 – 2021 federally declared disasters Hurricane Laura and Hurricane Delta and authorize the President to sign all necessary documents, as recommended by the Engineer.  
(Mr. Smith)
  
34. Motion to authorize the President to sign a ten (10) year lease agreement with the Louisiana Department of Health, beginning on 03/07/2023 and ending on 03/06/2033, to lease 5,242 square feet of usable space, located at the John A. Christophe Health Unit Building, 5604-B Coliseum Boulevard, Alexandria, Louisiana, to be used by the Office of Public Health, Central Regional Office, Region 6, as an office at the rate of \$15.00 per square foot per annum (First payment of \$5,242.00 due on March 7, 2023 and one hundred nineteen (119) equal installments of \$6,552.50) per square foot per annum with fifty-five (55) parking spaces provided, upon legal counsel review and approval.  
(Mr. Overton)
  
35. Motion to authorize the President to sign a one (1) year lease agreement with the Louisiana Department of Health, beginning on 03/07/2023 – 03/06/2024, to lease 480 square feet of usable space, located at the John A. Christophe Health Unit Building, 5604-B Coliseum Boulevard, Alexandria, Louisiana, to be used by the Office of Public Health, Central Regional Office, Region 6, for the purpose of a laboratory at the rate of \$15.00 per square foot per annum (First payment of \$480.00 due on March 7, 2023 and eleven (11) equal installments of \$600.00) per square foot per annum with six (6) parking spaces provided, upon legal counsel review and approval.  
(Mr. Overton)

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36. Motion to enter into an Intergovernmental Agreement between the Rapides Parish Sheriff's Office and the Rapides Parish Police Jury for inmate labor to perform grass cutting services at the Rapides Parish Coliseum at no cost to the Jury and authorize the President to sign any necessary documents.  
(Mr. Bishop)
  
37. Motion to participate in the 2<sup>nd</sup> Annual Keep Louisiana Beautiful Love the Boot Week held during the week of April 17 – 23, 2023.  
(Mr. Smith)
  
38. Motion to proclaim the month of April as Rapides Parish Litter Awareness Month.  
(Mr. Smith)
  
39. Motion to approve a five percent (5%) merit increase for part time employees at FD#8-Cotile VFD as recommended by the Cotile Volunteer Fire Department Board meeting on February 7, 2024.  
(Mr. Wilder)
  
40. Motion to amend Parish-wide Debris Removal contract with TFR Enterprises to \$7,379,225 maximum for FEMA DR-4559 Hurricane Laura and authorize the President to sign the necessary documents.  
(Mr. Bishop)

**ITEMS WERE NOT CONSIDERED BY THE COMMITTEE  
OF THE JURY AND WERE NOT POSTED ON THE AGENDA  
BUT ARE NOW ADDED BY UNANIMOUS CONSENT**

ADJOURNMENT

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In accordance with the Americans with Disabilities Act, if you need special assistance to attend this public meeting, please contact the Police Jury Office at (318) 473-6660, describing the assistance that is necessary.