

RAPIDES PARISH POLICE JURY
Police Jury Meeting Room
2nd Floor, Parish Courthouse
701 Murray Street
Alexandria, Louisiana 71301
(318) 473-6660

Posted July 13, 2023

REGULAR SESSION
JULY 17, 2023
3:00 P.M.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON ANY AGENDA ITEM

JURORS COMMENTS

Recognize and present plaque to Dr. David Holcombe for his years of service to Rapides Parish and congratulations on his retirement.

Recognize Mr. Rick Reno for quarterly update on the Rapides Parish Coliseum

1. Motion to adopt the minutes of the Rapides Parish Police Jury held in Regular Session on June 12, 2023 and Special Session on June 27, 2023, as published in the Official Journal.
2. Motion that approved bills be paid.

*****APPOINTMENTS TO BE ANNOUNCED*****

*****Henry Blake on the Rapides Housing Authority Board for a six (6) year term. Term expired October 9, 2022. (From September agenda)**

*****Alma Moore on the Rapides Housing Authority Board for a five (5) year term. Term expired July 14, 2023.**

*****Blake Jenkins on the Buckeye Recreation Board for a five (5) year term. Term will expire September 13, 2023.**

*****William Barron on the England Economic and Industrial Development Board for a four (4) year term. Term will expire September 9, 2023.**

*****Michael Fairbanks on the Rapides Parish Library Board, representing District B, for a five (5) year term. Term will expire September 1, 2023.**

*****Marla West on the Rapides Parish Civil Service Board, employee elect, for a five (5) year term. Term will expire August 17, 2023.**

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3. Motion to award Bid No. 3131 (Rapides Parish Fire District No. 8 Living Quarters) to the low bidder, Cenla Contracting for the amount of \$294,550.00, as recommended by the Engineer and Fire Chief.
(Finance 07/10)

4. Motion to grant 2% annual longevity pay increase mandated by the State for eligible Rapides Parish Fire Protection District No. 3 employees effective July 30, 2023, as recommended by Alpine Volunteer Fire Department Board of Directors, to be paid out of Fire Protection District No. 3 funds.
(Finance 07/10)

5. Motion to grant 2% annual longevity pay increase mandated by the State for eligible Rapides Parish Fire Protection District No. 2 employees effective July 30, 2023, to be paid out of Fire Protection District No. 2 funds.
(Finance 07/10)

6. Motion to grant 2% annual longevity pay increase mandated by the State for eligible Rapides Parish Fire Protection District No. 4 employees effective July 30, 2023, as recommended by Holiday Village Volunteer Fire Department Board of Directors, to be paid out of Fire Protection District No. 4 funds.
(Finance 07/10)

7. Motion to grant 2% annual longevity pay increase mandated by the State for eligible Rapides Parish Fire Protection District No. 7 employees effective July 30, 2023, as recommended by Ruby-Kolin Volunteer Fire Department Board of Directors, to be paid out of Fire Protection District No. 7 funds.
(Finance 07/10)

8. Motion to increase the starting base pay for full-time Rapides Parish Fire District No. 7 Civil Service Firefighters/Operators, from \$9.50 per hour to \$10.50 per hour and for the increase to be allocated for all classified positions according to the salary plan, effective June 25, 2023, as recommended by Ruby-Kolin Volunteer Fire Department Board and Fire Chief Wes Anders.
(Finance 07/10)

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9. Motion to approve the pay scale below for part-time Rapides Parish Fire District No. 7 employees, effective June 25, 2023, as recommended by Ruby-Kolin Volunteer Fire Department Board and Fire Chief Wes Anders.
- | | |
|----------------------------|---------|
| No Certifications | \$10.50 |
| EMR/EMT-B or Firefighter 1 | \$11.90 |
| Firefighter 1 and EMR | \$12.50 |
| Firefighter 1 and EMT-B | \$13.00 |
- (Finance 07/10)
10. Motion to approve Alternate No. 1 – Concrete Drive, for the amount of \$13,000.00, for the Rapides Parish Fire District No. 6 – Deville Volunteer Fire Department Living Quarters project, as recommended by the Deville Volunteer Fire Department Board of Directors and the Fire Chief, and authorize the President to sign all necessary documents.
(Finance 07/10)
11. Motion to amend and reenact Chapter 2-Administration, Article II.-Officers and Employees, Sec. 2-21.1.-Travel–Reimbursement of Expenses (a) Federal mileage rate, transportation within the state, plus hotel bill limited to the actual amount of a single rate per day; and change the meal allowance & incidental expense to be the same as required by the U.S. General Services Administration (GSA) ~~and State of Louisiana, Tier I through Tier IV.~~
(Finance 07/10)
12. Motion to adopt a resolution giving preliminary approval to the issuance of not exceeding Two Million Seven Hundred Thousand Dollars (\$2,700,000) of Sales Tax Bonds of Road District No. 2B (Ward 11) Sales Tax District of the Parish of Rapides, State of Louisiana; making application to the State Bond Commission for approval of said Bonds; and providing for other matters in connection therewith.
(Finance 07/10)
13. Motion to authorize the Purchasing Agent to receive quotes and award to the lowest bidder for road improvements to various roads in Police Jury District H. Funds for the project to be allocated by the corresponding Road District. Cost not to exceed \$225,000.00.
(Public Works 07/10)

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14. Motion to accept Navy's Way Road, located in Eagle Ridge Subdivision on 28 West, as a privately owned road in Rapides Parish, as recommended by the Engineer. If in the future, the road needs to be dedicated to the Parish, a separate review will have to be done before acceptance of maintenance.
(Public Works 07/10)

15. Motion to accept Task Order B-4-2022 – Concrete Pavement Repairs in the Village Green Subdivision as “Substantially Complete”, authorize the Parish President to sign and record the “Substantial Completion” certificate, and authorize the Parish President to sign a Final Recap Task Order/Change Order adjusting the final contract quantities and time period as necessary, as recommended by the Parish Engineer, Pan American Engineers, LLC.
(Public Works 07/10)

16. Motion to authorize the Rapides Parish Police Jury to enter into an agreement with Apeck Construction, LLC for the Hoyt Road Asphalt Roadway Improvements project at a cost of \$268,432.52 and authorize the Parish President to sign the necessary documents, as recommended by Parish Engineer, Pan American Engineers, LLC.
(Public Works 07/10)

17. Motion to authorize the purchase of a Mini Excavator off State Contract No. 4400026637 for Rapides Parish Public Works, for \$89,867.80, as recommended by the Public Works Director. Purchase to be funded by the Public Works Department Operating Fund.
(Public Works 07/10)

18. Motion to authorize the Parish President to send a letter to Vernon Parish Police Jury and Allen Parish Parish Jury to review the proposed revocation of Bill Mac Road and Milburn Strother Road and for Legal Counsel to review the response from each Parish.
(Public Works 07/10)

19. Motion to extend employment for three (3) temporary employees for forty-five (45) days to assist with fiscal year closeout for WIOA PY22/FY23 Grant. Effective from July 1, 2023, through August 11, 2023. Funding for the position will be paid out of WIOA funds. Authorize Treasurer to amend budget as necessary.
(Workforce Development & Grants 07/10)

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20. Motion to authorize the President to sign and approve the contract between the Rapides Parish Police Jury and the Louisiana Workforce Commission (LWC) for the PY23/FY24 Workforce Innovation and Opportunity Act (WIOA) Program (Adults, Dislocated Workers, and Youth) for the total grant amount of \$828,460 (a decrease of \$135,946 from the previous year) and for the Treasurer to amend the budget as necessary.
(Workforce Development & Grants 07/10)

21. Motion to authorize the President to sign the Comprehensive Memorandum of Understanding (MOU) and allow WOD staff to issue MOU to required partner agencies for signature. The Workforce Innovation and Opportunity Act (WIOA) sec. 121(c)(1) requires the Local Board (Rapides WDB), with the agreement of the Chief Elected Official (CEO), to develop and enter into a Memorandum of Understanding (MOU) between the Local Board and the One-Stop Partners, consistent with WIOA sec. 121(c)(2), concerning the operation of the One-Stop delivery system in a local area. Additionally, the sharing and allocation of infrastructure costs among One-Stop Partners is governed by WIOA sec. 121(h), it's implementing regulations, and the Federal Cost Principles contained in the Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) at 2 CFR part 200. The Comprehensive MOU between the Rapides Parish Police Jury, the Workforce Development Board and Local Workforce Area One-Stop Partners will be effective July 1, 2023 through June 30, 2026.
(Workforce Development & Grants 07/10)

22. Motion to authorize Fire District No. 3 – Alpine VFD to submit a grant application to Firehouse Subs Public Safety Foundation, as recommended by the Fire Chief.
(Workforce Development & Grants 07/10)

23. Motion to authorize the Purchasing Agent to receive quotes and award to the lowest bidder to paint the Administration Office for the Rapides Parish Police Jury.
(Courthouse, Coliseum & Legal 07/10)

24. Motion to request Mr. Greg Jones, RPPJ Legal Counsel and Mr. Brian Cespiva, Legal Counsel for the Rapides Parish Civil Service Board to review the requirement of the Certified Tax Examiner “CTE” certification for the Assistant Tax Administrator job description and make a recommendation to

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the Rapides Parish Police Jury to keep or remove the certification from the job description.

(Personnel, Elections & Health 07/10)

25. Motion to relocate the Rapides Parish Civil Service office to 5610 Coliseum Blvd., Alexandria, LA, effective September 1, 2023.
(Personnel, Elections & Health 07/10)

26. Motion to receive the required report from Acadian Ambulance under the Contract for May, 2023:

Response Zone	Number of Responses	Required %	Compliance %
Alexandria - 8 minute	488	80%	87.91%
Pineville - 8 minute	131	80%	83.33%
Rapides - 12 minute	196	80%	88.78%
Rapides - 20 minute	200	80%	82.00%

(Insurance, Ambulance, Fire & Homeland Security 07/10)

ITEMS WERE NOT CONSIDERED BY THE COMMITTEE OF THE JURY BUT WERE POSTED ON THE AGENDA AFTER THE COMMITTEE MEETING IN COMPLIANCE WITH THE PUBLIC MEETINGS LAW AND ARE NOW CONFIRMED AS HAVING BEEN INCLUDED IN THE PUBLISHED AGENDA BY 2/3RD VOTE

27. Motion to adopt a resolution endorsing Sean McGlothlin in his candidacy as Region Eight Executive Board Member on the Police Jury Association of Louisiana.
(Mr. Bishop)

28. Notice is hereby given that at its meeting to be held on Monday, August 14, 2023 at 3:00 p.m. at its regular meeting place, the Police Jury Room of the Rapides Parish Courthouse, 701 Murray Street, 2nd Floor, Alexandria, Louisiana, the Police Jury of the Parish of Rapides, State of Louisiana, plans to consider adopting a resolution ordering and calling a special election to be held in the Parish of Rapides, State of Louisiana, to authorize the levy of an ad valorem tax therein. (Renaissance)
(Mr. Bishop)

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29. Motion to authorize cleanup of garbage, trash, weeds and debris at 7019 Isabella Drive, Alexandria, LA and authorize legal counsel to invoice the property owner for cost of cleanup. Public Works Department to complete the job if a contractor is unable to complete the job in a timely manner or if it is cost prohibitive.
(Mr. McGlothlin)

30. Motion to authorize cleanup of garbage, trash, weeds and debris at 7012 Isabella Drive, Alexandria, LA and authorize legal counsel to invoice the property owner for cost of cleanup. Public Works Department to complete the job if a contractor is unable to complete the job in a timely manner or if it is cost prohibitive.
(Mr. McGlothlin)

31. Motion to authorize cleanup of garbage, trash, weeds and debris at 5707 Lanny Street, Alexandria, LA and authorize legal counsel to invoice the property owner for cost of cleanup. Public Works Department to complete the job if a contractor is unable to complete the job in a timely manner or if it is cost prohibitive.
(Mr. Scott)

32. Motion to authorize cleanup of garbage, trash, weeds and debris at 1814 Kerry Drive, Alexandria, LA and authorize legal counsel to invoice the property owner for cost of cleanup. Public Works Department to complete the job if a contractor is unable to complete the job in a timely manner or if it is cost prohibitive.
(Mr. Scott)

33. Motion to authorize cleanup of garbage, trash, weeds and debris at 1708 Henry Avenue, Alexandria, LA and authorize legal counsel to invoice the property owner for cost of cleanup. Public Works Department to complete the job if a contractor is unable to complete the job in a timely manner or if it is cost prohibitive.
(Mr. Scott)

34. Motion to authorize cleanup of garbage, trash, weeds and debris at 0 Henry Avenue, Alexandria, LA and authorize legal counsel to invoice the property owner for cost of cleanup. Public Works Department to complete the job if a contractor is unable to complete the job in a timely manner or if it is cost

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prohibitive.
(Mr. Scott)

35. Motion to authorize the Purchasing Agent to receive quotes for road improvements to various roads in Road District 2B-2, District C. Funds for the project to be allocated by Road District 2B-2, District C.
(Mr. Smith)

36. Receive recommendation from the Interview Committee for the Tax Administrator position.
(Mr. Bishop)

37. Motion to authorize to enter into a Mutual Aid Agreement with the Rapides Fire District No. 15, Taylor Hill Volunteer Fire Department, Rapides Fire District No. 16, Alfalfa Volunteer Fire Department, and the Town of Boyce, as recommended by the Taylor Hill Volunteer Fire Department.
(Mr. Wilder)

38. Motion to authorize the Purchasing Agent to receive prices quotes on leveling and asphalt overlay on Locker Road, Road District 2B-2, District C.
(Mr. Smith)

39. Motion to authorize the Parish President to sign a six (6) month extension for a Professional Services Contract for Monitoring Services for the WIOA programs. The contract extension will be for the period of July 1, 2023 – December 31, 2023. This contract for monitoring will supplement current internal program monitoring in order to comply with LWC regulations. Contract will be paid out of WIOA funds.
(Mr. Scott)

40. Motion to adopt the Standard Operating Procedures for the Rapides Parish Emergency Operations Center as recommended by Angie Branton, OEP Director and approved by Legal Counsel.
(Mr. Bishop)

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41. Motion to authorize the President to sign a Cooperative Endeavor Agreement with the Louisiana Department of Transportation for the donation of reclaimed asphalt from the location of LA 1, project runs approximately from Rapides Station – I49 Bridge, State Project No. H.015314, approximately 455 cubic yards, as recommended by the Public Works Director.
(Mr. Smith)

42. Motion to authorize the Purchasing Agent to receive quotes for road improvements to various roads in Road District 2B-1, District C. Funds for the project to be allocated by Road District 2B-1, District C.
(Mr. Smith)

43. Motion to adopt an ordinance to amend Section 18-4.4 (Through Truck Traffic) to include Hill Drive, Ward 4, District H and authorize the Public Works Department to erect signs.
(Mr. Johnson)

44. Motion to permanently relocated Precinct S05 from the Love’s Truck Stop, located at 7050 Highway 1, Boyce, LA 71409, back to the original location at Boyce Town Hall, location 807 Londonderry Avenue, Boyce, LA 71409, due to the Boyce Town Hall being repaired and brought back to standards. A copy of this resolution be sent to Secretary of State, Elections Division, Clerk of Court and Registrar of Voters.
(Mr. Wilder)

45. Motion to enter into Executive Session to discuss the pending litigation “Mark Goldstein, et al. v. RPSO, RPPJ, et al, (WD LA Case No. 1:23-cv-00899)
(Mr. Bishop)

**ITEMS WERE NOT CONSIDERED BY THE COMMITTEE
OF THE JURY AND WERE NOT POSTED ON THE AGENDA
BUT ARE NOW ADDED BY UNANIMOUS CONSENT**

ADJOURNMENT

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In accordance with the Americans with Disabilities Act, if you need special assistance to attend this public meeting, please contact the Police Jury Office at (318) 473-6660, describing the assistance that is necessary.