

**MINUTES**

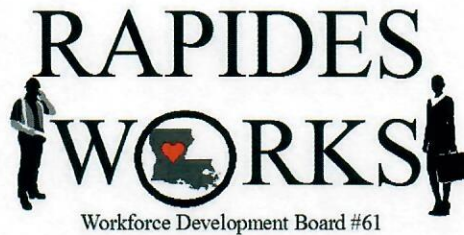
**Workforce Development Board**

Thursday, February 16, 2023 – 7:30 a.m.

Held at: Central Louisiana Community Technical College (CLTCC),  
516 Murray Street, Alexandria, LA 71301

Multi-purpose room on the left side of the breezeway (from Desoto St.)

Members present	Members absent	Other Attendees / Guest	Staff
Valerie Aymond	David Broussard	Jay Scott	Sharon Neal
Connie Baker	Steve Bryant	Carolyn Carpenter	Desiree Tobin
Cynthia Baker	Tim Dousay		
Karyn Barrett	Justin Giallonardo		
Chad Bynog	Kashawna Jones		
Sally Cowan	Gary Nugent		
Marianne Dore'	Lloyd Price		
Tim Dousay	Deborah Randolph		
Rich Dupree	Jimmy Sawtelle		
Paul Fuselier	Cindy Sayes		
Larry George	Nolan Spiller		
Twanda Hamilton	Sara Stokes		
Bill Higgins	Leona Venson		
Kevin Hood	Shana Worth		
Ginger Humbles			
Jeff Johnson			
Paula Johnson			
Haywood Joiner			
Rose Killion			
Jeff Ryan			
Donald LaCombe			
Cindy Szczespanski			
<b>Quorum Present</b>	Yes 22 of 36	Chair* votes only to break a tie	



### **CALL TO ORDER**

Chairperson, Rose Killion, called the meeting of the February 16, 2023 Rapides Parish Workforce Development Board to order. Rose asked for a roll call along with a quick update of each line of business. The above members and other attendees were present for the meeting.

Rose called upon Dr. Haywood Joiner for the Invocation

### **ANNOUNCEMENTS**

Chairperson Rose Killion thanked CLTCC for hosting the WDB meetings. Chancellor Jimmy Sawtelle was unable to attend the board and will be giving updates for CLTCC at the M



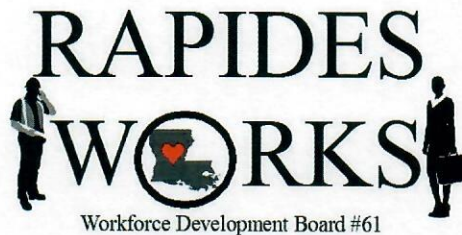
### **GUEST SPEAKER:**



## **Boise Cascade**

Rose Killion, Senior HR Specialist at Boise Cascade, gave an update on the company. Boise Cascade is a fortune 500 company with 7000 associates across the United States and Canada, and operate two primary divisions, wood products and building material distribution centers. Wood products are in everyone's home, and Boise Cascade offers a wide range of building material products. Boise Cascade earns 7.9 billion in annual revenue and capitalizes on manufacturing and distribution, for both consumer and commercial construction. Boise Cascade has 38 wholesale distribution centers, 9 millwork shops, and 19 wood product plants across the United States and Canada. Boise Cascade promotes workforce readiness by partnering with many not-for-profit organizations and educational programs to develop and nurture future leaders. One such partner is Go-Fame, and together they sponsor, train, and pay individuals to attend AMT programs. Boise Cascade additionally sponsors local job fairs and partners with local schools to offer resume and job skills workshops.





## **AGENDA ITEMS**

### **1. Minutes from Workforce Development Board meeting of November 17, 2022.**

The Chairperson requested that the minutes from the last meeting on November 17, 2022 of the Workforce Development Board be reviewed and approved.

**Exhibit #1:** Minutes from WDB meeting November 17, 2022

**Action:** Motion

No Discussion.

**On motion by Haywood Joiner, seconded by Valerie Aymond Long, with -0- nays, -0- abstained and 22 yes votes, the minutes from November 17, 2022 were approved.**

### **2. One-Stop Operator Monitoring**

According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. The quarterly monitoring was completed on 01/25/2023 and signed by the WDB OSO Monitor, Paul Fusilier. This monitoring period covered PY22 2<sup>nd</sup> Quarter (10/01/2022 – 12/31/2022).

**Exhibit #2:** 2<sup>nd</sup> Quarter OSO Monitoring Report October – December 2022

**Action:** No Action required- For Information Only

### **3. 2nd Quarter Performance Results (October - December 2022) by Local Workforce Development Area (LWDA)**

Louisiana Workforce Commission has released the Second Quarter Performance Results for PY22. The results are for LWDA 60.

**Exhibit #3:** Second Quarter Performance (October-December) LWDA 61.

**Action:** No Action Required - For Information Only

### **4. WDB Member New Appointment/Reappointment**

New appointments were authorized by Mr. Joseph "Joe" Bishop, the Rapides Parish Police Jury President. Twanda Hamilton, Economic Stability Manager, will replace Toni Johnson representing the Department of Children and Family Services. Reappointment of Paul Fuselier was authorized by Mr. Joseph "Joe" Bishop, the Rapides Parish Police Jury President.

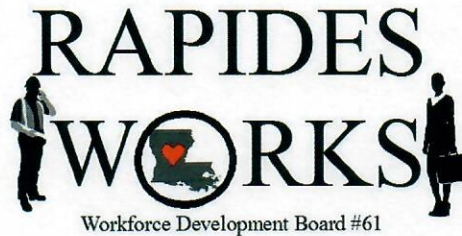
**Exhibit #4:** Updated WDB Appointments

**Action:** No Action required - For Information Only

### **5. Mandatory Ethics Training**

Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one-hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.





**Exhibit #5:** Ethics Training Correspondence dated January 1, 2023.  
**Action:** No Action Required - For Information Only

### **6. Job Fair at Rapides American Job Center**

A Job Fair for the Department of Children and Family Services (DCFS) was held at the Rapides American Job Center on January 19<sup>th</sup>, 2023. We had over **150** participants come through the doors. Additionally, the Louisiana Workforce Commission busses were outside to offer resources and services to interested individuals. While participants attended the job fair, DCFS was able to complete background screens and preliminary interviews, resulting in **88** contingent offers.

**No Exhibit Required-** For Information Only

### **7. Agreement between Chief Elected Official and Rapides Workforce Development Board.**

The Agreement between Chief Elected Official and Rapides Workforce Development Board is signed when a new Chief Elected Official is selected by the Rapides Parish Police Jury. The agreement signifies the roles and responsibilities of the Office of Economic and Workforce Development as the fiscal agent and administrative entity, and the Workforce Operations Department as the provider of Title I Adult, Dislocated Worker, and Youth services authorized by the Workforce Innovation and Opportunity Act of 2014.

**Exhibit #6:** Agreement between Chief Elected Official and Rapides Workforce Development Board.

**Action:** No Action required- For Information Only

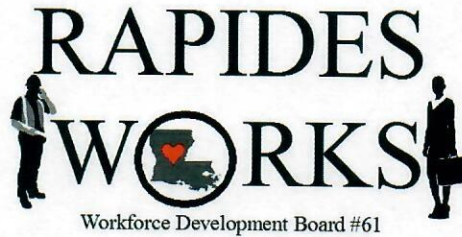
### **REPORTS/UPDATES**

1. Financial Report
2. Rapides American Job Center Report

Commonly used acronyms-

<b>LWC</b>	Louisiana Workforce Commission
<b>OWD</b>	Office of Workforce Development
<b>NEG</b>	National Emergency Grant
<b>ETA</b>	Employment and Training Administration
<b>TEGL</b>	Training and Employment Guidance Letter
<b>LWDAs</b>	Local Workforce Development Areas
<b>IEP</b>	Individual Employment Plan
<b>UI</b>	Unemployment Insurance
<b>O*NET</b>	Occupational Information Network
<b>USDOL</b>	United States Department of Labor
<b>WARN</b>	Worker Adjustment and Retraining Notification Act
<b>LRS</b>	Louisiana Rehabilitation Services
<b>HIRE</b>	Helping Individuals Reach Employment
<b>DCFS</b>	Department of Children & Family Services





- MOU** Memorandum of Understanding
- WDB** Workforce Development Board
- FY** Fiscal Year
- PY** Program Year
- WIOA** Workforce Innovation and Opportunity Act
- WIF** Workforce Innovation Funds
- IWTP** Incumbent Worker Training Program

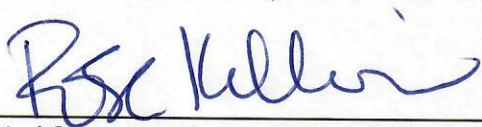
**COMMENTS OR QUESTIONS FROM CHAIR**


Please take a moment to complete your satisfaction survey and leave it on the table or with Sharon or Desiree.

**COMMENTS OR QUESTIONS FROM FLOOR**

**ADJOURNMENT**

Chairperson adjourned the meeting.

  
\_\_\_\_\_  
Workforce Development Board Chair

  
\_\_\_\_\_  
Date

