



GUEST SPEAKERS

Guest speakers, Keith J Wright and Luis Marimon, with the Louisiana Workforce Commission spoke on and presented information regarding Registered Apprenticeship.

CALL TO ORDER

WDB Chairperson Rose Killion thanked the guest speakers and called the meeting of August 18th, 2024, Rapides Parish Workforce Development Board to order. Ms. Killion asked for a roll call, along with a quick update of each line of business, and the above members and other attendees were present at the meeting. Ms. Killion called upon Jimmy Sawtelle to say a blessing over the meeting.

Jimmy Sawtelle said a blessing over the WDB meeting.

WDB Chairperson Rose Killion called on Jimmy Sawtelle to provide any updates as the host of the meeting.



WDB Chairperson Rose Killion called on Theresa Coker to provide the Financial Report.

Theresa Coker explained the information contained within Report #1.

WDB Chairperson Rose Killion called on the WDB President Sharon Neal to provide the update one the quarterly report from the Job Center.

WDB President Sharon Neal explained the Quarter 4 Rapides American Job Center Report.

WDB Chairperson Rose Killion called on Chad Bynog to provide an update on the business services of the Rapides American Job Center.

Chad Bynog provided the board with an update on the business services.

AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of May 16th, 2024

It was requested that the minutes from the May 16, 2024, of the Workforce Development Board be reviewed and approved.

Exhibit #1: Minutes from WDB meeting May 16, 2024

Action: Motion



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No Discussion.

On motion by Gary Nugent, seconded by Sally Cowan, with -0- nays, -0- abstained and 21 yes votes, the minutes from May 16th, 2024, were approved.

2. LWDA 61 - Funding Allocation Under the Workforce Innovation and Opportunity Act (WIOA) for PY24/FY25 (7/1/24 – 6/30/25)

It was requested that the Workforce Development Board approve the WIOA PY24/FY25 (7/1/24 – 6/30/25) budget as presented. The budget includes a new total allocation of \$855,314 (an increase of \$26,854 from the previous year's funding level) along with all carryover funds from the PY23/FY24 budget. LWDA 61 is the only area that for the PY24/FY25 allocation didn't receive an overall reduction. Request the board approve WIOA Budget.

Exhibit #2: WIOA Budget
Action: Motion

No Discussion.

On motion by Cindy Sayes, seconded by Nolan Spillers, with -0- nays, -0- abstained and 21 yes votes, the WIOA Budget was approved.

3. Subaward Grant Agreement to Rapides Parish Police Jury Under the Workforce Innovation and Opportunity Act (WIOA) for PY24/FY25 (7/1/24 – 6/30/25)

A motion was requested to Authorize the WDB chairperson to sign the Subaward Grant Agreement. The Governor of Louisiana had received a grant from the United States Department of Labor (USDOL) to administer the Workforce Innovation and Opportunity Act (WIOA). The Governor has authorized The Louisiana Workforce Commission (LWC), Office of Workforce Development, acting as State Administrative Entity (SAE) under this agreement, to award and oversee allocations of these funds to the Local Workforce Development Board (LWDB) and the local are Chief Elected Official. Request for board to approve the subaward grant agreement to RPPJ under WIOA.

Exhibit # 3: Subaward Grant Agreement
Action: Motion

No Discussion.

On motion by Paula Johnson, seconded by Nolan Spillers, with -0- nays, -0- abstained and 21 yes votes, the Subaward Grant Agreement was approved.

4. Rapides Parish Workforce Development Board 2025 Meeting Schedule

It was requested that the Workforce Development Board approve Rapides Parish Workforce Development Board 2025 Meeting Schedule. In an effort to comply with the Louisiana Open Meeting Law, each WDB has been encouraged by the Louisiana Workforce Commission Policy Team to make available an annual calendar of scheduled Workforce Development Board meetings.



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Exhibit #4: Draft 2025 Workforce Development Board Meeting Schedule
Action: Motion

No Discussion.

On motion by Cyndi Szczespanski, seconded by Shanna Worth, with -0- nays, -0- abstained and 21 yes votes, the 2025 Workforce Development Board Meeting Schedule was approved.

ADDITIONAL INFORMATION

5. WDB Member Re-Appointments and Resignations

Mr. Joseph "Joe" Bishop, the Rapides Parish Police Jury President, approved the following re-appointments for the listed Board members with effective termination dates of October 2024:

Members (Reappointments)	New Term Dates
Tim Dousay	10/1/2024 – 10/1/2027
Jeff Ryan	10/1/2024 – 10/1/2027
Shanna Worth	10/1/2024 – 10/1/2027
Sally Cowan	10/1/2024 – 10/1/2026
Haywood Joiner	10/1/2024 – 10/1/2026
Chad Bynog	10/1/2024 – 10/1/2026
Rich Dupree	10/1/2024 – 10/1/2026

Members (Resignations)	Final Term End Date
Valerie Aymond	10/01/2024
Cindy Sayes	10/01/2024
Jeff Johnson	10/01/2024

Exhibit #5: Updated WDB Appointments
Action: No Action required - For Information Only

6. One-Stop Operator Monitoring

According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. This monitoring period covered PY23 4th Quarter (04/01/2024 – 06/30/2024).

Exhibit #6: 4th Quarter OSO Monitoring Report April - June 2024
Action: No Action required - For Information Only

7. Rapides Parish Annual WIOA Monitoring Report-FY22/FY23

The Louisiana Workforce Commission (LWC), Office of Workforce Development (OWD), Compliance and Monitoring Unit has completed a monitoring review for Fiscal Years 2022 (FY22), 2023 (FY23) of the Workforce Innovation and Opportunity Act (WIOA) Title I-Adult, Dislocated Worker, and Youth programs administered by Local Workforce Development Board 61



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(LWDB 61). This review was performed to determine if LWDB 61 is in compliance with the requirements of WIOA, and the report shows no administrative, programmatic, or fiscal findings of non-compliance.

Exhibit #7: Rapides Parish Annual WIOA Monitoring Report-FY22/FY23
Action: No Action Required - For Information Only

8. **Mandatory Ethics Training**

Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one hour of education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff, and all non-members on the Committees are classified as public servants or public employees.

Exhibit #8: Ethics Training Correspondence dated January 1, 2024
Action: No Action Required - For Information Only

No Action Required - For Information Only

Commonly used acronyms-

LWC	Louisiana Workforce Commission
OWD	Office of Workforce Development
NEG	National Emergency Grant
ETA	Employment and Training Administration
TEGL	Training and Employment Guidance Letter
LWDAs	Local Workforce Development Areas
IEP	Individual Employment Plan
UI	Unemployment Insurance
O*NET	Occupational Information Network
USDOL	United States Department of Labor
WARN	Worker Adjustment and Retraining Notification Act
LRS	Louisiana Rehabilitation Services
HIRE	Helping Individuals Reach Employment
DCFS	Department of Children & Family Services
MOU	Memorandum of Understanding
WDB	Workforce Development Board
FY	Fiscal Year
PY	Program Year
WIOA	Workforce Innovation and Opportunity Act
WIF	Workforce Innovation Funds
IWTP	Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM CHAIR

No comments or questions from the president



COMMENTS OR QUESTIONS FROM FLOOR

No comments or questions from the floor.

ADJOURNMENT

The Meeting was adjourned by the president.

Workforce Development Board Chair

Date

DRAFT

