

OFFICE OF RAPIDES PARISH CIVIL SERVICE



5610 Coliseum Blvd, Suite D
Alexandria, LA 71303
Phone: 318-473-6612
Fax: 318-473-6698
rpcs@suddenlinkmail.com

Linda Sanders
Civil Service Director

Tina Goree
Administrative Specialist

Civil Service Board
Zebulon Winstead, Chairman
Christopher Hall, Vice-Chairman
Elizabeth Beard, Member
Erin Guin, Member
Devon Davis, Employee Member

JOB ANNOUNCEMENT NOTICE

#2025-06

Opening Date: **01/29/2025**

Closing Date: **OPEN UNTIL FILLED**

CLASS TITLE

CLASS RANGE

MINIMUM SALARY

Equipment Operator II

15

\$29,857.37 annually

+ benefits

NATURE OF POSITION

- Operate a variety of commercial equipment including but not limited to: dump trucks, backhoes, tractors, and specialty equipment.
- Repair and maintain culverts, roads and ditches of the parish.
- Clean and perform basic preventative maintenance/repairs on equipment.
- Grade, fill, and level surfaces.
- Dig ditches, cut loads, remove tree limbs, and load materials onto trucks.
- Perform maintenance for parish facilities.

COMPETENCIES/PHYSICAL DEMANDS

- Possess proven ability to learn and improve skills.
- Able to tolerate outdoor conditions and various types of weather.
- Able to stoop, kneel, balance, climb for tasks, and raise/lower objects up to 100 lbs.

NECESSARY QUALIFICATIONS

- High school diploma or equivalent.
- Four (4) years related experience.
- Valid Louisiana Class A CDL driver's license.
- Must be available for recall to work after normal working hours due to emergencies.

REMARKS

1. **Must include copy of driver's license, diploma or equivalent, transcript, DD214, etc. with application.**
2. **Applications must be submitted in person or via mail.**
3. **Apply at Rapides Parish Civil Service, 5610 Coliseum Blvd, Suite D, Alexandria, LA 71303 - download an application at www.rppj.com/employment.**
4. **Please post this Announcement on Department Bulletin Boards.**
5. **Applications will be accepted until this position is filled.**

Distribution:
All Departments
Announcement File
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AN EQUAL OPPORTUNITY AGENCY