



## **AGENDA**

**Thursday, August 15th, 2024 – 7:30 a.m.**

**Central Louisiana Community Technical College (CLTCC),**

**516 Murray Street, Alexandria, LA 71301**

**Multi-purpose room on the left side of the breezeway (from Desoto St.)**

## **CALL TO ORDER**

## **ANNOUNCEMENTS**

**HOST - CLTCC Chancellor, Jimmy Sawtelle.**



## **GUEST SPEAKER**

The LWC Apprenticeship Navigators, Keith J. Wright and Luis Marimon, will be presenting and discussing Registered Apprenticeships, a training method that combines paid On-the-Job Learning (OJL) with related technical instruction. These programs are designed to meet the needs of employers and their workforce challenges.

## **AGENDA ITEMS**

### **1. Minutes from Workforce Development Board meeting of May 16, 2024**

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

**Exhibit #1:** Minutes from WDB meeting May 16, 2024

**Action:** Motion

### **2. LWDA 61 – Funding Allocation Under the Workforce Innovation and Opportunity Act (WIOA) for PY24/FY25 (7/1/24 – 6/30/25)**

Background Information: Request the Workforce Development Board approve the WIOA PY24/FY25 (7/1/24 – 6/30/25) budget as presented. The budget includes a new total allocation of \$855,314 (an increase of \$26,854 from the previous year's funding level) along with all carryover funds from the PY23/FY24 budget. LWDA 61 is the only area that for the PY24/FY25 allocation didn't receive an overall reduction. Request the board approve the subaward grant agreement under WIOA.

**Exhibit #2:** WIOA Budget

**Action:** Motion





**3. Subaward Grant Agreement to Rapides Parish Police Jury Under the Workforce Innovation and Opportunity Act (WIOA) for PY24/FY25 (7/1/24 – 6/30/25)**

Background Information: The Governor of Louisiana had received a grant from the United States Department of Labor (USDOL) to administer the Workforce Innovation and Opportunity Act (WIOA). The Governor has authorized The Louisiana Workforce Commission (LWC), Office of Workforce Development, acting as State Administrative Entity (SAE) under this agreement, to award and oversee allocations of these funds to the Local Workforce Development Board (LWDB) and the local are Chief Elected Official. Request for board to approve the subaward grant agreement to RPPJ under WIOA.

**Exhibit #3:** Subaward Grant Agreement  
**Action:** Motion

**4. Rapides Parish Workforce Development Board 2025 Meeting Schedule**

Background Information: In an effort to comply with the Louisiana Open Meeting Law, each WDB has been encouraged by the Louisiana Workforce Commission Policy Team to make available an annual calendar of scheduled Workforce Development Board meetings.

**Exhibit # 4:** Draft 2025 Workforce Development Board Meeting Schedule  
**Action:** Motion

**ADDITIONAL INFORMATION**

**5. WDB Member Re-Appointments and Resignations**

Background Information: Mr. Joseph “Joe” Bishop, the Rapides Parish Police Jury President, approved the following re-appointments for the listed Board members with effective termination dates of October 2024:

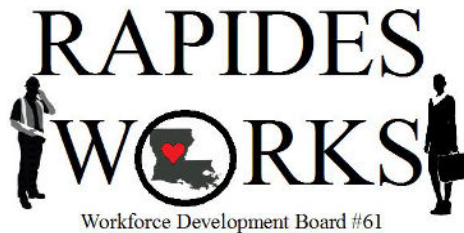
Members (Reappointments)	New Term Dates
Tim Dousay	10/1/2024 – 10/1/2027
Jeff Ryan	10/1/2024 – 10/1/2027
Shanna Worth	10/1/2024 – 10/1/2027
Sally Cowan	10/1/2024 – 10/1/2026
Haywood Joiner	10/1/2024 – 10/1/2026
Chad Bynog	10/1/2024 – 10/1/2026
Rich Dupree	10/1/2024 – 10/1/2026
Members (Resignations)	Final Term End Date
Valerie Aymond	10/01/2024
Cindy Sayes	10/01/2024
Jeff Johnson	10/01/2024

**Exhibit #5:** Updated WDB Appointments  
**Action:** No Action required - For Information Only

**6. One-Stop Operator Monitoring**

Background: According to USDOL’s Employment and Training Administration TEGL 15-16, “The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. This monitoring period covered PY23 4<sup>th</sup> Quarter (04/01/2024 – 06/30/2024).





**Exhibit #6:** 4th Quarter OSO Monitoring Report April - June 2024  
**Action:** No Action required - For Information Only

**7. Rapides Parish Annual WIOA Monitoring Report-FY22/FY23**

Background Information: The Louisiana Workforce Commission (LWC), Office of Workforce Development (OWD), Compliance and Monitoring Unit has completed a monitoring review for Fiscal Years 2022 (FY22), 2023 (FY23) of the Workforce Innovation and Opportunity Act (WIOA) Title I-Adult, Dislocated Worker, and Youth programs administered by Local Workforce Development Board 61 (LWDB 61). This review was performed to determine if LWDB 61 is in compliance with the requirements of WIOA, and the report shows no administrative, programmatic, or fiscal findings of non-compliance.

**Exhibit #7:** Rapides Parish Annual WIOA Monitoring Report-FY22/FY23  
**Action:** No Action Required - For Information Only

**8. Mandatory Ethics Training**

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each “public servant” is required to receive a minimum of one hour of education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff, and all non-members on the Committees are classified as public servants or public employees.

**Exhibit #8:** Ethics Training Correspondence dated January 1, 2024  
**Action:** No Action Required - For Information Only

**REPORTS/UPDATES**

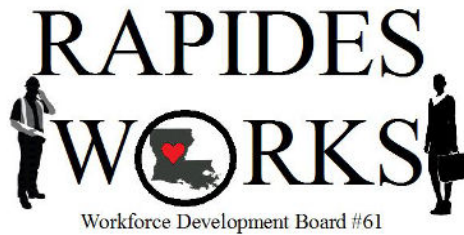
1. Financial Report
2. Rapides American Job Center Report

**INFORMATIONAL ATTACHMENTS**

Commonly used acronyms-

<b>LWC</b>	Louisiana Workforce Commission
<b>OWD</b>	Office of Workforce Development
<b>NEG</b>	National Emergency Grant
<b>ETA</b>	Employment and Training Administration
<b>TEGL</b>	Training and Employment Guidance Letter
<b>LWDAs</b>	Local Workforce Development Areas
<b>IEP</b>	Individual Employment Plan
<b>UI</b>	Unemployment Insurance
<b>O*NET</b>	Occupational Information Network
<b>USDOL</b>	United States Department of Labor
<b>WARN</b>	Worker Adjustment and Retraining Notification Act
<b>LRS</b>	Louisiana Rehabilitation Services
<b>HIRE</b>	Helping Individuals Reach Employment
<b>DCFS</b>	Department of Children & Family Services
<b>MOU</b>	Memorandum of Understanding
<b>WDB</b>	Workforce Development Board
<b>FY</b>	Fiscal Year





**PY** Program Year  
**WIOA** Workforce Innovation and Opportunity Act  
**WIF** Workforce Innovation Funds  
**IWTP** Incumbent Worker Training Program

**COMMENTS OR QUESTIONS FROM CHAIR**

**COMMENTS OR QUESTIONS FROM FLOOR**

**ADJOURNMENT**

