

AGENDA

Thursday, November 14, 2024 – 7:30 a.m.

Central Louisiana Community Technical College (CLTCC),

516 Murray Street, Alexandria, LA 71301

Multi-purpose room on the left side of the breezeway (from Desoto St.)

CALL TO ORDER

ANNOUNCEMENTS

HOST - CLTCC Chancellor, Jimmy Sawtelle.



GUEST SPEAKER

Corey Williams, the Economic Development Research Analyst with the Louisiana Workforce Commission, an alumnus of Grambling State University that recently received his master's degree in applied economics from Southern New Hampshire University and has been with the LWC since October 2018. Corey is driven to share labor market information resources that can aid young adults and job seekers in choosing a career path.

JaColby Westmore, the Labor Market Specialist 2 with the Louisiana Workforce Commission, is an alumnus of Nicholls State University where he studied Business Administration and management and has been with the LWC since July 2023. He prides himself on helping others and being a motivational voice for those around him.

The Economic Development Research Analyst, Corey Williams, and Labor Market Specialist, Jacolby Westmore, will be discussing and presenting Labor Market Information with related technical instruction. LMI is an informational summary of the labor force and workforce.

AGENDA ITEMS

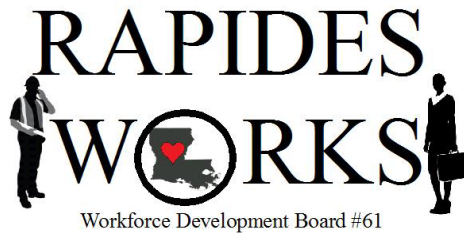
1. Minutes from Workforce Development Board meeting of August 15, 2024

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

Exhibit #1: Minutes from WDB meeting August 15, 2024

Action: Motion





2. Agreement between Chief Elected Official and Rapides Workforce Development Board

Background Information: The Agreement between Chief Elected Official and Rapides Workforce Development Board is signed when a new Chief Elected Official is selected by the Rapides Parish Police Jury. The agreement signifies the roles and responsibilities of the Office of Economic and Workforce Development as the fiscal agent and administrative entity, and the Workforce Operations Department as the provider of Title I Adult, Dislocated Worker, and Youth services authorized by the Workforce Innovation and Opportunity Act of 2014. This Agreement will be signed in February 2025.

Exhibit #2: Draft Agreement between Chief Elected Official and Rapides Workforce Development Board

Action: Motion to authorize Chairperson to sign Agreement between Chief Elected Official and Rapides Workforce Development Board

3. One-Stop Operator Six Month Extension

Background Information: Louisiana Workforce Commission LWDA-61 Louisiana State University at Alexandria was selected as the One-Stop Operator and entered into contract December 2020. Louisiana Workforce Commission Monitoring team encouraged LWDB 61 to adjust the One-Stop Operator's contract to follow the Program Year cycle from July 1st until June 30th.

Exhibit #3: Signed One-Stop Operator Services Contract

Action: Motion

4. Procurement of One-Stop Operator

Background Information: WIOA Sec 121 (d)(1) and 20 CFR §678.605 state the One-Stop Operator must be competitively procured every 4 years. The competitive process must be based on the more stringent of either the Uniform Guidance 2 CFR 200.318 - .326 OR the State law procurement process. The minimum role of the OSO is to coordinate services provided by the partners and the service providers. The One-Stop Operator Contract period will be July 1, 2025 – June 30, 2026, with an option for the board to renew up to three additional one-year periods.

Exhibit # 4: Draft of LWDA-61 Request for Proposal (RFP) for WIOA One-Stop Operator Services

Action: Motion

ADDITIONAL INFORMATION

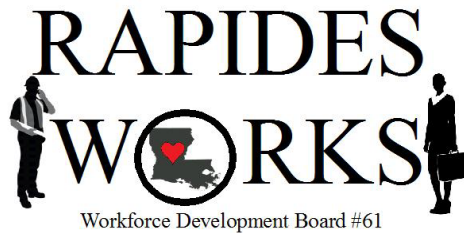
5. WDB New Member Appointment

Background Information: The Rapides Parish Police Jury President approved the appointment of Lafe Jones for the Economic Development slot of the Rapides Workforce Development Board.

Exhibit #5: WDB Appointment

Action: No Action required - For Information Only





6. One-Stop Operator Monitoring

Background: According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. This monitoring period covered PY23 4th Quarter (07/01/2024 – 09/30/2024).

Exhibit #6: 1st Quarter OSO Monitoring Report July - September 2024
Action: No Action required - For Information Only

7. Annual Performance Results for PY 2023 by Local Workforce Development Area (LWDA)

Background Information: Louisiana Workforce Commission has released the Annual Performance Results for PY23. The results are broken down by LWDA.

Exhibit #7: Annual Performance Results for PY 2023 by LWDA
Action: No Action Required - For Information Only

8. 4th Quarter Performance Results (April - June 2021) by Local Workforce Development Area (LWDA)

Background Information: Louisiana Workforce Commission has released the Fourth Quarter Performance Results for PY20. The results are broken down by LWDA.

Exhibit #8: Fourth Quarter Performance (April – June 2024) by LWDA
Action: No Action Required - For Information Only

9. Rapides Workforce Development Board 2025 Meeting Calendar

Background: In an effort to comply with the Louisiana Open Meeting Law each WDB has been encouraged by the Louisiana Workforce Commission Policy Team to make available an annual calendar of scheduled Workforce Development Board meetings.

Exhibit #9: 2025 Workforce Development Board Meeting Calendar
Action: No Action required - For Information Only

10. Mandatory Ethics Training

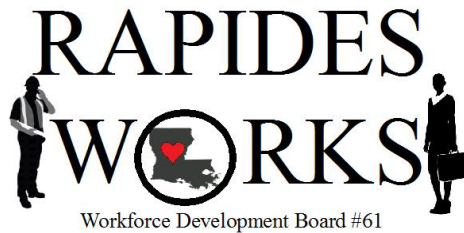
Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one hour of education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff, and all non-members on the Committees are classified as public servants or public employees.

Exhibit #10: Ethics Training Correspondence dated January 1, 2024
Action: No Action Required - For Information Only

REPORTS/UPDATES

1. Financial Report
2. Rapides American Job Center Report





Workforce Development Board #61

INFORMATIONAL ATTACHMENTS

Commonly used acronyms-

- LWC** Louisiana Workforce Commission
- OWD** Office of Workforce Development
- NEG** National Emergency Grant
- ETA** Employment and Training Administration
- TEGL** Training and Employment Guidance Letter
- LWDAs** Local Workforce Development Areas
- IEP** Individual Employment Plan
- UI** Unemployment Insurance
- O*NET** Occupational Information Network
- USDOL** United States Department of Labor
- WARN** Worker Adjustment and Retraining Notification Act
- LRS** Louisiana Rehabilitation Services
- HIRE** Helping Individuals Reach Employment
- DCFS** Department of Children & Family Services
- MOU** Memorandum of Understanding
- WDB** Workforce Development Board
- FY** Fiscal Year
- PY** Program Year
- WIOA** Workforce Innovation and Opportunity Act
- WIF** Workforce Innovation Funds
- IWTP** Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM CHAIR

COMMENTS OR QUESTIONS FROM FLOOR

ADJOURNMENT

