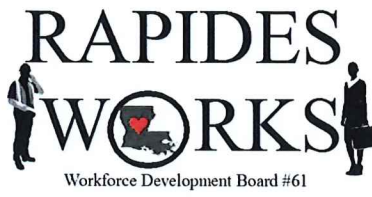




Multi-purpose room on the left side of the breezeway (from Desoto St.)

Quorum Present	Yes	20 of 30	Chair* votes only to break a tie	
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CALL TO ORDER

WDB Chairperson Ms. Rose Killion called the May 15, 2025 Rapides Workforce Development Board meeting to order and requested Lafe Jones to say a blessing over the meeting.

Lafe Jones said a blessing over the WDB meeting.

Ms. Killion thanked Mr. Jones and introduced the guest speaker, opening the floor for them to present.

GUEST SPEAKERS

Guest speaker, Ms. Keisha Hamilton, from Louisiana Central spoke about Our Work Ready Community and its significance in our business and industry sectors of the region.

WDB Chairperson Ms. Killion thanked the guest speaker and made a roll call and requested for attendees to provide a quick update of business from everyone present. The above members and other attendees were present at the meeting.

WDB Chairperson Ms. Killion thanked CLTCC for allowing access to the venue to hold the meeting.



WDB Chairperson Ms. Killion called on Mr. John Depril to provide the Financial Report.

Mr. John Depril explained the information contained within Report #1.

WDB Chairperson Ms. Killion called on the WDB President Ms. Sharon Neal to provide the update on the 2nd quarter report from the Job Center.

WDB President Ms. Sharon Neal explained the 2nd Quarter Rapides American Job Center Report.

AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of February 20, 2025

It was requested that the minutes from February 20, 2025, of the Workforce Development Board be reviewed and approved.

Exhibit #1: Minutes from WDB meeting February 20, 2025

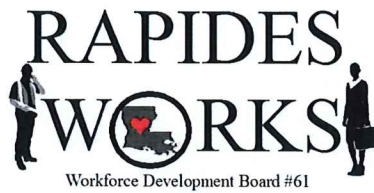
Action: Motion

No Discussion.

On motion by Connie Baker, seconded by Cyndi Szczepanski, with -0- nays, -0- abstained and 19 yes votes, the minutes from February 20, 2025, were approved.



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2. Agreement Procurement of One-Stop Operator

It was requested that the Rapides Workforce Development Board approve and accept the One-Stop Operator Evaluation Committee's recommendation letters submission to the Rapides Parish Police Jury to award the One-Stop Operator contract. WIOA Sec 121 (d)(1) and 20 CFR §678.605 state the One-Stop Operator must be competitively procured every 4 years. The competitive process must be based on the more stringent of either the Uniform Guidance 2 CFR 200.318 - .326 OR the State law procurement process. The minimum role of the OSO is to coordinate services provided by the partners and the service providers. The One-Stop Operator Contract period will be July 1, 2025 – June 30, 2026, with an option for the board to renew up to three additional one-year periods. The RFP will be posted and issued On February 28, 2025, and the proposal submission deadline was April 1, 2025. The Rapides Workforce Development Evaluation Committee Members met for evaluation and selection on May 8, 2025.

Exhibit #2: Evaluation Committee Recommendation, LWDA-61 Procedure 100-10-01 Excerpt defining procedure for single entity bid, Letter to LWC requesting Sole-Source Procurement Approval, Approval Email from LWC to move forward with RFP Evaluation.

Action: Motion

No Discussion.

On motion by Ginger Humbles, seconded by Shanna Worth, with -0- nays, -4- abstained and 16 yes votes, it was approved for the RWDB to accept the Recommendation Letter

3. Regional and Local Plan PY 2024 - 2027

It was requested that the Rapides Workforce Development Board approve and accept LWDA 61's Regional and Local Plan for PY 2024 – 2027 for submission to the Louisiana Workforce Commission (LWC) as required under the Workforce Innovation and Opportunity Act (WIOA). The LWDA 61's Regional and Local Plan for PY 2024 – 2027 went through its public comment period from February 7, 2025, through March 10, 2025, with no public comments expressing disagreement with the regional/local plan being received.

Exhibit #3: Regional and Local Plan PY 2024 - 2027

Action: Motion

No Discussion.

On motion by Paul Fuselier, seconded by Cyndi Szczepanski, with -0- nays, -0- abstained and 19 yes votes, it was approved for the RWDB to accept the Regional and Local Plan PY 2024 - 2027

4. WIOA Contract Budget Revision Request

It was requested that the Rapides Workforce Development Board approve revision to Contract #2000770807 to move 50% equaling \$110,751.50 from the dislocated worker funds to adult funds. These funds will allow our Workforce Professionals to continue to work in case management for our participants to ensure they find new employment.

Exhibit #4: Budget Revision Request for FY25

Action: Motion

No Discussion.

On motion by Gary Nugent, seconded by Lafe Jones, with -0- nays, -0- abstained and 19 yes votes, it was approved for the RWDB to approve the WIOA Contract Budget Revision



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ADDITIONAL INFORMATION

5. WDB New Member Appointment

The Rapides Parish Police Jury President approved the appointments of Pamela Ballott with CCAC, Dr. Mary Palmer with LSUA, and Latonya Smith with DCFS, to the Rapides Workforce Development Board.

Exhibit #5: Letters of Appointment from RPPJ to LWC

Action: No Action Required - For Information Only

6. One-Stop Operator Monitoring

According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. This monitoring period covered PY24 3rd Quarter (01/01/2025 – 03/31/2025).

Exhibit #6: 3rd Quarter OSO Monitoring Report January - March 2025

Action: No Action required - For Information Only

7. 2nd Quarter Performance Results (October - December 2024) by Local Workforce Development Area (LWDA)

Louisiana Workforce Commission has released the Second Quarter Performance Results for PY24. The results are broken down by LWDA.

Exhibit #6: Second Quarter Performance (October - December 2024) by LWDA

Action: No Action Required - For Information Only

8. Mandatory Ethics Training

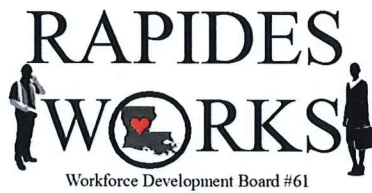
Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one hour of education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff, and all non-members on the Committees are classified as public servants or public employees.

Exhibit #10: Ethics Training Correspondence dated January 1, 2025

Action: No Action Required - For Information Only



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Commonly used acronyms-

LWC	Louisiana Workforce Commission
OWD	Office of Workforce Development
NEG	National Emergency Grant
ETA	Employment and Training Administration
TEGL	Training and Employment Guidance Letter
LWDAs	Local Workforce Development Areas
IEP	Individual Employment Plan
UI	Unemployment Insurance
O*NET	Occupational Information Network
USDOL	United States Department of Labor
WARN	Worker Adjustment and Retraining Notification Act
LRS	Louisiana Rehabilitation Services
HIRE	Helping Individuals Reach Employment
DCFS	Department of Children & Family Services
MOU	Memorandum of Understanding
WDB	Workforce Development Board
FY	Fiscal Year
PY	Program Year
WIOA	Workforce Innovation and Opportunity Act
WIF	Workforce Innovation Funds
IWTP	Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM CHAIR

No comments or questions from the chair.

COMMENTS OR QUESTIONS FROM FLOOR

No comments or questions from the chair.

ADJOURNMENT

On motion by Lloyd Price, seconded by Paul Fuselier, with -0- nays, -0- abstained and 19 yes votes, the May 15, 2025, Rapides Workforce Development Meeting was adjourned.

Workforce Development Board Chair

08/21/2025

Date



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