

Workforce Development Board #61

AGENDA

Thursday, November 20, 2025 – 7:30 a.m.

Central Louisiana Community Technical College (CLTCC),

516 Murray Street, Alexandria, LA 71301

Multi-purpose room on the left side of the breezeway (from Desoto St.)

CALL TO ORDER

ANNOUNCEMENTS

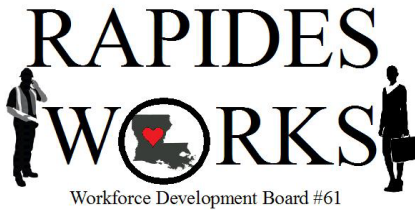
HOST - CLTCC Chancellor, Jimmy Sawtelle.



GUEST SPEAKER,

TO BE ANNOUNCED





AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of August 19, 2025

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

Exhibit #1: Minutes from WDB meeting August 19, 2025

Action: Motion

2. Chairperson and Vice Chairperson Election

Background Information: Per the Rapides Workforce Development Board Bylaws Article II – Organization Section I – Officers, Officers shall be selected by a majority vote of the members present. The Chairperson and Vice-Chairperson shall be selected from the representatives of the private sector. The Board needs to elect a Chairperson and Vice Chairperson that will occupy the positions until May of 2027.

Exhibit # 2: No documents attached

Action: Nomination and motion to appoint or reappoint new WDB officers

3. Agreement between Chief Elected Official and Rapides Workforce Development Board

Background Information: The Agreement between Chief Elected Official and Rapides Workforce Development Board is signed when a new Chief Elected Official is selected by the Rapides Parish Police Jury. The agreement signifies the roles and responsibilities of the Office of Economic and Workforce Development as the fiscal agent and administrative entity, and the Workforce Operations Department as the provider of Title I Adult, Dislocated Worker, and Youth services authorized by the Workforce Innovation and Opportunity Act of 2014. This Agreement will be signed in February 2026.

Exhibit #3: Draft Agreement between Chief Elected Official and Rapides Workforce Development Board

Action: Motion to authorize Chairperson to sign Agreement between Chief Elected Official and Rapides Workforce Development Board

ADDITIONAL INFORMATION

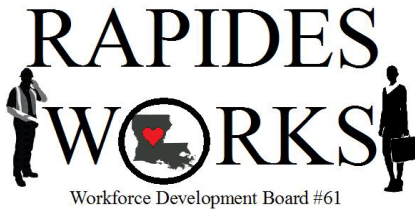
4. Rapides Parish Workforce Development Board 2026 Meeting Schedule

Background Information: In an effort to comply with the Louisiana Open Meeting Law, each WDB has been encouraged by the Louisiana Workforce Commission Policy Team to make available an annual calendar of scheduled Workforce Development Board meetings. The calendar was approved during the August 19, 2025, RWDB Meeting.

Exhibit #4: 2026 Workforce Development Board Meeting Schedule

Action: No Action Required - For Information Only





5. WDB Member Changes-Appointments, Reappointments, and Resignations

Background Information: The Rapides Parish Police Jury President approved the reappointments of Connie Baker, Cynthia Baker, Larry George, Paula Johnson, Keshawna Johnson, Rose Killion, Donald Lacombe, Gary Nugent, Lloyd Price, Deborah Randolph, Jimmy Sawtelle, and Cyndi Szczepanski to the Rapides Workforce Development Board

Exhibit #5: Letter of Appointment from RPPJ to LWC
Action: No Action required - For Information Only

6. One-Stop Operator Monitoring

Background: According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. This monitoring period covered PY25 1st Quarter (07/01/2025 – 09/30/2025).

Exhibit #6: 1st Quarter OSO Monitoring Report July - September 2025
Action: No Action required - For Information Only

7. Workforce Development Board Certification Approval – LWDB61

Background: Workforce Innovation and Opportunity Act (WIOA) requires that each Local Workforce Development Board be certified bi-annually. The LWDB 61 has received the Board Certification Approval.

Exhibit #7: WIOA Board Composition & Certification Approval Letter
Action: No Action required - For Information Only

8. Youth Empowerment Services Program Additional Funding

Background: The Youth Empowerment Services Program has received additional funding of \$100,000 and a program extension through the Rapides Foundation to continue operating until March 31, 2027.

Exhibit #8: The Rapides Foundation Youth Empowerment Services letter
Action: No Action required - For Information Only

9. Annual Performance Results for PY 2024 by Local Workforce Development Area (LWDA)

Background: Louisiana Workforce Commission has released the Annual Performance Results for PY24. The results are broken down by LWDA.

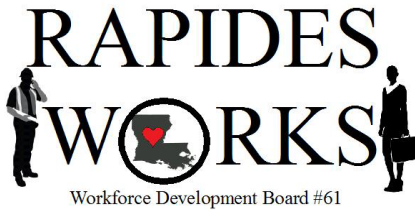
Exhibit #9: Annual Performance Results for PY 2024 by LWDA
Action: No Action required - For Information Only

10. 4th Quarter Performance Results (May – June 2025) by Local Workforce Development Area (LWDA)

Background Information: Louisiana Workforce Commission has released the Fourth Quarter Performance Results for PY24. The results are broken down by LWDA.

Exhibit #10: Third Quarter Performance (May – June 2025) by LWDA
Action: No Action Required - For Information Only





11. Mandatory Ethics Training

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one hour of education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff, and all non-members on the Committees are classified as public servants or public employees.

Exhibit #11: Ethics Training Correspondence dated January 1, 2025

Action: No Action Required - For Information Only

REPORTS/UPDATES

1. Financial Report
2. Rapides American Job Center Report

INFORMATIONAL ATTACHMENTS

Commonly used acronyms-

LWC	Louisiana Workforce Commission
OWD	Office of Workforce Development
NEG	National Emergency Grant
ETA	Employment and Training Administration
TEGL	Training and Employment Guidance Letter
LWDAs	Local Workforce Development Areas
IEP	Individual Employment Plan
UI	Unemployment Insurance
O*NET	Occupational Information Network
USDOL	United States Department of Labor
WARN	Worker Adjustment and Retraining Notification Act
LRS	Louisiana Rehabilitation Services
HIRE	Helping Individuals Reach Employment
DCFS	Department of Children & Family Services
MOU	Memorandum of Understanding
WDB	Workforce Development Board
FY	Fiscal Year
PY	Program Year
WIOA	Workforce Innovation and Opportunity Act
WIF	Workforce Innovation Funds
IWTP	Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM FLOOR

COMMENTS OR QUESTIONS FROM CHAIR

ADJOURNMENT

