

MINUTES

Workforce Development Board

Thursday, May 21, 2026 – 7:30 a.m.

Held at: Central Louisiana Community Technical College (CLTCC),

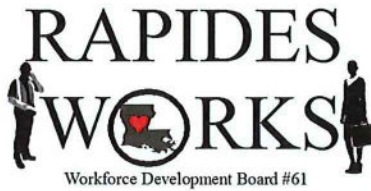
516 Murray Street, Alexandria, LA 71301

Multi-purpose room on the left side of the breezeway (from Desoto St.)

Members present	Members absent	Other Attendees / Guest	Staff
Bailey, Lauren	Aaron, Erica	Carbaugh, Eugene – Louisiana Works	Sharon Neal
Baker, Connie	Baker, Cynthia	Wiley, Lee - CLTCC	John Depril
Ballott, Pamela	Barrett, Karyn	Brown, Ethan - AFCO	Alisha Ferrington - OSO
Bynog, Chad	Fuselier, Paul	Turner, Kyra – Turner & Turner Contracting	
Dore’, Marianne	George, Larry		
Dousay, Tim	Jones, Kashawna		
Humbles, Ginger	Nugent, Gary		
Lacombe, Donald	Paul, Jessica		
Mackey, TK	Pierce, Larunda		
Masingill, Chris	Randolph, Deborah		
McNeal, Rodney	Spillers, Nolan		
Poole, Heather			
Price, Lloyd			
Ryan, Jeff			
Smith, Latonya			
Szczepanski, Cyndi			
Willis, Morgan			
Worth, Shanna			
Quorum Present	Yes 18 of 29	Chair* votes only to break a tie	



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CALL TO ORDER

WDB Chairperson Ms. Humbles called the May 21, 2026, Rapides Workforce Development Board meeting to order and requested Mr. McNeall to say a blessing over the meeting.

Mr. McNeal said a blessing over the WDB meeting.

Ms. Humbles thanked Mr. McNeal and introduced the guest speaker, opening the floor for him to present.

GUEST SPEAKERS

Guest speaker, Eugene Carbaugh is the Workforce Development Consultant for Region 6 with Louisiana Works, spoke about the 2026 Works Training Fund Grant.

WDB Chairperson Ms. Humbles thanked the guest speaker and made a roll call and requested for attendees to provide a quick update of business from everyone present. The above members and other attendees were present at the meeting.

WDB Chairperson Ms. Humbles thanked CLTCC for allowing access to the venue to hold the meeting.



WDB Chairperson Ms. Humbles called on Mr. Depril to provide the Financial Report.

Mr. Depril explained the information contained within Report #1.

WDB Chairperson Ms. Humbles called on the WDB President and LWDA 61 Executive Director Ms. Neal to provide the update on the 3rd quarter report from the Job Center.

WDB President Ms. Neal explained the 3rd Quarter Rapides American Job Center Report.

0AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of February 19, 2026

It was requested that the minutes from the February 19, 2026, of the Workforce Development Board be reviewed and approved.

Exhibit #1: Minutes from WDB meeting February 19, 2026

Action: Motion

No Discussion.

On motion by Ms. Szczepanski, seconded by Mr. McNeal, with -0- nays, -0- abstained and 17 yes votes, the minutes from February 19, 2025, were approved.

2. One-Stop Operator Contract Extension July 1, 2026 – June 30, 2027

It was requested that the One-Stop Operator first optional contract extension under the current contract be approved and accepted. Extending the contract until June 30, 2027.



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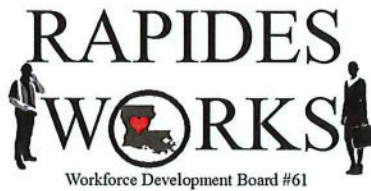


Exhibit #2: One-Stop Operator Contract Extension
Action: Motion

No Discussion.

On motion by Ms. Willis, seconded by Mr. Masingill, with -0- nays, -0- abstained and 17 yes votes, the One-Stop Operator Contract Extension was approved.

3. WIOA Contract Budget Revision Request

It was requested for the Rapides Workforce Development Board approve revision to Contract #2000964883 to move 50% equaling \$78,630.13 from the dislocated worker funds to adult funds.

Exhibit #3: Budget Revision Request for FY26
Action: Motion

No Discussion.

On motion by Mr. McNeal, seconded by Mr. Masingill, with -0- nays, -0- abstained and 17 yes votes, the WIOA Contract Budget Revision was approved.

4. Updated/Revised Rapides American Job Center Policy

It was requested that the Updated LWDA-61 100-16 *Grievance & Complaint* Policy be approved.

Exhibit #4: Page 5 of the policy showing redline change, Draft version of the updated policy
Action: Motion

Mr. McNeal requested the reason and justification for the policy modification. Mr. Depril explained that the revision was due to state policy changes and to remain in compliance with state policy.

On motion by Ms. Szczepanski, seconded by Dr. Poole, with -0- nays, -0- abstained and 17 yes votes, the revision to LWDA-61 policy 100-16 was approved.

ADDITIONAL INFORMATION

5. WDB Member Changes-Appointments, Reappointments, and Resignations

The Rapides Parish Police Jury President approved the appointment of Morgan Willis to the Rapides Workforce Development Board.

Exhibit #5: Letter of Appointment from RPPJ to LWC
Action: No Action Required - For Information Only

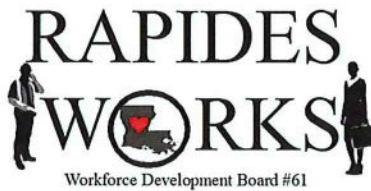
6. One-Stop Operator Monitoring

According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. This monitoring period covered PY25 3rd Quarter (01/01/2026 – 03/31/2026).

Exhibit #6: 3rd Quarter OSO Monitoring Report January – March 2026
Action: No Action required - For Information Only



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7. 2nd Quarter Performance Results (October - December 2025) by Local Workforce Development Area (LWDA)

LA Works has released the Second Quarter Performance Results for PY25. The results are broken down by LWDA.

Exhibit #7: Second Quarter Performance (October - December 2025) by LWDA

Action: No Action Required - For Information Only

8. Mandatory Ethics Training

Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one hour of education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff, and all non-members on the Committees are classified as public servants or public employees.

Exhibit #8: Ethics Training Correspondence dated January 5, 2026

Action: No Action Required - For Information Only

COMMENTS OR QUESTIONS FROM CHAIR

Ms. Humbles reminded all board members to complete the surveys and to leave their tent cards on the table.

COMMENTS OR QUESTIONS FROM FLOOR

No comments or questions were presented by those in attendance.

ADJOURNMENT

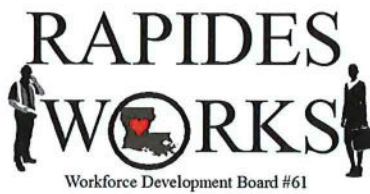
On motion by Mr. Masingill, seconded by Mr. McNeal, with -0- nays, -0- abstained and 17 yes votes, the May 21, 2026, Rapides Workforce Development Meeting was adjourned.


Workforce Development Board Chair


Date



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Commonly used acronyms-

LWC	Louisiana Workforce Commission
OWD	Office of Workforce Development
NEG	National Emergency Grant
ETA	Employment and Training Administration
TEGL	Training and Employment Guidance Letter
LWDAs	Local Workforce Development Areas
IEP	Individual Employment Plan
UI	Unemployment Insurance
O*NET	Occupational Information Network
USDOL	United States Department of Labor
WARN	Worker Adjustment and Retraining Notification Act
LRS	Louisiana Rehabilitation Services
HIRE	Helping Individuals Reach Employment
DCFS	Department of Children & Family Services
MOU	Memorandum of Understanding
WDB	Workforce Development Board
FY	Fiscal Year
PY	Program Year
WIOA	Workforce Innovation and Opportunity Act
WIF	Workforce Innovation Funds
IWTP	Incumbent Worker Training Program

