





### **CALL TO ORDER**

WDB Chairperson Ms. Humbles called the May 21, 2026, Rapides Workforce Development Board meeting to order and requested Mr. McNeall to say a blessing over the meeting.

Mr. McNeal said a blessing over the WDB meeting.

Ms. Humbles thanked Mr. McNeal and introduced the guest speaker, opening the floor for him to present.

### **GUEST SPEAKERS**

Guest speaker, Eugene Carbaugh is the Workforce Development Consultant for Region 6 with Louisiana Works, spoke about the 2026 Works Training Fund Grant.

WDB Chairperson Ms. Humbles thanked the guest speaker and made a roll call and requested for attendees to provide a quick update of business from everyone present. The above members and other attendees were present at the meeting.

WDB Chairperson Ms. Humbles thanked CLTCC for allowing access to the venue to hold the meeting.



WDB Chairperson Ms. Humbles called on Mr. Depril to provide the Financial Report.

Mr. Depril explained the information contained within Report #1.

WDB Chairperson Ms. Humbles called on the WDB President and LWDA 61 Executive Director Ms. Neal to provide the update on the 3<sup>rd</sup> quarter report from the Job Center.

WDB President Ms. Neal explained the 3<sup>rd</sup> Quarter Rapides American Job Center Report.

### **0AGENDA ITEMS**

#### **1. Minutes from Workforce Development Board meeting of February 19, 2026**

It was requested that the minutes from the February 19, 2026, of the Workforce Development Board be reviewed and approved.

**Exhibit #1:** Minutes from WDB meeting February 19, 2026

**Action:** Motion

No Discussion.

**On motion by Ms. Szczepanski, seconded by Mr. McNeal, with -0- nays, -0- abstained and 17 yes votes, the minutes from February 19, 2025, were approved.**

#### **2. One-Stop Operator Contract Extension July 1, 2026 – June 30, 2027**

It was requested that the One-Stop Operator first optional contract extension under the current contract be approved and accepted. Extending the contract until June 30, 2027.



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**Exhibit #2:** One-Stop Operator Contract Extension  
**Action:** Motion

No Discussion.

**On motion by Ms. Willis, seconded by Mr. Masingill, with -0- nays, -0- abstained and 17 yes votes, the One-Stop Operator Contract Extension was approved.**

### **3. WIOA Contract Budget Revision Request**

It was requested for the Rapides Workforce Development Board approve revision to Contract #2000964883 to move 50% equaling \$78,630.13 from the dislocated worker funds to adult funds.

**Exhibit #3:** Budget Revision Request for FY26  
**Action:** Motion

No Discussion.

**On motion by Mr. McNeal, seconded by Mr. Masingill, with -0- nays, -0- abstained and 17 yes votes, the WIOA Contract Budget Revision was approved.**

### **4. Updated/Revised Rapides American Job Center Policy**

It was requested that the Updated LWDA-61 100-16 *Grievance & Complaint* Policy be approved.

**Exhibit #4:** Page 5 of the policy showing redline change, Draft version of the updated policy  
**Action:** Motion

Mr. McNeal requested the reason and justification for the policy modification. Mr. Depril explained that the revision was due to state policy changes and to remain in compliance with state policy.

**On motion by Ms. Szczepanski, seconded by Dr. Poole, with -0- nays, -0- abstained and 17 yes votes, the revision to LWDA-61 policy 100-16 was approved.**

## **ADDITIONAL INFORMATION**

### **5. WDB Member Changes-Appointments, Reappointments, and Resignations**

The Rapides Parish Police Jury President approved the appointment of Morgan Willis to the Rapides Workforce Development Board.

**Exhibit #5:** Letter of Appointment from RPPJ to LWC  
**Action:** No Action Required - For Information Only

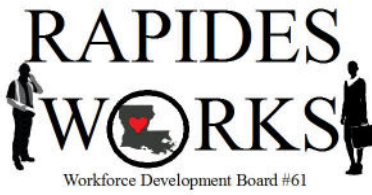
### **6. One-Stop Operator Monitoring**

According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. This monitoring period covered PY25 3<sup>rd</sup> Quarter (01/01/2026 – 03/31/2026).

**Exhibit #6:** 3<sup>rd</sup> Quarter OSO Monitoring Report January – March 2026  
**Action:** No Action required - For Information Only



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## **7. 2nd Quarter Performance Results (October - December 2025) by Local Workforce Development Area (LWDA)**

LA Works has released the Second Quarter Performance Results for PY25. The results are broken down by LWDA.

**Exhibit #7:** Second Quarter Performance (October - December 2025) by LWDA

**Action:** No Action Required - For Information Only

## **8. Mandatory Ethics Training**

Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one hour of education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff, and all non-members on the Committees are classified as public servants or public employees.

**Exhibit #8:** Ethics Training Correspondence dated January 5, 2026

**Action:** No Action Required - For Information Only

## **COMMENTS OR QUESTIONS FROM CHAIR**

Ms. Humbles reminded all board members to complete the surveys and to leave their tent cards on the table.

## **COMMENTS OR QUESTIONS FROM FLOOR**

No comments or questions were presented by those in attendance.

## **ADJOURNMENT**

**On motion by Mr. Masingill, seconded by Mr. McNeal, with -0- nays, -0- abstained and 17 yes votes, the May 21, 2026, Rapides Workforce Development Meeting was adjourned.**

\_\_\_\_\_  
Workforce Development Board Chair

\_\_\_\_\_  
Date



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Commonly used acronyms-

|              |                                                   |
|--------------|---------------------------------------------------|
| <b>LWC</b>   | Louisiana Workforce Commission                    |
| <b>OWD</b>   | Office of Workforce Development                   |
| <b>NEG</b>   | National Emergency Grant                          |
| <b>ETA</b>   | Employment and Training Administration            |
| <b>TEGL</b>  | Training and Employment Guidance Letter           |
| <b>LWDAs</b> | Local Workforce Development Areas                 |
| <b>IEP</b>   | Individual Employment Plan                        |
| <b>UI</b>    | Unemployment Insurance                            |
| <b>O*NET</b> | Occupational Information Network                  |
| <b>USDOL</b> | United States Department of Labor                 |
| <b>WARN</b>  | Worker Adjustment and Retraining Notification Act |
| <b>LRS</b>   | Louisiana Rehabilitation Services                 |
| <b>HIRE</b>  | Helping Individuals Reach Employment              |
| <b>DCFS</b>  | Department of Children & Family Services          |
| <b>MOU</b>   | Memorandum of Understanding                       |
| <b>WDB</b>   | Workforce Development Board                       |
| <b>FY</b>    | Fiscal Year                                       |
| <b>PY</b>    | Program Year                                      |
| <b>WIOA</b>  | Workforce Innovation and Opportunity Act          |
| <b>WIF</b>   | Workforce Innovation Funds                        |
| <b>IWTP</b>  | Incumbent Worker Training Program                 |

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