

AGENDA

Thursday, August 21, 2025 – 7:30 a.m.

Central Louisiana Community Technical College (CLTCC),

516 Murray Street, Alexandria, LA 71301

Multi-purpose room on the left side of the breezeway (from Desoto St.)

CALL TO ORDER

ANNOUNCEMENTS

HOST - CLTCC Chancellor, Jimmy Sawtelle.



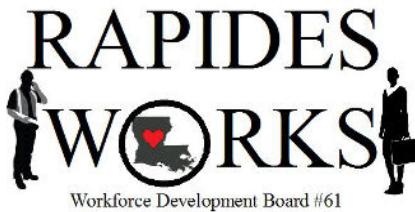
GUEST SPEAKER

Hannah Morace is the Regional Director for Gulf Coast Social Services (GCSS) Alexandria Region. In 1983 GCSS was formed to serve the most vulnerable people in South and Central Louisiana and for over 40 years we have been improving and changing lives in the communities that we call home. Hannah Morace is a Central Louisiana native who has 15 years of experience in service provision to people with disabilities, veterans, youth and their families, and the elderly. The Louisiana Department of Health/ Office of Behavioral Health awarded GCSS as the youth provider for LA Crisis Response Systems in Region 6; a statewide program designed to assist Louisiana youth and their caregivers with immediate assistance in a crisis situation to provide relief, resolutions, and interventions where they are located. She will be discussing the way that GCSS and LA Workforce can partner to better assist local youth and their families with education linkage and workforce development to make Central Louisiana a better place for us all.

Caitlin Wolff has served as a service navigator for the Youth Empowerment Services Grant, funded by the Rapides Foundation, at the Rapides American Job Center since May 2023. She is deeply passionate about empowering and guiding young people toward brighter futures. With her dedication and expertise, Caitlin works every day to connect youth with the resources and opportunities they need to succeed. She will be discussing how the Youth Empowerment Services program supports disconnected youth.

Jada Brown is the Youth Workforce Professional within the WIOA youth program and took this position prior to the commencement of this year's summer youth program. Previously, she taught for six years under the Rapides Parish School Board, and this experience fuels her compassion to assist and advocate for the youth participants that she has engaged with throughout this summer program. She will be providing the board with a summary narrative of the WIOA youth program and on this year's summer youth cohort.





AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of May 15, 2025

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

Exhibit #1: Minutes from WDB meeting May 15, 2025

Action: Motion

2. Subaward Grant Agreement to Rapides Parish Police Jury Under the Workforce Innovation and Opportunity Act (WIOA) for PY25/FY26 (7/1/25 – 6/30/26)

Background Information: The Governor of Louisiana had received a grant from the United States Department of Labor (USDOL) to administer the Workforce Innovation and Opportunity Act (WIOA). The Governor has authorized The Louisiana Workforce Commission (LWC), Office of Workforce Development, acting as State Administrative Entity (SAE) under this agreement, to award and oversee allocations of these funds to the Local Workforce Development Board (LWDB) and the local Chief Elected Official. Request for board to approve the subaward grant agreement to RPPJ under WIOA.

Exhibit # 2: Subaward Grant Agreement

Action: Motion

3. LWDA 61 – Funding Allocation Under the Workforce Innovation and Opportunity Act (WIOA) for PY25/FY26 (7/1/25 – 6/30/26)

Background Information: Request the Workforce Development Board approve the WIOA PY25/FY26 (7/1/25 – 6/30/26) budget as presented. The budget includes a new total allocation of \$878,763.00 (an increase of \$23,449.00 from the previous year's funding level). Request the board approve the subaward grant agreement under WIOA.

Exhibit #3: WIOA Budget

Action: Motion

4. Revised Rapides Workforce Development Board By-Laws

Background Information: In an effort to comply with the LWC Guidance for the Rapides Workforce Development Board Certification, the following sections of the by-laws were added or updated:

Article I, Section 8: Resignation and Vacancy– Section Added

Article III, Section 1: RWDB Responsibilities, Part G. – Updated verbiage

Article III, Section 2 : Director Responsibilities, Part J. – Updated verbiage

Exhibit #4: Revised Rapides Workforce Development Board By-Laws Draft

Action: Motion

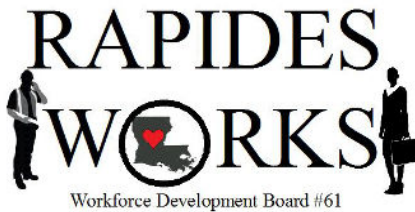
5. Rapides Parish Workforce Development Board 2026 Meeting Schedule

Background Information: In an effort to comply with the Louisiana Open Meeting Law, each WDB has been encouraged by the Louisiana Workforce Commission Policy Team to make available an annual calendar of scheduled Workforce Development Board meetings.

Exhibit #5: Draft 2026 Workforce Development Board Meeting Schedule

Action: Motion





ADDITIONAL INFORMATION

6. WDB New Member Appointment

Background Information: The Rapides Parish Police Jury President approved the appointments of Lauren Bailey with CLTCC, to the Rapides Workforce Development Board

Exhibit #6: Letter of Appointment from RPPJ to LWC

Action: No Action required - For Information Only

7. One-Stop Operator Monitoring

Background: According to USDOL's Employment and Training Administration TEGL 15-16, "The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures. This monitoring period covered PY24 4th Quarter (04/01/2025 – 06/30/2025).

Exhibit #7: 4th Quarter OSO Monitoring Report April - June 2025

Action: No Action required - For Information Only

8. LWDA 61 Regional/Local Plan Approval Letter

Background: The WIOA requires local workforce development boards and chief elected officials to engage in regional and local workforce planning processes to prepare as well a submit regional plans for local areas. A Regional Plan is a four-year action plan to develop, align, and integrate service delivery strategies and resources among the multiple local workforce development areas in a given region. The substance of the Regional Plan is described at WIOA Section 106c (2) and 20 CFR 679.510.

Exhibit #8: LWDA 61 Regional/Local Plan Approval Letter

Action: No Action required - For Information Only

9. LWDA 61 Selection of One-Stop Operator

Background: WIOA Sec 121 (d)(1) and 20 CFR §678.605 state the One-Stop Operator must be competitively procured every 4 years. The competitive process must be based on the more stringent of either the Uniform Guidance 2 CFR 200.318 - .326 OR the State law procurement process. The One-Stop Operator Contract was awarded to Louisiana State University of Alexandria for the term of July 1, 2025 – June 30, 2026, with an option for the board to renew up to three additional one-year periods.

Exhibit #9: Executed One-Stop Operator Contract

Action: No Action required - For Information Only

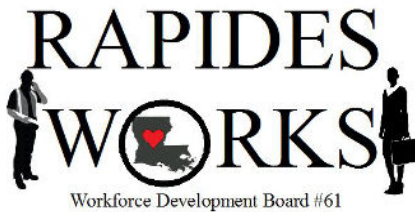
10. 3rd Quarter Performance Results (January - March 2025) by Local Workforce Development Area (LWDA)

Background Information: Louisiana Workforce Commission has released the Third Quarter Performance Results for PY24. The results are broken down by LWDA.

Exhibit #10: Third Quarter Performance (January - March 2025) by LWDA

Action: No Action Required - For Information Only





11. Mandatory Ethics Training

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one hour of education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff, and all non-members on the Committees are classified as public servants or public employees.

Exhibit #11: Ethics Training Correspondence dated January 1, 2025

Action: No Action Required - For Information Only

REPORTS/UPDATES

1. Financial Report

2. Rapides American Job Center Report

INFORMATIONAL ATTACHMENTS

Commonly used acronyms-

LWC	Louisiana Workforce Commission
OWD	Office of Workforce Development
NEG	National Emergency Grant
ETA	Employment and Training Administration
TEGL	Training and Employment Guidance Letter
LWDAs	Local Workforce Development Areas
IEP	Individual Employment Plan
UI	Unemployment Insurance
O*NET	Occupational Information Network
USDOL	United States Department of Labor
WARN	Worker Adjustment and Retraining Notification Act
LRS	Louisiana Rehabilitation Services
HIRE	Helping Individuals Reach Employment
DCFS	Department of Children & Family Services
MOU	Memorandum of Understanding
WDB	Workforce Development Board
FY	Fiscal Year
PY	Program Year
WIOA	Workforce Innovation and Opportunity Act
WIF	Workforce Innovation Funds
IWTP	Incumbent Worker Training Program

COMMENTS OR QUESTIONS FROM CHAIR

COMMENTS OR QUESTIONS FROM FLOOR

ADJOURNMENT

