



AGENDA

Thursday, February 20, 2020 – 7:30 a.m.

CHRISTUS St. Frances Cabrini Hospital – 3330 Masonic Dr., Alexandria, LA 71301
3rd floor - Conference Room 3A

CALL TO ORDER

GUEST SPEAKER(s)



Paul Fuselier, Community and Governmental Relation Manager of Acadian Companies – Ambulance Services, will be providing the board information on the history of Acadian Companies and the need for EMT training in the industry.

MANUFACTURING MANAGERS COUNCIL

Wayne Kusmierczyk, VP of Southern Yellow Pine Operations for Stella Jones, will be providing the board information on the Manufacturing Managers Council.

AGENDA ITEMS

1. Minutes from Workforce Development Board meeting of November 14, 2019

Background Information: The minutes from the last meeting of the Workforce Development Board need to be reviewed and approved.

Exhibit #1: Minutes from WDB meeting November 14, 2019

Action: Motion

2. LWDA 61 – WIOA PY19/FY20 Budget Amendment

Background Information: Request the Workforce Development Board approve the amendment to the WIOA PY19/FY20 program as presented. The purpose of the WIOA amendment is to correct the PY/FY reference in the justification noted in Amendment 1 for WIOA Title I Adult, DW, and Youth PY2019/FY2020 funds. In addition, PY19 funding has been decreased in adult due to admin cost not previously being allocated, the respective amount has been allocated to FY20 funding.

Exhibit #2: WIOA Budget Amendment #2

Action: Motion





3. New/Revised Policies for WIOA

Background Information: The following policies have been revised

- a. 100-03 Emergency Response and Evacuation Plan – The policy was revised to update the Center’s Emergency Response and Evacuation Plan.
- b. 100-08 Office Policies – The policy was revised to update the Center’s Office Policies.
- c. 100-14 Inmate Labor - This is a new policy.
- d. 400-02 Scholarship Training – The policy was revised to add a maximum approved amount of \$8000.00 for scholarship training.
- e. 400-07 Reemployment Services and Eligibility Assessment (RESEA) – This is a new policy.

Exhibit #3: Draft Policies

Action: Motion

ADDITIONAL INFORMATION

4. One-Stop Operator Monitoring

Background: According to USDOL’s Employment and Training Administration TEGL 15-16, “The Local WDB must measure, track, and monitor performance, service deliverables, and achievement of program or performance measures.” The PY19 2nd Quarter monitoring was completed on 1/22/2020.

Exhibit #4: OSO Monitoring Report for October, November & December 2019 (2nd Qtr. PY19)

Action: No Action required

5. First Quarter Performance (July - Sept 2019) by Local Workforce Development Area (LWDA)

Background Information: Louisiana Workforce Commission has released the First Quarter Performance Results for PY19. The results are broken down by LWDA.

Exhibit #5: First Quarter Performance Results for PY 2019 by LWDA

Action: No Action Required - For Information Only

6. Annual Performance Results for PY 2018 by Local Workforce Development Area (LWDA) Corrective Action Plan

Background Information: At the November 19, 2019 Workforce Development Board Meeting, the board approved the creation and implementation of a corrective action plan to address the LWC Annual Performance Results for PY2018 failed measure for Employment Rate 2nd Quarter After Exit for youth.

Exhibit #6: Corrective Action Plan

Action: No Action Required – For Information Only





7. Agreement between Chief Elected Official and Rapides Workforce Development Board

Background Information: The Agreement between Chief Elected Official and Rapides Workforce Development Board is signed when a new Chief Elected Official is selected by the Rapides Parish Police Jury. The agreement signifies the roles and responsibilities of the Office of Economic and Workforce Development as the fiscal agent and administrative entity, and the Workforce Operations Department as the provider of Title I Adult, Dislocated Worker, and Youth services authorized by the Workforce Innovation and Opportunity Act of 2014.

Exhibit #7: Agreement between Chief Elected Official and Rapides Workforce Development Board

Action: No Action required - For Information Only

8. WDB Member NEW Appointment

Background Information: New appointment was authorized by the Rapides Parish Police Jury President, Mr. Craig Smith. Karyn Barrett, Reginal Manager for Louisiana Rehabilitation Services, will replace Christine McGraw representing Vocational Rehabilitation.

Exhibit #8: Updated WDB Appointments

Action: No Action required - For Information Only

9. Mandatory Ethics Training

Background Information: Commencing January 1, 2012, Pursuant to R.S. 42:1170 each "public servant" is required to receive a minimum of one hour education and training on the Code of Governmental Ethics during each year of his public employment or term of public service. Workforce Development Board members, WDB staff and all non-members on the Committees are classified as public servants or public employees.

Exhibit #9: Ethics Training Correspondence dated January 17, 2020.

Action: No Action Required - For Information Only

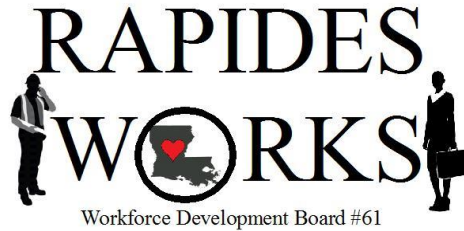
REPORTS/UPDATES

1. Financial Report
2. Rapides Business & Career Solutions Center Report

INFORMATIONAL ATTACHMENTS

1. WBD Calendar update





2. Commonly used acronyms-

| | |
|--------------|---|
| LWC | Louisiana Workforce Commission |
| OWD | Office of Workforce Development |
| NEG | National Emergency Grant |
| ETA | Employment and Training Administration |
| TEGL | Training and Employment Guidance Letter |
| LWDAs | Local Workforce Development Areas |
| IEP | Individual Employment Plan |
| UI | Unemployment Insurance |
| O*NET | Occupational Information Network |
| USDOL | United States Department of Labor |
| WARN | Worker Adjustment and Retraining Notification Act |
| LRS | Louisiana Rehabilitation Services |
| HIRE | Helping Individuals Reach Employment |
| DCFS | Department of Children & Family Services |
| MOU | Memorandum of Understanding |
| WDB | Workforce Development Board |
| FY | Fiscal Year |
| PY | Program Year |
| WIOA | Workforce Innovation and Opportunity Act |
| WIF | Workforce Innovation Funds |
| IWTP | Incumbent Worker Training Program |

COMMENTS OR QUESTIONS FROM CHAIR

COMMENTS OR QUESTIONS FROM FLOOR

ADJOURNMENT

