

RAPIDES PARISH POLICE JURY  
Police Jury Meeting Room  
2nd Floor, Parish Courthouse  
701 Murray Street  
Alexandria, Louisiana 71301  
(318) 473-6660

Posted December 7, 2017

**REGULAR SESSION  
DECEMBER 11, 2017  
3:00 P.M.**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON ANY AGENDA ITEM

JUROR COMMENTS

1. Motion to adopt the minutes of the Rapides Parish Police Jury held in Special Session on November 9, 2017 and Regular Session on November 13, 2017 as published in the Official Journal.
2. Motion that approved bills be paid.
3. Motion to accept the Treasurer's Report.

Presentation of Service Awards to employees of the Rapides Parish Police Jury for their years of service.

**FIRE DISTRICT NO. 2**

David Thiels – 10 years  
Matthew Walden – 10 years  
Michael Brooks – 10 years  
John Duncan – 10 years  
David Harrell – 10 years  
Nathaniel Baker, Jr. – 25 years  
Jimmie Fields – 25 years  
Michael Malone – 25 years  
Randy McCain – 25 years  
Fred Thomas – 25 years  
Ike Wilson – 25 years

REGULAR MEETING  
DECEMBER 11, 2017

**SALES & USE TAX**

Mark Torrans – 10 years

**HIGHWAY DEPARTMENT**

Donald Camp – 10 years

Nelson Walker – 10 years

Bruce Keith, Sr. – 15 years

Clarence Willis – 15 years

Troy Langston – 30 years

**ADMINISTRATION**

Lawanda Stewart – 15 years

**WOD**

Deborah Leblanc – 25 years

(Personnel 12/4)

**APPOINTMENTS TO BE ANNOUNCED AT NEXT MEETING**

\*\*\*Appointment of Mr. Ronald Dorsey to the Alexandria Central Economic Development District. Term will expire December 14, 2017.

\*\*\*Appointment of Mr. Duane Blackwell to the Alexandria Central Economic Development District. Term will expire December 14, 2017.

\*\*\*Appointment of Rodney Noles to the Industrial Development Board for a six (6) year term. Term expired October 10, 2017.

\*\*\*Appointment of Mr. Oliver Chamberlain to the Fire Protection District No. 17 Board. Term will expire January 1, 2018.

\*\*\*Appointment of President for a one (1) year term on the Rapides Area Planning Commission, as the Chief Executive Officer. Term will expire January 9, 2018.

\*\*\*Appointment of President for a one (1) year term on the Chamber of Commerce, as Chief Executive Officer. Term will expire January 9, 2018.

\*\*\*Appointment of President for a one (1) year term on the Regional Infrastructure Beltway Commission, as Chief Executive Officer. Term will expire January 9, 2018.

\*\*\*Appointment of President for a one (1) year term on the Transportation Policy Committee, as Chief Executive Officer. Term will expire January 9, 2018.

4. Motion to open a Public Hearing for the proposed 2018 budget as requested by the Treasurer.  
(Finance 11/13)

(CLOSE PUBLIC HEARING)

REGULAR MEETING  
DECEMBER 11, 2017

5. Motion to adopt an ordinance adopting the operating budget and revenues and expenditures for certain funds for the fiscal year beginning January 1, 2018 and ending with December 31, 2018, in accordance with LA R.S. 39:1309-1310, excluding the General Fund Budget, as recommended by the Treasurer.  
(Mr. Smith)

6. Motion to authorize to advertise for the annual bid, the Contract Hauling of various Road Materials for the Rapides Parish Highway Department, as recommended by the Parish Engineer and Purchasing Agent, to be paid from various Maintenance Funds and Road and Bridge Funds.  
(Finance 12/4)

7. Motion to delete from the Rapides Parish Police Jury – Finance Office the following equipment as it is scrap and no longer suitable for public use:
- | ASSET NUMBER | DESCRIPTION         | DISPOSAL                |
|--------------|---------------------|-------------------------|
| 10301        | HP LaserJet Printer | Scrap – to be auctioned |
- (Finance 12/4)

8. Motion to adopt Notice of Intent of Sale through the Abandoned/Adjudicated Property procedures on the property listed below:

Tax Debtor	Description
Kenneth Michiels	Lot Eight (8), Square Nineteen (19), West Alexandria Addition, more particularly described in CB 1453, Page 377, records of Rapides Parish. Bearing the municipal address of: 329 16th Street, Alexandria District I - Scott Perry Jr.

Nathaniel Gray Jr.	Lot Seven (7) of Square Nineteen (19) of Alexandria Land & Improvement Company, Ltd's West Alexandria Addition as per plate recorded in CB Y, Pages 421-432 record of Rapides Parish Bearing the municipal address of: 324 15th Street, Alexandria District I - Scott Perry Jr.
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(Finance 12/4)

REGULAR MEETING  
DECEMBER 11, 2017

9. Motion to delete the following vehicles from the Juvenile Probation Department as they have been replaced with upgraded vehicles and need to be placed for auction:

ASSET NUMBER	DESCRIPTION	DISPOSAL
10892	2009 – Chevrolet Impala	to be auctioned
10893	2009 – Chevrolet Impala	to be auctioned
10894	2011 – Nissan Sentra	to be auctioned

(Finance 12/4)

10. Motion to authorize the purchase of a telephone system, off the State Contract, for the Rapides Parish Region Six Health Unit Office as recommended by Dr. Holcombe and the Purchasing Agent.

(Finance 12/4)

11. Motion to implement a base pay increase for the Rapides Parish Fire District No. 4 full-time Civil Service employees by \$465.00 per month, increase the part-time employees by \$1.00 an hour and increase the Paramedic to \$15.00 per hour, as recommended by the Holiday Village Fire Department, Board of Directors, with increase to be effective January 1, 2018.

(Finance 12/4)

12. Motion to authorize the registration and expenses, in an amount up to \$600.00 each, for the Justices of the Peace and Constables to attend the 2018 Justices of the Peace and Constables Annual Training course to be held on February 20 thru February 23, 2018, in Marksville, to be paid out of the General Fund.

(Finance 12/4)

13. Motion to authorize the purchase of a Tanker/Pumper for Rapides Parish Fire District No. 4, off State Contract, for the amount of \$383,310.00 as recommended by the Holiday Village Fire Association Board and the Purchasing Agent.

(Finance 12/4)

14. Motion to increase salaries of the Rapides Parish Health Unit employees by 2% as requested by Dr. David Holcombe, to reflect increases paid by State of Louisiana, effective January 1, 2018, to be paid out of Health Unit Funds.

(Finance 12/4)

REGULAR MEETING  
DECEMBER 11, 2017

15. Motion to renew the Rapides Parish Workers Compensation Insurance with PGRMA for 2018 and authorize President to sign same. (The renewal premium is \$253,306 compared to 2017 premium of \$249,503). (Finance 12/4)
  
16. Motion to accept the Public Works Director's Report. (Public Works 12/4)
  
17. Motion to refer to the Rapides Area Planning Commission, for recommendation, the revocation request of a 10 foot access, located between Lots 28 & 29 in the W. W. Ward Subdivision, No. 2 Extended (between Wardway and Cotile Lake) and it be laid over for thirty days for public review. (Public Works 12/4)
  
18. Motion to authorize Mr. George McDaniel, 244 Leon Odom Road, Glenmora, LA 71433, District H, as a Hardship Case. (Pending proper certification) (Public Works 12/4)
  
19. Motion to authorize the renewal of annual Intergovernmental Agreements with the following municipalities and authorize the President to sign same:

Woodworth	Road District 2C
Cheneyville	Road District 3A
Ball	Road District 10A
Forest Hill	Road District 1A
Glenmora	Road District 1A
Lecompte	Road District 3A
Boyce	Road District 7A

(Public Works 12/4)
  
20. Motion to adopt an ordinance to lower the speed limit on Valarie Drive, Ward 8, District E from 25 mph to 15 mph, and authorize the Parish Highway Department to erect new speed limit signs. (Public Works 12/4)

REGULAR MEETING  
DECEMBER 11, 2017

21. Motion to adopt an ordinance to lower the speed limit on Laura Avenue, Ward 10, District A from 25 mph to 15 mph, and authorize the Parish Highway Department to erect new speed limit signs.  
(Public Works 12/4)
  
22. Motion to authorize the President to sign amendment to lease agreements for: the Louisiana Workforce Commission, Institute for Indian Development, Inc., Minact, Inc., and Manpower Group US Inc. This amendment will alter the mailing address when these partners remit their lease payments. This will provide a transparent method of demonstrating partners' paying their required "fair share" of infrastructure costs during a state/federal audit.  
(Workforce 12/4)
  
23. Motion to ratify approval and authorize the President to sign a contract between the Rapides Parish Police Jury and the Louisiana Workforce Commission for the LaJet program in the amount of \$195,847.71 for the fiscal year October 1, 2017 through September 30, 2018, and the Treasurer to amend the budget as necessary.  
(Workforce 12/4)
  
24. Motion to authorize the President to sign a Local Governance Agreement between the Rapides Parish Police Jury, Rapides Workforce Development Board, Workforce Development Board Director, and Louisiana State University at Alexandria. This agreement along with a series of job descriptions, organization charts, and board by-laws constitute the Firewall documentation to ensure separation of fiscal and program activities under WIOA and to establish clear roles and responsibilities eliminating any conflicts of interest.  
(Workforce 12/4)
  
25. Motion to enter into an Intergovernmental Agreement between Fire Protection District No. 19 and the Town of Woodworth whereby the Town agrees to provide Fire Protection and Emergency Services to residents and property within the geographical boundaries of Fire Protection District No. 19. Further, that Fire Protection District No. 19 agrees to transfer the tax proceeds derived from the recently approved 25 mill property tax to the Town of Woodworth and transfer the 2% Fire Insurance Rebate. Said payment shall be made no later than (45) days of receipt of the tax proceeds from the Rapides Parish Sheriff's Office. This agreement shall be effective upon the approval of the Fire Protection District 19, the Town of Woodworth and upon execution of the Intergovernmental Agreement.  
(Workforce 12/4)

REGULAR MEETING  
DECEMBER 11, 2017

26. Motion to ratify authorization for the Rapides Senior Citizens Center to hold a Public Hearing for a grant to the Louisiana Department of Transportation and Development Program/ Section 5311, Rural Transportation Program and authorize the President to sign any necessary documents.  
(Grants 12/4)
  
27. Motion to adopt a resolution to designate the Rapides Senior Citizen Centers, Inc., to be the Contractor to prepare a grant with the Louisiana Department of Transportation and Development 2018-19 Operational Grant, operational funding to provide rural transportation services in rural parts of Rapides Parish.  
(Grants 12/4)
  
28. Motion to consider and take action with respect to adopting a resolution providing for canvassing the returns and declaring the result of the special election held in the Fire Protection District No. 19 of the Parish of Rapides, State of Louisiana, on Saturday, November 18, 2017, to authorize the levy of a special tax therein.  
(Personnel 12/4)
  
29. Motion to consider and take action with respect to giving notice that at its meeting to be held on Monday, February 12, 2018, at 3:00 p.m. at the Rapides Parish Courthouse, 2nd Floor, 701 Murray Street, Alexandria, Louisiana, the Police Jury of the Parish of Rapides, State of Louisiana, acting as the governing authority of the Fire Protection District No. 19 of the Parish of Rapides, State of Louisiana (the "District"), plans to adopt a resolution providing for the levy of the twenty-five (25) mills ad valorem tax approved at an election held in the District on Saturday, November 18, 2017.  
(Personnel 12/4)
  
30. Motion to reappoint Mr. Zebulon Winstead to the Rapides Parish Civil Service Board, for a three year term, representing the Alexandria Bar Association. Term expired October 14, 2017.  
(Personnel 12/4)
  
31. Motion to change the date of the Standing Committee meeting in January, 2018 from Monday, January 1, 2018, New Year's Day, to Wednesday, January 3, 2018, (Governor declared January 2, 2018 legal state Holiday) the

REGULAR MEETING  
DECEMBER 11, 2017

Standing Committee Meeting in September, 2018, from September 3, 2018, Labor Day, to Tuesday, September 4, 2018 and the regular Police Jury Meeting in November, 2018, from Monday November 12, 2018, Veterans Day, to Tuesday, November 13, 2018.

(Personnel 12/4)

**Amend motion to add:** and to declare Tuesday, December 26, 2017 and Tuesday, January 2, 2018 as legal holidays in conjunction with the Proclamation of Governor John Bel Edwards and ask the Civil Service Board to concur. The Christmas Eve Holiday of December 22, 2017 will be a working day for the employees of the Rapides Parish Police Jury.

(Mr. Smith)

32. Motion to reclassify one Equipment Operator I position on the Reseal Crew at the Rapides Parish Highway Department to an Equipment Operator II position, subject to the approval of the Rapides Parish Civil Service Board.  
(Personnel 12/4)
33. Motion to approve the hiring of one (1) part-time, temporary Financial Accounting Officer to assist with the provision of accounting services under the Workforce Innovation and Opportunity Act (WIOA), to be paid out of WIOA funds, and to authorize the Treasurer to amend the budget as necessary.  
(Personnel 12/4)
34. Motion to grant the request of the Alpine Volunteer Fire Department Board of Directors, to add two additional Lieutenant Positions, for a total of three, to give the department a Lieutenant per shift, to be paid out of Fire Protection District No. 3 Funds.  
(Personnel 12/4)
35. Motion to grant the request of the Alpine Volunteer Fire Department Board of Directors, to create and hire a full time Fire Chief, to be paid out of Fire Protection District No. 3 Funds.  
(Personnel 12/4)
36. Motion to consider and take action with respect to adopting a resolution providing for canvassing the returns and declaring the result of the special election held in Road District No. 5A of the Parish of Rapides, State of Louisiana, on Saturday, November 18, 2017.  
(Personnel 12/4)



REGULAR MEETING  
DECEMBER 11, 2017

37. Motion to receive the required report from Acadian Ambulance under the Contract for October, 2017:

Response Zone	Number of Responses	Required %	Compliance %
Alexandria - 8 minute	500	80%	87.60%
Pineville - 8 minute	123	80%	83.74%
Rapides - 12 minute	214	80%	91.59%
Rapides - 20 minute (Insurance 12/4)	188	80%	82.45%

**ITEMS WERE NOT CONSIDERED BY THE COMMITTEE OF THE JURY BUT WERE POSTED ON THE AGENDA AFTER THE COMMITTEE MEETING IN COMPLIANCE WITH THE PUBLIC MEETINGS LAW AND ARE NOW CONFIRMED AS HAVING BEEN INCLUDED IN THE PUBLISHED AGENDA BY 2/3RD VOTE**

38. Motion to enter into an agreement with the MacArthur Drive Lions Club to conduct Cotile Trade Days on March 24 and March 25, 2018 and authorize the President to sign same.  
(Mr. Vanderlick)
39. Motion to refer to the Rapides Area Planning Commission for a recommendation, on the revocation request of a portion of Dottie Street and lay it over for thirty days for public review. Received after posting.  
(Received request after posting of the Committee Agenda)  
(Mr. Vanderlick)
40. Motion to adopt a resolution canceling an election called by a resolution adopted on November 13, 2017, to authorize the levy of a sales and use tax in Fire Protection Sales Tax District No. 18 of the Parish of Rapides, State of Louisiana, and providing for other matters in connection therewith.  
**HAS TO BE READ OUT LOUD IN ITS ENTIRETY**
41. Motion to announce that notice is hereby given that at its meeting to be held on Tuesday, January 16, 2018 at 11:00 a.m. at the Police Jury Meeting Room, 2nd Floor, Parish Courthouse, Alexandria, Louisiana, the Police Jury of the Parish of Rapides, State of Louisiana, plans to consider adopting a

REGULAR MEETING  
DECEMBER 11, 2017

resolution ordering and calling an election to be held in Fire Protection Sales Tax District No. 18 of the Parish of Rapides, State of Louisiana, to authorize the levy of a sales and use tax therein.

**HAS TO BE READ OUT LOUD IN ITS ENTIRETY**

(Mr. Vanderlick)

42. Motion to approve the request of the Ruby-Kolin Board of Directors, beginning January 1, 2018, full time firefighters will be paid on a salary basis with a fifty (50) hour work week in a fiscal year for an annual amount of two-thousand six hundred (2600) hours and the Secretary will be paid on a salary basis with a forty (40) hour work week in a fiscal year for an annual amount of two thousand eighty (2080) hours. (Received after posting of Committee Agenda)  
(Mr. Smith)

43. Motion to authorize to renew the Worker's Compensation Insurance for Fire Districts No. 2,3,4,5,6,7,8 and 11 for an increase in annual premium from \$269,061.00 (2017) to \$315,972.00 (2018) as recommended by the Parish Treasurer and the Purchasing Agent. The majority of the increase is due to the increase in salaries in the various Fire Districts. This was not on committees because bill was present by Insurance Company on Tuesday afternoon.  
(Mr. Fountaine)

**ITEMS WERE NOT CONSIDERED BY THE COMMITTEE  
OF THE JURY AND WERE NOT POSTED ON THE AGENDA  
BUT ARE NOW ADDED BY UNANIMOUS CONSENT**

ADJOURNMENT

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In accordance with the Americans with Disabilities Act, if you need special assistance to attend this public meeting, please contact the Police Jury Office at (318) 473-6660, describing the assistance that is necessary.