

RAPIDES PARISH POLICE JURY
Police Jury Meeting Room
2nd Floor, Parish Courthouse
701 Murray Street
Alexandria, Louisiana 71301
(318) 473-6660

Posted September 8, 2022

**REGULAR SESSION
SEPTEMBER 12, 2022
3:00 P.M.**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON ANY AGENDA ITEM

JUROR COMMENTS

Recognize and present plaques to the Ward 10 Dixie Belles Softball team for winning the 2022 World Series Championship.

Recognize Shalon Latour, Candidate for Public Service Commissioner for District No. 4.

Recognize Mr. Chris Roy, President of Red River, Atchafalaya & Bayou Boeuf to give an update on the Red River, Atchafalaya & Bayou Boeuf Levee District Board.

1. Motion to adopt the minutes of the Rapides Parish Police Jury held in Regular Session on August 8, 2022, as published in the Official Journal.
2. Motion that approved bills be paid.

APPOINTMENTS TO BE ANNOUNCED

***Henry Blake on the Rapides Housing Authority Board for a six (6) year term. Term will expire October 9, 2022.

***Christopher Caffery on the Rapides Finance Authority Board for a six (6) year term. Term will expire October 11, 2022. Representing District D.

***Sam DeBona on the Rapides Finance Authority Board for a six (6) year term.

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- Term will expire October 11, 2022. Representing District C.
- ***Rodney McNeal on the Sewerage District No. 1 Board for a four (4) year term.
Term will expire October 12, 2022.
- ***Cecil Perry on the Sewerage District No. 2 Board for a four (4) year term.
Term will expire October 12, 2022.
- ***Jimmy Cockrell on the Sewerage District No. 2 Board for a four (4) year term.
Term will expire October 12, 2022.
- ***T.J. Speir on the Sewerage District No. 2 Board for a four (4) year term. Term
will expire October 12, 2022.
- ***Elizabeth Lindsay on the Waterworks District No. 3 Board for a five (5) year
term. Term will expire October 14, 2022.

3. Motion to increase Fire Protection District No. 3 Firefighter/Operator and
Records Clerk base pay from \$9.75 per hour to \$11.00 per hour, to be paid
out of Fire District No. 3 Funds, effective September 25, 2022.
(Finance 9/6)

4. Motion to increase Fire Protection District No. 3 Certification Incentive Plan
pay from \$7.50 per certification, per pay period to \$10.00 per certification,
per pay period, to be paid out of Fire District No. 3 Funds, effective
September 25, 2022.
(Finance 9/6)

5. Motion to amend Fire Protection District No. 3 pay scale so that instead of
getting step increases at years 1, 2 & 3, total amount of \$1.63 is given upon
completion of year one (1), to be paid out of Fire District No. 3 Funds,
effective September 25, 2022.
(Finance 9/6)

6. Motion to increase Fire Protection District No. 3 EMT Incentive Plan for
Advanced EMT from \$100 per pay period, to \$150 per pay period and
Paramedic from \$150 per pay period, to \$250 per pay period, to be paid out
of Fire District No. 3 Funds, effective September 25, 2022.
(Finance 9/6)

7. Motion to enter into a Cooperative Endeavor Agreement between the
Rapides Parish Police Jury and the Louisiana Department of Treasury
related to Act 170 of 2022 Regular Legislative Session – State Aid to Local
Government Entities State General Fund Direct, for the purchase of a mini

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excavator with mower attachment, as recommended by the Parish Engineer and authorize the President to sign same. Authorize the President to send a letter of thanks to Senator Jay Luneau for his help in securing funds for this project.

(Finance 9/6)

8. Motion to enter into a Cooperative Endeavor Agreement between the Rapides Parish Police Jury and the Louisiana Department of Treasury related to Act 170 of 2022 Regular Legislative Session – State Aid to Local Government Entities State General Fund Direct, for drainage improvements and equipment, as recommended by the Parish Engineer and authorize the President to sign same. Authorize the President to send a letter of thanks to Senator Glen Womack for his help in securing funds for this project.
(Finance 9/6)

9. Motion to rescind a certain motion allowing Rapides Parish Fire District No. 8 to purchase three (3) Ford Utility All Wheel Drive vehicles off State Contract No. 4400016601 (August 2022) and to allow the vehicles to be purchased utilizing a City of Alexandria Contract, Bid #2381, Ordinance No. 127-2022.
(Finance 9/6)

10. Motion to authorize the purchase of a remote-control slope mower to be paid from Rapides Parish Public Works fund, as requested by the Public Works Director.
(Finance 9/6)

11. Motion to authorize participation in an upcoming auction to be held on October 22, 2022.
(Finance 9/6)

12. Motion to renew Humana Insurance Plan for Medicare Primary Retirees for 2023 and authorize the President to sign. Rate increased from \$351.71 per month to \$361.42 per month.
(Finance 9/6)

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13. Motion to amend and reenact Chapter 2 – Administration; Article 1 – In General; Section 2-3.4 – Expense allowance for Police Jurors, to delete the following section:
 - (e) The monthly expense allowance shall be paid upon the approval of the Rapides Parish Police Jury after having previously submitted to the Parish Treasurer and the Finance Committee.
(Finance 9/6)

14. Motion to accept the Public Works Director's Report.
(Public Works 9/6)

15. Motion to adjust salary plan for Equipment Operator I, under Rapides Civil Service, to-wit:
 - Equipment Operator I (Basic – No CDL) Labor Grade 12
Entry Level Hourly Rate: \$12.3999 per hour (\$25,791.92 annually)
Operates: Basic Equipment – tractors and implements. Not eligible to promote to Equipment Operator II.
 - Equipment Operator I (Class B CDL) Labor Grade 13
Hourly Rate: \$.62 per hour more than Equipment Operator I (Basic- No CDL) or \$13.0199 per hour - \$27,081.51 annually
Operates: Basic Equipment – tractors, implements and Dump Truck. Not eligible to promote to Equipment Operator II.
 - Equipment Operator I (Class A CDL) Labor Grade 14
Hourly Rate: \$1.27 per hour more than Equipment Operator I (Basic – No CDL) and \$.65 per hour more than Equipment Operator I (Class B CDL). \$13.6709 per hour - \$28,435.59 annually
Operates: Basic Equipment – tractors, implements, Dump Truck and tows equipment. Eligible to promote to Equipment Operator II.
(Public Works 9/6)

16. Motion to authorize Ms. Mary C. Smith, 788 Highway 1206, Deville, Louisiana, as a Hardship Case. Proper certification already received.
(Public Works 9/6)

17. Motion to adopt an ordinance to establish a 10 mph on Humble Church Road, Ward 6, District H and authorize the Parish Highway Department to erect speed limit signs.
(Public Works 9/6)

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18. Motion to adopt a resolution approving the Annual Certificate of Compliance with the State of Louisiana Off System Bridge Replacement Program, as recommended by the Public Works Director, copy of the resolution to be sent to LDOTD District 08.
(Public Works 9/6)

19. Motion to adopt a resolution to the LA DOTD, Division of Administration, to provide funds for Airport Improvements, Capital Improvement Program Application for State Assistance; certify all servitudes and titles are valid and infeasible, hold the State harmless for any projects under the Program and authorize the President to sign subsequent related documents required by FAA and the State, as requested by the Esler Airport Manager.
(Public Works 9/6)

20. Motion to adopt an ordinance to reduce the speed limit on Hooper Road, Ward 10, District A from 45 mph to 35 mph and to amend reference to Hooper Road in Section 18.4.2 (e) and (g) and authorize the Parish Highway Department to erect speed limit signs.
(Public Works 9/6)

21. Motion to repair electrical connections at Cotile Recreation Area, not to exceed \$89,500, due to damage received from Hurricane Laura. Reimbursement request to be submitted to FEMA.
(Public Works 9/6)

22. Motion to authorize Cotile Trade Days be turn into a St. Jude event.
(Public Works 9/6)

23. Announce a public hearing was held for the FY 2023 LCDBG Public Facilities Grant Program on September 6, 2022. Projects to be named at later date.
(Workforce 9/6)

24. Motion to obligate and commit, as part of the LCDBG application process, to pay for engineering, observation of construction, topographic survey, geotechnical investigations, and miscellaneous related costs all in an effort to raise the competitiveness of the Police Jury's LCDBG application by

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securing two (2) additional points in the rating process; and select Pan American Engineers, LLC to provide the required engineering services in accordance with LCDBG guidelines.
(Workforce 9/6)

25. Motion to authorize the President to reappoint to the Rapides Workforce Development Board the following list of members for additional terms.

Members (Reappointments)	New Term Dates
Connie Baker	10/1/2022 – 10/1/2025
Cynthia Baker	10/1/2022 – 10/1/2025
Marianne Dore'	10/1/2022 – 10/1/2025
Bill Higgins	10/1/2022 – 10/1/2025
Paula Johnson	10/1/2022 – 10/1/2025
Toni Johnson	10/1/2022 – 10/1/2025
Kashaswna Jones	10/1/2022 – 10/1/2025
Lloyd Price	10/1/2022 – 10/1/2025
Deborah Randolph	10/1/2022 – 10/1/2025
Jimmy Sawtelle	10/1/2022 – 10/1/2025
Steve Bryant	10/1/2022 – 10/1/2025
Rose Killion	10/1/2022 – 10/1/2025
Cyndi Szczepanski	10/1/2022 – 10/1/2025
Leona Venson	10/1/2022 – 10/1/2025

(Workforce 9/6)

26. Motion to authorize the President to sign nomination forms for the Rapides Workforce Development Board for Donald Lacombe, Coordinator of Organizational Development at AFCO replacing Julia Bonial and Charlie Dupont, Human Resource Manager at Plastipak Packaging, replacing Justin Giallonardo.

Members (New Appointments)	Term Dates
Donald Lacombe	10/1/2022 – 10/1/2025
Charlie Dupont	10/1/2022 – 10/1/2025

(Workforce 9/6)

27. Motion to authorize the President to sign a letter addressed to the Louisiana Workforce Commission for new members, Donald Lacombe and Charlie Dupont, and for reappointments stated above, whose existing term dates will expire October 2022.
(Workforce 9/6)

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28. Motion to approve Change Order No. 3 to the construction contract with Progressive Construction Co., LLC, for the Red River Levee Recertification, Aloha Rigolette North Bank Project, 40 PARA 3301, for an increase of \$15,953.02 adjusting final contract quantities, upgraded security fencing and additional components at the Bayou Darrow Flow Control Structure, as recommended by Meyer, Meyer, LaCroix & Hixson, Engineers and approved by the State of Louisiana Office of Community Development and authorize the President to sign same. The increase will be paid with grant funds. The final contract price is \$16,014.28 less than the original bid amount.
(Workforce 9/6)

29. Motion to authorize the Rapides Parish Police Jury to continue the annual lease agreement with Human Learning Systems, formally Shreveport Job Corps, for 211 square feet of office space in the Rapides American Job Center at a rate of \$18.8945 per square foot (\$332.23 per month) with proceeds appropriated to the Office of Economic and Workforce Development and authorize the President to sign the lease.
(This is a current lease that has been in existence since 2013 under Shreveport Job Corp, which has been bought out by Human Learning Systems.)
(Workforce 9/6)

30. Motion to authorize the President to sign the Memorandum of Understanding with Human Learning Systems effective September 1, 2022 through June 30, 2023, this entity bought out the former Shreveport Job Corp. The terms of the MOU will remain the same.
(Workforce 9/6)

31. Motion to adopt a resolution to opt in to the Temporary Housing and Shelter Assistance Program in accordance with LA R.S. 726 (F)(3)(b) and LA R.S. 726 (F)(4)(Act 526,2022), as recommended by RAPC and Legal Counsel and authorize the Parish President to sign any necessary documents.
(Workforce 9/6)

32. Motion to enter into an Intergovernmental Agreement with the City of Pineville for Asphalt Roadway Improvements on Pinecrest Drive and Lofton Drive, \$225,000 to be paid out of Road District A – 10A Maintenance Funds, City of Pineville to pay the balance and authorize the President to sign necessary documents.
(Parochial 9/6)

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33. Motion to enter into an Intergovernmental Agreement with the Town of Glenmora for the Rapides Parish Public Works Department for assistance paving Dillon Loop in Glenmora from the first turn on the left from Turkey Creek Road to 1302 Dillon Loop, as requested by the Town of Glenmora, to be paid out of the town's portion of Road District No. 1A funds and authorize the President to sign same.
(Parochial 9/6)
34. Motion to waive the thirty (30) day announcement rule and reappoint Mr. Harry Hayes to the Rapides Finance Authority Board, representing District I, for a six (6) year term. Term will expire September 30, 2022.
(Personnel 9/6)
35. Motion to adopt a resolution canceling an election called by a resolution adopted on May 9, 2022, to authorize the levy of a special tax in Road District No. 5A of Rapides Parish, State of Louisiana, and providing for other matters in connection therewith.
(Personnel 9/6)
36. Motion to receive the required report from Acadian Ambulance under the Contract for July 2022:
- | Response Zone | Number of Responses | Required % | Compliance % |
|-----------------------|---------------------|------------|--------------|
| Alexandria - 8 minute | 445 | 80% | 88.31% |
| Pineville - 8 minute | 135 | 80% | 85.93% |
| Rapides - 12 minute | 180 | 80% | 90.00% |
| Rapides - 20 minute | 181 | 80% | 87.29% |
- (Insurance 9/6)

ITEMS WERE NOT CONSIDERED BY THE COMMITTEE OF THE JURY BUT WERE POSTED ON THE AGENDA AFTER THE COMMITTEE MEETING IN COMPLIANCE WITH THE PUBLIC MEETINGS LAW AND ARE NOW CONFIRMED AS HAVING BEEN INCLUDED IN THE PUBLISHED AGENDA BY 2/3RD VOTE

37. Motion to authorize to purchase an Excavator off State Contract No. 4400023710 for the amount of \$62,587.49 to be paid one-half (1/2) out of the Ward 1A Maintenance – Town of Glenmora Portion and the other one-half (1/2) to be paid directly by the Town, as requested by the Mayor and approved by Legal Counsel.
(Mr. Johnson)

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38. Motion to approve the creation of a full time temporary On-The-Job Training Specialist to recruit for business services. Funding for this position will be paid by WIOA recaptured funds. This position will be funded through the end of June 30, 2023. These funds are contingent upon Louisiana Workforce Commission’s approval. Authorize Treasurer to amend budget as necessary.
(Mr. Scott)

39. Motion to accept Task Order A-5-2022 – Asphalt Roadway Improvements on Cooper Rd. and St. Clair Rd. as “Substantially Complete”, and authorize the Parish President to sign and record the “Substantial Completion” certificate, and authorize the Parish President to sign a Final Recap Task Order Change Order adjusting the final contract quantities and time period as necessary, as recommended by the Parish Engineer, Pan American Engineers, LLC.
(Mr. Wilder)

40. Motion to accept Task Order A-7-2022 – District A – District Wide Asphalt Roadway Improvements 2022 as “Substantially Complete”, and authorize the Parish President to sign and record the “Substantial Completion” certificate, and authorize the Parish President to sign a Final Recap Task Order Change Order adjusting the final contract quantities and time period as necessary, as recommended by the Parish Engineer, Pan American Engineers, LLC.
(Mr. Moreau)

41. Motion to adopt a resolution to enter into an Intergovernmental Agreement with the England Authority for their commitment of the twenty percent (20%) local non-federal match under the Surface Transportation Program 50-200K to construct the Vandenburg Drive Overlay Project, as recommended by Pan American Engineering, LLC.
(Mr. Smith)

42. Motion that leased duck blinds on Cotile Lake for 2021 that are already paid for, be allowed to carry their leases over to 2022, due to the drawdown on the lake.
(Mr. Wilder)

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43. Motion to authorize to advertise for repairs to the Coliseum, Exhibition Hall, and Sales Tax Office as recommended by Pan American Engineering and Ballard CLC, Inc.
(Mr. McGlothlin)

44. Motion to authorize the issuance of a quietus on the part of the Rapides Parish Police Jury in favor of the Sheriff and Tax Collector and against any claim on the part of the Rapides Parish Police Jury for the ad valorem taxes of the year 2021, and authorize Theresa Pacholik, Treasurer, to issue said quietus.

45. Motion to accept the purchase of equipment, as recommended by the Equipment Study Committee and amend budget to reflect.
(Mr. Smith)

46. Motion to authorize the Parish Attorney to request an Attorney General's Opinion in regard to Catahoula Lake.
(Mr. Smith)

**ITEMS WERE NOT CONSIDERED BY THE COMMITTEE
OF THE JURY AND WERE NOT POSTED ON THE AGENDA
BUT ARE NOW ADDED BY UNANIMOUS CONSENT**

ADJOURNMENT

In accordance with the Americans with Disabilities Act, if you need special assistance to attend this public meeting, please contact the Police Jury Office at (318) 473-6660, describing the assistance that is necessary.